

Note on Maintaining Effective Cooperation

Joint Local Plan



Introduction

On 6 January 2026, the Inspectors wrote to the Councils ([examination library reference ID13](#)) requesting that the Councils prepare a Note in relation to the following:

- i. How the evidence submitted to the Examination in relation to the Duty to Cooperate applies to national policy on 'maintaining effective cooperation'.
- ii. Any additional evidence setting out how the Councils have collaborated with adjoining authorities and prescribed bodies since the submission of the Joint Local Plan.
- iii. How they anticipate that any potential inconsistency with national policy on 'maintaining effective cooperation' could be rectified in an examination.

In this Note, the Councils have approached each of these three matters in turn, setting out the relevant evidence, updates, and proposed steps to ensure the Examination can proceed effectively and in accordance with national policy.

In support of these responses, we have provided the following:

- Appendix 1 – Log of Engagement since JLP submission
- Appendix 2 – Interim Statement of Common Ground for Oxford Local Plan
- Appendix 3 – Path to Agreement diagram on Oxford Local Plan

i. How the evidence submitted to the Examination in relation to the Duty to Cooperate applies to national policy on ‘maintaining effective cooperation’.

1. National policy on maintaining effective co-operation for the purposes of the Examination of the JLP is to be found in paragraphs 24 to 27 of the NPPF December 2023 (examination library reference [LNP01](#)). Paragraph 24 notes the existence of the legal Duty to Cooperate (DtC), which applies until new regulations commence, but for the purposes of this Note is assumed to have been removed. Paragraphs 25 to 27 set out policy expectations in relation to collaboration and effective joint working on strategic cross-boundary matters, and those expectations feed directly into the ‘soundness’ tests in paragraph 35(a) and 35(c) of the NPPF, namely that a local plan under examination should be:

*“a) **Positively prepared** – providing a strategy which, as a minimum, seeks to meet the area’s objectively assessed needs; and is informed by agreements with other authorities, so that unmet need from neighbouring areas is accommodated where it is practical to do so and is consistent with achieving sustainable development;*

*c) **Effective** – deliverable over the plan period, and based on effective joint working on cross-boundary strategic matters that have been dealt with rather than deferred, as evidenced by the statement of common ground”.*

2. Where it is concluded in an examination that one or more aspects of a submitted local plan is not ‘sound’ in terms of those tests, the examining Inspectors are then required to address, under section 20(7C) of the PCPA 2004, whether those matters of ‘soundness’ can be resolved by recommending main modifications that would render the plan ‘sound’.
3. Submitted evidence on the DtC predates the anticipated legislative change but it remains relevant to the NPPF’s expectations on maintaining effective cooperation. All the JLP evidence related to how the DtC is met is applicable to the policy test against the NPPF of maintaining effective cooperation. The Councils consider that the engagements, Statements of Common Ground (SoCG) and documents already submitted display the required cooperation, whether assessed under the current legal test, or the national guidance test. All the submitted engagement evidence remains relevant, because both the DtC and NPPF tests focus on whether cross boundary issues were identified, discussed, evidenced and progressed through cooperation.
4. However, an important point of distinction between the legal DtC and the NPPF tests is that the legal DtC could only be met by actions taking place up to the point of submission of a local plan for examination, whereas the NPPF policy tests have no such procedural constraint. Since the NPPF policy tests on effective cooperation are aspects that feed into to the ‘soundness’ tests of whether a plan is positively prepared and its policies are effective, there is no reason to limit any assessment of whether effective cooperation has been achieved (or maintained) to activity undertaken before the plan was submitted.

Thus, whilst the submitted evidence remains relevant to any consideration of the policy tests, it would not be appropriate to apply those tests by considering only the actions prior to submission. Instead, any assessment for the purposes of the NPPF policy tests should consider the totality of the available evidence on co-operation on strategic cross-boundary matters, including all relevant post-submission evidence that is provided to the Examination, before any conclusions can be reached on whether effective cooperation has been achieved.

5. We emphasise this distinction because there has been a difference of view between the Councils and the Inspectors about what the evidence of actions in the pre-submission period shows. This difference of view can now be left to one side, because any assessment for the purposes of the NPPF policy tests would need to be conducted afresh, having regard to all relevant evidence. The pre-submission evidence is only part of the picture and should not be viewed in isolation. It needs to be seen with everything that has happened since submission, including the events between December 2024 and the June 2025 hearings and including everything since June 2025 to the present day (and potentially forward to the point of the Inspectors' Report). That need to consider all relevant evidence inevitably leads into Matter (ii) below.

ii. Any additional evidence setting out how the Councils have collaborated with adjoining authorities and prescribed bodies since the submission of the Joint Local Plan.

6. Key resolutions to some relevant cross boundary matters that the Inspectors concentrated on during the first stage hearing are the focus of this Note, specifically on Oxford unmet housing need.
7. We also provide updates on how we have collaborated with prescribed bodies on the Habitats Regulations Assessment, Strategic Flood Risk Assessment (SFRA) and Water Cycle Study (WCS).
8. We have provided at Appendix 1 to this note a log of key engagement activities since the submission of the JLP. There are 235 new engagements listed, with various DtC bodies. We have structured the log by date, so that it provides the evidence clearly and records how engagements have been effective in helping to resolve disputes, including, importantly the issue of whether the JLP deals with the unmet need of Oxford.
9. While we do not anticipate it will be necessary, if the Inspectors identify any areas where the outcomes of cooperation require more detail, we would be willing to provide concise supplementary material and compile the primary evidence of emails, minutes etc. Our cooperation processes are already documented extensively through SoCGs, correspondence, the table of engagement ([examination library reference LPA02.2](#)) and the new post-submission engagements log (Appendix 1).

Oxford unmet housing need

10. There has been significant progress with neighbouring authorities on the matter of Oxford's unmet need. In summary, entries in the engagement log (Appendix 1) demonstrate that collaboration has been ongoing, that the mechanisms through which we engage have broadened, and that we have continued to work with Oxford on emerging unmet need.
11. This has been possible because since submission of the JLP, Oxford City Council has withdrawn the Oxford Local Plan 2040 from examination and undertaken substantial work on their Oxford Local Plan 2045. As at February 2026 this has reached Regulation 19 stage and contains their updated housing requirement and is supported by updated evidence on supply. This progress has reduced the uncertainty and aided agreement.
12. Some key events during this period include Oxford City Council's withdrawal of the emerging Oxford Local Plan 2040 on 27 January 2025 at a meeting of full council, soon after the JLP was submitted. Oxford then started work on a new Local Plan, initially running to 2042, which was then extended to 2045. Oxford has held various formal engagements, including an early engagement Survey and Scoping stage in March 2025. Next was a Regulation 18 consultation on their Preferred Options in June 2025, which importantly showed that Oxford's preferred approach on housing need used the new Standard Method as the starting point, rather than the disputed HENA, and this narrowed the areas of potential disagreement. Oxford City Council is currently running a Regulation 19 stage engagement, which closes on 13 March 2026. We have engaged at all these formal stages.
13. South and Vale received and responded to a formal request to assist letter from Oxford City Council. Oxford wrote to us asking for help with unmet housing need on [31 October 2025](#) and we replied on [20 November 2025](#) confirming we would assist. These letters are included in Appendix 2 to this note, within a new Interim SoCG for Oxford's Local Plan. The correspondence records that we sought timely clarification on Oxford's position and requested that any formal notifications were issued as early as practicable to support coordinated plan-making.
14. The Oxford Regulation 19 pre-submission plan of January 2026 has identified additional capacity for dwellings within Oxford, in comparison to the position outlined in their 31 October 2025 letter, which has been helpful in reducing any unmet needs and so how they should be addressed.
15. There are numerous activities which we record in Appendix 1 that demonstrates an ongoing and collaborative approach on Oxford unmet need. Some of the key activities are summarised below:
 - **Interim Statement of Common Ground** – South and Vale, together with all the Oxfordshire districts, recently signed an Interim SoCG with Oxford City Council for the emerging Oxford Local Plan 2045. This interim SoCG is new (dated 30 January 2026) and we provide it in full at Appendix 2. It has been

published on Oxford's website¹ alongside their Regulation 19 consultation. The Interim SoCG provides an agreed position between all five Oxfordshire Local Planning Authorities (LPAs) on how Oxford's housing need and capacity relates to adopted and emerging plans.

- **New Duty to Cooperate Forum meetings** – Since submission of the JLP, we have entered into a new way of working with the Oxfordshire authorities, through a new Duty to Cooperate Forum. These are additional monthly meetings, held directly after the Oxfordshire Planning Policy Officer (OPPO) meetings, so we now have a full morning of inter-authority discussions once a month. These Duty to Cooperate Forum meetings are topic based, and we have so far held 9 sessions, largely focussed on Oxford's unmet needs (please see summary table of agenda items below). We are working to a programme and timetable of works designed to provide full agreement by the submission of the Oxford Local Plan 2045 in June 2026 (see Appendix 3).
- **OPPO meetings** – The Oxfordshire Planning Policy Officer (OPPO) meetings have continued to be held monthly. These have been key for progressing the cross-boundary matters of the HRA, Cherwell's Local Plan and associated SoCG, and also engagement on the agreed production of future Green Belt/Grey Belt evidence.
- **Specific meetings** – At the OPPO meetings agreement has been reached to create specific officer working groups, including a working group on Green Belt, and a working group to support the County Council's transport modelling updates (OxMod). Specific informal meetings between South & Vale employment leads and Oxford City's employment leads take place for exchanges of latest information.
- **Letters/ emails** – Of note is the correspondence from Oxford City Council to all Oxfordshire District Councils on 31 October 2025 with a formal request to support them with unmet housing need, and the replies from all the Districts during November 2025. These letters are contained within the Interim SoCG for Oxford's Local Plan (see Appendix 2).
- **Bespoke workshops** – Key workshops have taken place, in addition to the DtC Forum, on Oxford's Employment Land Needs Assessment (ELNA) and Oxford's Strategic Housing Land Availability Assessment, with more scheduled to follow. Following these workshops, the Oxfordshire authorities have exchanged draft technical material, supporting a mutual understanding of emerging evidence on the needs of and capacity of Oxford. This has been a welcome opportunity to resolve matters prior to formal stages.

16. We believe it will be helpful to provide further explanation below about the importance of the collaboration on the Interim SoCG (January 2026) because it is a shared commitment to ongoing collaboration, and shows that the strategic issues between the authorities has narrowed in various ways that we hope would be helpful to elaborate on.

¹ [Joint interim statement of common ground, 30 January 2026](#)

17. Firstly, the Interim SoCG of January 2026 records unanimous agreement on the principle that Oxford's housing need should be calculated using the Standard Method, with Oxford's current figure of 1,087 dwellings per annum identified at paragraphs 11 and 12. This is a significant outcome, because it resolves the disagreement that endured during the JLP preparation on the previous Oxford methodology for assessing their needs. The Interim SoCG now shows that the councils are aligned on how to interpret national policy on need. This alignment is a clear, substantive resolution of a long-running strategic dispute.
18. Another significant aspect to note in the SoCG is that South and Vale explicitly say (and agree) with Oxford that, in principle we expect that there will be unmet need, subject to final capacity scrutiny of Oxford's Strategic Housing Land Availability Assessment. In paragraph 19 we agree we will '*continue to honour the commitments made regarding Oxford's unmet housing need made in the last round of Local Plans.*' These positions, explicit in the SoCG, are conclusive evidence that South and Vale are not reluctant to accept the possibility of unmet need.
19. Paragraphs 24 to 30 of the Interim SoCG set out each authority's adopted plan commitments, emerging plan commitments, delivery to date, and the strategic sites contributing toward Oxford's unmet need. This provides positive shared clarity on what each district is contributing.
20. Finally, on the importance of the new Interim SoCG, paragraph 31 demonstrates that further collaboration is planned, and that it is structured, active, and ongoing. It also shows all authorities are currently working to get their plans in place and will then keep engaging in a collaborative way. This is a good example of effective collaboration because the authorities confirm they do not disagree about whether to cooperate, or on what, and that we have a shared work programme for resolving outstanding issues.
21. The Interim SoCG explains that it was "*prepared through the Oxfordshire Duty to Co-operate Forum*". This is important because it demonstrates that we have used the new post -JLP submission structures that have been created to support ongoing cooperation. It also shows our DtC Forum produces tangible shared outputs.
22. These new Oxfordshire Duty to Cooperate Forum meetings, held monthly, have been an important addition for exploring issues and working together. We have agreed a Terms of Reference for the DtC Forum. From the start, South and Vale were keen to ensure that the notes from these meetings adopted an outcome-based approach to record each meeting, learning from the format the Inspectors suggested in [ID01](#).
23. The table overleaf shows key agenda items for the Duty to Cooperate Forum, with 9 meetings held so far:

Duty to Cooperate Forum	
19 June 2025	<ul style="list-style-type: none"> Oxford Local Plan 2042 and evidence base updates considerations re: Oxford's unmet need arising from 2042 plan
24 July 2025	<ul style="list-style-type: none"> Unmet housing need period for delivery Further consideration of process for group discussion on Oxford's housing need and apportionment of unmet need
19 August 2025	<ul style="list-style-type: none"> Plan periods Update on group discussion on Oxford's housing need and formal request Oxford updates
23 September 2025	<ul style="list-style-type: none"> Update on group discussion on Oxford's housing need and formal request Oxford updates
21 October 2025	<ul style="list-style-type: none"> Oxford local plan updates including Green Belt evidence outcomes, Green Infrastructure work
14 November 2025	<ul style="list-style-type: none"> Oxford updates including Oxford capacity work delay and next steps
10 December 2025	<ul style="list-style-type: none"> Formal request to support Oxford's unmet housing need has been responded to by all Districts and can move forward Oxford updates including programme of work and how to continue and resolve discussions about unmet need and Oxford capacity work
15 January 2026	<ul style="list-style-type: none"> Discussion on interim Statement of Common Ground for Oxford & appendix indicating how unmet housing need is met
26 February 2026	<ul style="list-style-type: none"> Oxford SHLAA Arrangements for preparing MOU
Upcoming	<ul style="list-style-type: none"> MOU Scoping (26 March) MOU first draft discussion (23 April) MOU second draft discussion (May) MOU finalisation and sign off (June) Preparing for Oxford's submission in June

24. Going forward, South and Vale have agreed to a joint process and a timeline for discussing unmet need, tailored to ensure that Oxford can demonstrate at their forthcoming examination that engagement has resulted in effective cooperation. This is a work programme being managed and implemented principally through the DtC Forum. The steps in the work programme are set out in Appendix 3 in a diagram produced by Oxford City Council for the DtC Forum.

25. In summary, on Oxford unmet housing need, there are clear outcomes from post-submission collaboration. All five Oxfordshire authorities have reached a jointly

agreed position on Oxford's updated housing need, capacity and the resulting unmet need, and have reaffirmed earlier cross-boundary commitments. The interim SoCG (January 2026) consolidates each district's contribution and clarifies shared principles. The DtC Forum includes a work programme that establishes agreed next steps for any continued joint work.

Engagement with Prescribed Bodies

Habitats Regulations Assessment (HRA)

26. A key resolution since submission of the JLP is the engagement with Natural England and other Oxfordshire Local Planning Authorities on a resolution for the HRA. The HRA Appropriate Assessment Addendum of the emerging JLP is now complete and submitted to the examination (examination library reference LPA43). The outcome of these engagements is that no modifications to the JLP are required. The Appendix 1 log records key engagements and outcomes for the HRA with those bodies. These have resulted in an updated SoCG with Natural England on account of the HRA Addendum, which has been submitted to the examination (examination library reference LPA47).

Strategic Flood Risk Assessment and Water Cycle Strategy

27. Another key resolution to draw attention to is related to the Environment Agency (EA) with Thames Water. We completed the update to the Strategic Flood Risk Assessment (SFRA), with EA collaboration, and submitted this to the examination (examination library references LPA44 and LPA45). Appendix 1 records key engagements with the EA and outcomes for the SFRA. The outcome of these engagements is that the latest EA flood map updates from March 2025 have been accounted for in the SFRA, and is supported by the EA. Following the completion of the update to the SFRA, there will need to be a modification to the indicative concept plan for the Grenoble Road Site (Joint Local Plan Figure 8.3 [examination library reference CSD01](#)) to avoid positioning development in the revised Flood Zones 2 and 3.

28. The Water Cycle Study (WCS) detailed assessment has also been completed with EA collaboration, as detailed in Appendix 1, and submitted to the examination (examination library reference LPA46). Some key outcomes of these engagements include:

- that the quantum and pace of development proposed by the JLP is accounted for within Thames Water's Water Resource Management Plan 2024
- that Thames Water has planned or is implementing sewage treatment works upgrades where required to accommodate development proposed by the JLP
- the need for modifications to the JLP footnotes to reference the latest study

29. Following the completion of the SFRA update and WCS Detailed Report, an updated SoCG with the EA is with them for signing.

Other engagements

30. We have held other ongoing engagements with adjoining authorities since the submission of the JLP which are listed in Appendix 1, some key ones are highlighted below:
- Cotswold – Various DtC meetings, Regulation 18 response from South and Vale, letter from Cotswold to surrounding Districts about their potential unmet need
 - West Oxfordshire – Regulation 18 consultation response from South and Vale
 - Buckinghamshire – Various DtC meetings, informal sharing of evidence, workshops, Regulation 18 consultation response from South and Vale
 - Cherwell – Regulation 19 response, bilateral SoCG between South and Vale and Cherwell for the Cherwell Local Plan, Oxfordshire wide SoCG for Cherwell Local Plan, emails and informal catch ups
 - Swindon – Regulation 18 response from South and Vale, Duty to Cooperate meetings
 - Oxfordshire – Significant volume of meetings and sharing of information and support and collaboration through meetings and working groups.
31. Taken together, the activities summarised above and documented in Appendix 1 demonstrate that cooperation since submission has been both active and outcome focused, with clear evidence that the Councils and their neighbours have several shared positions. The Interim SoCG of 30 January 2026 is particularly significant. It provides a jointly agreed understanding between all five Oxfordshire authorities on Oxford's updated housing need, capacity and resulting unmet need, and records alignment on key principles that were previously the subject of dispute. This alignment now brings Oxford's emerging Local Plan evidence into a clear and cooperative relationship with the JLP as submitted, narrowing areas of difference and demonstrating constructive engagement on the very strategic matters the Inspectors highlighted.
32. The work of the Oxfordshire Duty to Cooperate Forum and OPPO since submission provides a framework that is not only continuing but deepening, with structured mechanisms in place for ongoing discussion, joint evidence production and shared resolution of outstanding issues. The Forum's role in preparing the Interim SoCG shows that these mechanisms are producing tangible outputs, not simply process.
33. Engagement with other prescribed bodies and adjoining authorities such as Natural England, the Environment Agency, Cotswold, Buckinghamshire, Cherwell, West Oxfordshire and Oxfordshire County Council has similarly resulted in clear outcomes, or shows that those conversations are actively taking place as their own Plans develop.
34. Overall, this post submission period demonstrates a pattern of constructive, ongoing and problem-solving cooperation, in line with the NPPF requirement to *maintain effective cooperation* throughout plan making. The Councils' collaboration has clarified strategic matters, narrowed disputes, and established

an agreed programme for continued joint work. The expanded evidence therefore reflects a materially stronger position than at Stage 1, with outcomes that show cooperation is not only continuing but is operating in a structured, transparent and forward looking way consistent with national policy.

iii. How they anticipate that any potential inconsistency with national policy on ‘maintaining effective cooperation’ could be rectified in an examination.

35. In our submission covering letter dated 9 December 2024 ([examination library reference LPA03](#)), we expressly invited the appointed Inspectors to recommend any modifications considered appropriate and necessary to achieve a sound and legally compliant plan. That commitment remains and is directly applicable here: we are receptive to any recommended modifications to ensure the Plan fully satisfies the NPPF’s requirements regarding effective, ongoing engagement.
36. We remain open to any recommendations the Inspectors may make regarding how best to address potential areas of inconsistency with the NPPF, and we welcome the opportunity to work constructively to ensure the Plan meets national policy expectations. This pragmatic approach reflects the Government’s shift from the former legal Duty to Cooperate (within which deficiencies could not be remedied during examination) to the NPPF’s more flexible test of maintaining effective, ongoing cooperation, as set out in the Minister’s letter of 27 November 2025 to the Chief Executive of the Planning Inspectorate.
37. We do not currently anticipate that the Inspectors, once they have been able to review all the relevant and up-to-date evidence, will identify any substantive inconsistencies with the NPPF. However, should any potential issues arise, we are confident that these could be addressed through the examination process, whether by clarifying how the existing suite of JLP policies are intended to work to deliver effective outcomes on cross-boundary strategic matters, or through the mechanism of Main Modifications in the event that the Inspectors considered there were some shortcomings in those policies in terms of their ability to deliver those outcomes.
38. Should the Inspectors identify any areas where further clarification or resolution is needed, we will work proactively with any relevant neighbouring authority or prescribed body to address these matters. This would include responding to any additional MIQs the Inspectors may issue and preparing updated Statements of Common Ground that directly address any potential inconsistencies with the NPPF that the Inspectors consider require further attention.
39. We wish to reassure the Inspectors that cooperation is ongoing and not concluded. In particular, the programme of forthcoming engagement with Oxfordshire authorities, which directly addresses Oxford’s unmet housing need, has a number of important collaborative milestones coming up (see Appendix 3). This includes a coordinated review of the Oxfordshire authorities’ Regulation 19 representations in March 2026, and the preparation of a Memorandum of Understanding, building on the 30 January 2026 Interim SoCG, to be submitted alongside the Oxford Local Plan 2045 when it is submitted for examination, anticipated to be in June 2026.

40. We suggested in our letter to the Inspectors of 20 October 2025 ([examination library reference LPA40](#)) a modification to the JLP to refer to an updated Memorandum of Understanding:

“We have a suggestion. Since our JLP is running ahead of the new Oxford Local Plan, meaning that the final number of homes needed in Oxford in the JLP plan period was unknown at the point at submission and remains unknown, we could propose a modification to Policy HOU1 and paragraph 6.10 to provide a ‘reserve’ position. This could for example propose that should the next Oxford Local Plan (currently at Regulation 18 stage) generate additional unmet need that South and Vale are asked to contribute to accommodating, those homes will be provided through the surplus in the JLP at Policy HOU2, and by extending the arrangements in the Memorandum of Understanding for longer, so that households from the Oxford waiting lists are given priority for a larger number of affordable homes in South and Vale (number to be determined by the agreed scale of the unmet need and set out in an updated MOU).”

41. We may not need this modification now, given the latest signed SoCG of 30 January 2026, but it is still an option we are happy to explore if it provides comfort. There will be more certainty about what is in the submission version of the Oxford Local Plan 2045 by the time of our main modifications consultation.

42. Through these established mechanisms, and the continued collaborative ongoing work with Oxfordshire authorities, the Councils are confident that the Joint Local Plan already reflects a positively prepared and justified strategy. Any potential inconsistencies with the NPPF can be readily addressed within the examination process.

43. In conclusion, our approach ensures that, should the Inspectors be concerned about any potential inconsistencies with national policy, we can address them transparently and pragmatically within the examination process.

Appendix 1 – Log of Engagements since JLP Submission

APPENDIX 1 Log of Engagements since JLP Submission

Date	Engagement with	Method of Communication	Strategic Matter:	Sub-issue	Key Points Discussed:	Key areas of Disagreement:	Outcomes/ Decisions/ Actions/ or Next steps:
09/01/25 and 20/01/25	Historic England (HE)	Emails	Conserving and enhancing our natural and historic environments	Conserving and enhancing our natural and historic environments	The outstanding matter raised by HE which couldn't be resolved for the Statement of Common Ground (SoCG) with HE was discussed despite attempts to resolve prior to submission - the strategy for Wallingford and connects with Scheduled Monuments at Risk. South and Vale (S&V) replied suggesting that it is likely that we can engage on an appropriate form of wording that broadly reflects HEs proposed wording changes once Matters Issues and Questions (MIQs) are submitted on this topic.	There remains a dispute about whether this is a soundness concern and need resolution with HE.	To get in touch with HE to discuss potential modifications once MIQs on historic environment are published by the Inspectors
14/01/25	Cherwell District Council, Oxfordshire County Council, Oxford City Council, West Oxfordshire District Council	Oxfordshire Planning Policy Officer (OPPO) Meeting	All potentially	Conserving and enhancing our natural and historic environment DtC general	The agenda covered standard agenda items on Local Plan updates, and county-wide projects. There was also an item discussing the Habitats Regulations Assessment (HRA). All Councils gave an update on their progress with various SoCG.	An important update related to the Oxford local plan was given by Oxford, who confirmed they would like to withdraw their local plan and will be asking for approval of a new Local Development Scheme (LDS), with Reg 18 in June/July 2025, Reg 19 in Nov/Dec 2025 and submission in April 2026. On Habitats Regulations Assessment (HRA), S&V provided an update following the meeting with Natural England (NE) on 4 Dec and the need for ongoing engagement with NE to assess atmospheric pollution.	On HRA, an action for S&V was to ask NE for another meeting, where all the councils will be in attendance. All Oxfordshire Local Planning Authorities (LPAs) in agreement on the next steps and how to take this forward.
20/01/25	Oxfordshire County Council (OCC)	Meeting – Policy Liaison	The provision of infrastructure, including health, education, utilities, flood risk, and strategic sustainable transport links	Transport The provision of infrastructure DtC General	Joint Local Plan (JLP) update – Examination to be confirmed Apr/May/Jun, Inspectors appointed, MIQs next month, Natural England – taking a joint Oxfordshire approach.	None	S&V to update further at next meeting.
30/01/25	Cherwell District Council (CDC)	Email	All potentially	DtC General	Email from CDC replying to a draft revised SoCG for the JLP sent to them on 13 Dec 2024. It included minor changes for consideration regarding clarity, as well as a suggestion to update the HRA section to reflect an updated position from NE since the draft SoCG was drafted.	None	S&V to consider track changes suggested and to update the HRA section, reflecting NE's advice.

Date	Engagement with	Method of Communication	Strategic Matter:	Sub-issue	Key Points Discussed:	Key areas of Disagreement:	Outcomes/ Decisions/ Actions/ or Next steps:
05/02/25	Oxfordshire County Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk, and strategic sustainable transport links	Transport The provision of infrastructure DtC General	Discussed JLP initial questions, Examination in Public (EIP) preparation, the education Topic Paper, and some strategic sites.	None	Ongoing cooperative working relating to the initial questions.
06/02/25	Oxfordshire County Council, Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Meeting (Park & Ride Strategy Officer Working Group #1)	The provision of infrastructure, including health, education, utilities, flood risk, and strategic sustainable transport links	Transport The Provision of Infrastructure	OCC identified that work is underway to revise the county's Park and Ride (P&R) strategy which is relevant to the strategic sites policy at Grenoble Road which envisages a future park and ride. Issues raised included development in the Green Belt / rural areas, conflict with spatial strategy, as well as potential landscape / heritage policy conflicts. Examples shown from elsewhere included proposals to co-locate P&R with other uses (e.g. creche, parcel pick up, retail, cafe, office space) which risk P&R sites becoming trip attractors in own right.	Following initial presentation, S&V raised concerns about idea of satellite P&R ('mobility hubs') located further out from Oxford, beyond the sites currently safeguarded for P&R in adopted plans. This remains an unresolved matter as this work continues past 11.2.2026.	Project team to consider these challenges further.
07/02/25	Oxford City Council	Email	All potentially	DtC General	Email from S&V to Oxford with a first draft of a bilateral SoCG for the JLP.	This is a first draft bilateral SoCG seeking comments, so all topics are open to review and amendment	Oxford to reply to the draft SoCG.
11/02/25	Oxford City Council	Email with letter	All potentially	DtC General	Oxford wrote a letter to S&V in response to the draft SoCG for the JLP sent on 7 Feb. Oxford stated the SoCG does not allow them to work towards addressing outstanding disagreements, nor confirm agreement or disagreement on specific cross-boundary strategic matters. Oxford suggested a restructure to what the SoCG should consider.	The SoCG format and content is disputed by Oxford, and an alternative format was provided by them. The format of the SoCG was unresolved.	For S&V to respond to Oxford about the SoCG structure and complaint.
12/02/25	Oxfordshire County Council, Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Meeting – Oxfordshire Infrastructure Strategy (OxIS) working group	The provision of infrastructure, including health, education, utilities, flood risk, and strategic sustainable transport links	The provision of infrastructure	OxIS Working Group agenda: Population projections to support Aecom (OxIS consultants) to identify infrastructure capacity issues in Oxfordshire. This discussion focused on the period beyond committed growth in emerging and adopted local plans to 2050, but relevant to the JLP and other plans in development in Oxfordshire.	None	All parties agreed that OxIS should use emerging plan housing targets to forecast population growth to the end of local plan periods.
12/02/25	Oxfordshire County Council and other interested parties (inc. Town Council members)	Meeting (steering group)	The provision of infrastructure, including health, education, utilities, flood risk, and strategic sustainable transport links	Transport The provision of infrastructure	Meeting for OCC to share progress on the Wallingford Area Local Cycling and Walking Infrastructure Plan (LCWIP) work and to provide an opportunity for attendees to comment and give feedback. This engagement is relevant to the JLP because LCWIP delivery forms part of the emerging plans policies.	None	OCC to progress LCWIP work further and schedule future steering group meetings in which S&V will engage

Date	Engagement with	Method of Communication	Strategic Matter:	Sub-issue	Key Points Discussed:	Key areas of Disagreement:	Outcomes/ Decisions/ Actions/ or Next steps:
13/02/25	Cherwell District Council, Oxfordshire County Council, Oxford City Council, West Oxfordshire District Council	OPPO meeting	All potentially	The provision of infrastructure Conserving and enhancing our natural and historic environment DtC general	The OPPO agenda included an OxIS update from OCC, Local plan updates from all, an HRA update from S&V, and a discussion about County-wide projects.	On OxIS, the minutes record that there was an outstanding concern without an action to resolve it, about longer term population estimates and it was suggested that the OxIS leads could come back to OPPO leads to confirm that this is the approach that will be taken. This remains unresolved through OPPO, but individual OxIS work leads fed back to Policy managers and council representatives on the Oxfordshire Leaders Joint Committee.	S&V action from the previous January OPPO to arrange a meeting with NE was completed.
13/02/25	Cherwell District Council	Email	All potentially	DtC General	S&V accepted Cherwell's track changes to the JLP SoCG for clarity. S&V explained they edited the SoCG further in relation to the housing supply figures (paragraph 3.5) which increased slightly at the point of submission with some proposed modifications. Also, that there was an edited HRA section to reflect that the HRA progress requires an update	None	Cherwell to review this revised draft SoCG. Cherwell responded on 19 February agreeing that it could be signed off and again on 28 February with the SoCG signed.
13/02/25	Oxford City Council	Email	All potentially	The supply of retail and employment land Housing need and supply DtC General	S&V email circulated minutes of a meeting held with Oxford on 28 November 2024. It included actions for S&V to share housing trajectories.	There was some uncertainty in the meeting about previous discussion on engagement relating to cross boundary matters	For S&V to share housing trajectory information. Oxford asked to review the minutes and suggest any edits with tracked changes.
14/02/25	Oxford City Council	Email and letter	All potentially	DtC General	S&V reply to Oxford's letter of 11 Feb 2025 about the JLP SoCG. S&V explained that the letter from Oxford doesn't provide a current path to move the SoCG forward	S&V explained that there is currently a disagreement between the respective Councils about the scope of the DtC which S&V want to resolve before attempting to grapple with whether the Duty has been complied with, and S&V draw attention to section 3 of the SoCG where S&V tried to agree scope. S&V do not consider that there are any strategic matters arising from the issues identified (that	Oxford were requested to engage directly with the text in Appendix 1 of the DtC Statement and to identify in precise terms any matters not agreed, so that both parties could progress the SoCG.

Date	Engagement with	Method of Communication	Strategic Matter:	Sub-issue	Key Points Discussed:	Key areas of Disagreement:	Outcomes/ Decisions/ Actions/ or Next steps:
						these are soundness concerns from Oxford) and Oxford do.	
18/02/25	Oxford City Council	Email	All potentially	The supply of retail and employment land Housing need and supply DtC General	Email from Oxford with track changes and comments on the meeting minutes sent to them on 13 February 2025.	There continued to be uncertainty about previous discussions on engagement relating to cross boundary matters	S&V to respond.
19/02/25	Oxford City Council	Email	All potentially	The supply of retail and employment land Housing need and supply DtC General	Reply from S&V to Oxford's track changes to the meeting minutes sent by Oxford on 18 Feb, with a further version of the draft minutes attached by S&V.	The matter in the minutes couldn't be agreed in the meeting about how to resolve difference of view about each others position	S&V added both accounts of the meeting in square brackets and noted that both parties don't agree with each other's position on this point. This was to ensure that all can agree to the rest of the minutes, while highlighting this area of disagreement. Oxford to respond to the email.
20/02/25	Oxford City Council	Emails	All potentially	The supply of retail and employment land Housing need and supply DtC General	Emails from Oxford replying to S&V edited minutes sent on 19 Feb with some 'proposed compromised phrasing'. A reply email from S&V was sent on the same day.	Two areas of disagreement remained: <ul style="list-style-type: none"> • The purpose of the meeting. • The engagement on fenland mapping. 	S&V suggested that a way to resolve the disagreement is noting these in the minutes as a practical way of documenting this meeting, of which the vast majority can be agreed. S&V added a cover note to make these areas of disagreement clear. The alternative offered by S&V was to submit these minutes as S&V's own minutes, including understanding of the text Oxford prefers (with an appropriate edit of the covering note). Oxford to respond to the suggested resolutions with a preference.

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20/02/25	Oxfordshire County Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk, and strategic sustainable transport links	Transport	Draft Initial Questions response to IQ34 was discussed and the parties agreed the response can be amended, as OCC make recommendations for Cowley Branch Line but do not consider these to be a soundness concern for the JLP.	None	Agreed for S&V to amend IQ 34 drafted response.
21/02/25	Oxford City Council	Emails	All potentially	The supply of retail and employment land Housing need and supply DtC General	Oxford replied to S&V email of 20 Feb about the meeting notes, agreeing to go with S&Vs approach of two versions of the paragraph for the minutes. S&V replied to this also on 20 Feb confirming that original wording of minutes without an annotated comment about Oxford's account. A final PDF was shared by S&V.	Nothing further to resolve or action, except where things are explicitly stated as disagreements within the minutes themselves.	Meeting disagreement resolved with two written versions of the account.
25/02/25	Environment Agency	Email	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	S&V provided a copy of the draft Water Cycle Study Detailed Report for review and offered a meeting to discuss the report if wanted/needed. On 14/03/25 the EA provided comments on the draft WCS Detailed Report via email.	The EA requested further work relating to sewage treatment work capacity and water quality. S&V question the need for, and value of, undertaking further assessments. The EA reiterated their view that water resources also require further consideration through the WCS Detailed Report (as stated in their Regulation 19 representation). This was contrary to the recommendations of our WCS Scoping Report.	A meeting with the EA is needed to discuss their comments in more detail and to agree actions (see log entries dated 01/04/25 and 01/05/25).
25/02/25	Cherwell District Council	Email	None	The provision of infrastructure	S&V provided a copy of the draft Water Cycle Study Detailed Report for review (as the Oxford sewage treatment works catchment crosses administrative boundaries) and offered meeting to discuss the report if wanted/needed. Cherwell provided comments on the draft report via email on 12/03/2025.	Cherwell's comments mainly sought clarifications on some aspects of the report. These comments were helpful and there were no areas of disagreement.	Cherwell's comments to be taken into consideration in finalising the WCS Detailed Report. S&V sent an email response to Cherwell 20/03/25.
25/02/25	Oxford City Council	Email	The provision of infrastructure, including health, education, utilities, flood risk, and strategic	The provision of infrastructure	S&V provided a copy of the draft Water Cycle Study Detailed Report for review (as the Oxford sewage treatment works catchment crosses administrative boundaries) and offered meeting to discuss the report if wanted/needed. Oxford City Council responded via email on 14/03/25 and confirmed that they have reviewed the draft report and have	None	No actions required at this stage.

Date	Engagement with	Method of Communication	Strategic Matter:	Sub-issue	Key Points Discussed:	Key areas of Disagreement:	Outcomes/ Decisions/ Actions/ or Next steps:
			sustainable transport links		no comments to make with regards to its outputs of relevance to Oxford City at the current time.		
25/02/25	West Oxfordshire District Council	Email	The provision of infrastructure, including health, education, utilities, flood risk, and strategic sustainable transport links	The provision of infrastructure	S&V provided a copy of the draft Water Cycle Study Detailed Report for review (as the Oxford sewage treatment works catchment crosses administrative boundaries) and offered meeting to discuss the report if wanted/needed. West Oxfordshire District Council did not provide a response.	None	No actions required at this stage.
25/02/25	Oxfordshire County Council	Meeting – Strategic Sites and Policy Liaison	The provision of infrastructure, including health, education, utilities, flood risk, and strategic sustainable transport links	Transport, Education, Health Provision of Infrastructure	S&V updated OCC of JLP timetable, initial hearings expected in May/June. Discussed Preliminary Matters and Initial Questions. S&V highlighted that a meeting will be held the following day for HRA atmospheric pollution matters with NE.	None	None
25/02/25	Oxfordshire County Council	Email	The provision of infrastructure, including health, education, utilities, flood risk, and strategic sustainable transport links	The provision of infrastructure	S&V provided a copy of the draft Water Cycle Study Detailed Report to OCC for review as the waste planning authority and offered meeting to discuss the report if wanted/needed. OCC provided comments on the draft report via email on 13/03/25. The comments focused on highlighting when engagement with the waste planning authority is needed.	None - Oxfordshire County Council's comments were helpful and non-disputed.	Oxfordshire County Council's comments to be incorporated when finalising the Water Cycle Study Detailed Report.
25/02/25	Natural England, Oxford City Council, Cherwell District Council, Oxfordshire County Council	Meeting Notes	Conserving and enhancing our natural and historic environments	Conserving and enhancing our natural and historic environments	S&V HRA methodology (as set out in draft paper circulated to all participants in advance of the meeting). Oxfordshire-wide approach to the assessment of in-combination effects on Oxford Meadows Special Area of Conservation (SAC). [NB: West Oxon were invited to the meeting but were unable to attend] Meeting held in-person to seek agreement with Natural England regarding our proposed approach to HRA (both S&V alone and in-combination).	None	Agreed to circulate notes of the meeting to all participants (cc to West Oxon) S&V to prepare a non-technical briefing note for Natural England, explaining the rationale behind the traffic/air quality modelling scenarios. Natural England to review and sign off the non-technical note. S&V to update their HRA Methodology Paper to reflect the above and the in-combination approach agreed at the meeting.

Date	Engagement with	Method of Communication	Strategic Matter:	Sub-issue	Key Points Discussed:	Key areas of Disagreement:	Outcomes/ Decisions/ Actions/ or Next steps:
26/02/25	Oxford City Council	Workshop – Housing and Economic Land Availability Assessment (HELAA)/ Strategic Housing Land Availability Assessment (SHLAA)	Housing need and supply, including affordable housing, and the provision of sites for Gypsies and Travellers	Housing need and supply	<p>Invite to workshop arrived with S&V 28 Jan 2025.</p> <p>Oxford would send an agenda nearer to the time (noted in calendar invite for the workshop). This wasn't sent.</p> <p>Workshop PowerPoint discussed early-stage work on the SHLAA (as it would be called now that the previous HELAA excludes the economic assessment. The economic supply side evidence will be taken out of the remit of the assessment and would be in the Employment Land Needs Assessment (ELNA).</p>	<p>S&V questioned whether the size of the site thresholds would be reconsidered from 10 or more as South and Vale use a threshold of 5+.</p> <p>Urban design assessments – these were not shared previously and S&V asked if these would be shared this time.</p> <p>The 10% buffer for non-delivery remains unresolved at this stage. S&V asked why that rate is used specifically. The City Council said they looked carefully at what comes forward / what doesn't and that this represents an appropriate assumption, but there is a lot of variability over time. Oxford said the justification will be added to the forthcoming Strategic Housing and Economic Land Availability Assessment (SHLAA).</p> <p>S&V wanted to know if more engagement is planned for the SHLAA before September or between then and November. Oxford indicated that they need the monitoring data first and said they would be happy to share methodology over time but are unlikely to have a draft report or appendices available before September.</p>	<p>Action for Oxford was to share urban design assessments.</p> <p>Action for Districts/county to submit any further sites that should be included in the SHLAA as part of the call for sites. S&V indicated these were contained in the previous Chilmark report.</p> <p>S&V raised land swaps as a potential, seeking its discussion with all Oxfordshire parties at OPPO.</p> <p>Action for Oxford is to provide the justification for 10% buffer to be made in their SHLAA.</p>
26/02/25	Oxfordshire County Council, Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk, and strategic sustainable transport links	The provision of infrastructure	OxIS Working Group: Population projections to support Aecom (OxIS consultants) to identify infrastructure capacity issues. This discussion reviewed the outcomes of the population projections across the OxIS period as discussed on 12/08/2025.	None	None. All parties agreed that OxIS should use emerging plan housing targets to forecast population growth to the end of local plan periods.
28/02/25	Oxford City Council	Email	All potentially	DtC General	Oxford replied to the letter from S&V about the bilateral SoCG which was sent to Oxford on 14/02/2025. It included an	The key challenge related to the S&V letter that requested	S&V resolved to instruct the legal department of the

Date	Engagement with	Method of Communication	Strategic Matter:	Sub-issue	Key Points Discussed:	Key areas of Disagreement:	Outcomes/ Decisions/ Actions/ or Next steps:
					attachment with the original SoCG with annotations and a covering email with two suggested approaches to taking the SoCG forward.	engagement on the legal requirements of the DtC. The relevant text had been deleted by Oxford, rather than Oxford addressing or responding to the text. This reflects a difference in legal interpretation rather than a disagreement on planning matters.	Councils to write to Oxford to establish what the DtC requires. S&V also replied to Oxford noting concern regarding the deletion of text on key matters, rather than identifying what is agreed or not agreed.
03/03/25	Oxfordshire County Council and Consultants	Meeting	The provision of infrastructure, including health, education, utilities, flood risk, and strategic sustainable transport links	The provision of infrastructure	Follow-up discussion regarding concerns raised for P&R study (meeting on 06/05/25). S&V re-iterated concerns regarding greenbelt development under the guise of P&R sites (other uses such as creche, workspaces etc), emphasising that there are existing safeguarded sites, some of which have already been removed from the greenbelt for this purpose.	S&V remain concerned with the remit of the P&R study.	OCC to consider concerns with project scope going forward.
06/03/25	Oxfordshire County Council, Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk, and strategic sustainable transport links	The provision of infrastructure	OxIS Working Group: Population projections to support Aecom (OxIS consultants) to identify infrastructure capacity issues. This discussion reviewed the outcomes of the population projections across the OxIS period as discussed on 12/02/25 and 26/02/25.	None	All parties agreed that OxIS should use emerging plan housing targets to forecast population growth to the end of local plan periods.
10/03/25	Oxfordshire County Council, Cherwell District Council, Oxford City Council, West Oxfordshire District Council & Natural England	Meeting	Conserving and enhancing our natural and historic environments	Conserving and enhancing our natural and historic environments	Key points discussed included: <ul style="list-style-type: none"> the new Planning Practice Guidance on Local Nature Recovery Strategies (LNRSs) and what this means for local plans; how to address overlaps between LNRS recovery area mapping and site allocations; and local plan wording related to the LNRS. 	No disagreement, but the LPAs were all considering their local plan approaches and there is likely to be some variation based on local circumstances and the stage of plan preparation.	Actions: <ul style="list-style-type: none"> Agree on wording to be included in the LNRS on its relationship with local plans. Agree to some template wording on LNRSs that could be used (or adapted) in local plans. Planning policy teams to ensure they have early sight of any revised LNRS mapping and documents.
10/03/25	West Oxfordshire District Council	Emails	All potentially	DtC General	Email from S&V with an attached first draft of a Statement of Common Ground for the JLP for review.	None	West Oxfordshire to review and reply. A reminder email was sent as follow up by S&V to West on 18 March. A further chaser email was sent by S&V on 20 March.
12/03/25	Oxfordshire County Council	Meeting	The provision of infrastructure, including health,	Transport	JLP update provided, relating to venue for hearings, IQs, and main/key issues preparations. Education topic paper.	None	Next meeting 24/4/25

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			education, utilities, flood risk, and strategic sustainable transport links	The provision of infrastructure DtC General			
12/03/25	Oxfordshire County Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk, and strategic sustainable transport links	Transport, Education, Health and Provision of Infrastructure	S&V updated OCC of JLP progress, informed that IQs are published online, and progress being made with main issues preparations, as well as notes for examination. Officers discussed the Education Topic Paper. April OCC/JLP meeting to be held in person at Oxfordshire's offices.	None	Work to progress on finalising Education Topic Paper together.
12/03/25	Oxfordshire County Council, Oxford City Council, West Oxfordshire District Council, Cherwell District Council	OPPO Meeting	All potentially	DtC general LAEP update	LAEP representative provided an update on Local Area Energy Plans (LAEP) setting out rationale, timeline, resource requirements, and outputs. Also discussed local plan updates including S&V updating on progress on SoCG, HRA update, county-wide projects (inc. Botley West Solar Farm, Future Oxfordshire Partnership (FOP), Gypsy and Traveller Accommodation Assessment (GTAA), LNRS, and Local Government reorganisation. Oxford observed that S&V's HRA process is JLP-focused while contributing to the wider Oxfordshire HRA work.	Concern from all OPPO members that they feel out of touch with the FOP changes. Oxford raised that the proposal to change FOP into a leader's board forum will strip away some of the forums and governance that was formerly in place. Concern raised by Cherwell about the amount of resource required to service LAEP, suggestion by West to mobilise climate change teams as additional resource.	Agreed that future OPPO should discuss Integrated Care Board matters and OCC's proposed Integrated Strategic Spatial Model. Agreed that OCC will return to OPPO at the end of phase 1 of the LAEP. It was agreed to defer the discussion of land swaps which arose during Oxford's HELAA/SHLAA workshop to a future OPPO.
12/03/25	Oxfordshire County Council	Meeting (working group 2)	The provision of infrastructure, including health, education, utilities, flood risk, and strategic sustainable transport links	Transport, Education, Health and Provision of Infrastructure	OCC/Steer presented progress on park and ride strategy. Presenting four concepts for locating P&R sites.	S&V concern for satellite P&R sites remains.	OCC/Steer to develop strategy options further by May, funding and delivery plan development during June. Final strategy to be developed by end of June. Further workshops in April and June.
13/03/25	Wiltshire Council	Emails	None	DtC General	Wiltshire emailed S&V on 13 Feb thanking S&V for the Reg 19 response to their local plan confirming that there were no cross boundary strategic matters. Wiltshire said their Inspectors had been appointed and had written to them. Wiltshire wanted to talk about a potential SoCG. S&V replied, sharing a response to the status of SoCG for the JLP and stating that S&V know Wiltshire didn't object to the JLP and vice versa and that Wiltshire didn't respond to an invite to engage on a SoCG in 2024 – again noting the lack of strategic matters that impact the two areas.	None	S&V suggested that they were happy to have a meeting or could approach the response to a SoCG in a different way or offered to engage in a simple SoCG. Wiltshire replied on the same day thanking S&V for the very helpful response and that is

Date	Engagement with	Method of Communication	Strategic Matter:	Sub-issue	Key Points Discussed:	Key areas of Disagreement:	Outcomes/ Decisions/ Actions/ or Next steps:
							how Wiltshire also understands our cross-boundary relationship. Wiltshire said they are looking to produce a short SoCG to outline that position and will be in touch.
13/03/25	Oxfordshire County Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk, and strategic sustainable transport links	The provision of infrastructure	OCC and PJA consultants updating the working group on LCWIP project progress in Thame.	None	Progress identified schemes through prioritisation framework and prepare work for public consultation.
14/03/25	Oxfordshire County Council, Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk, and strategic sustainable transport links	The provision of infrastructure	OxIS Working Group: Population projections to support Aecom (OxIS consultants) to identify infrastructure capacity issues. This discussion reviewed the outcomes of the population projections across the OxIS period as discussed on 12/02/25 and 26/02/25 and 06/03/25.	None	All parties agreed that OxIS should use emerging plan housing targets to forecast population growth to the end of local plan periods.
17/03/25	Wiltshire Council	Email	All potentially	DtC General	Wiltshire asked if S&V could commit to a SoCG signing by 31 March if a draft could be provided before a meeting arranged for the week following the 17 Feb email.	None	S&V responded on 18/03/25 agreeing to sign a SoCG by 31/03/25. On 20/03/25 this deadline was later changed to 13/04/25, and the need for a meeting originally proposed was postponed.
17/03/25	Oxfordshire County Council, Cherwell District Council, Oxford City Council, West Oxfordshire District Council	Email	Conserving and enhancing our natural and historic environments	Conserving and enhancing our natural and historic environments	S&V proposed some draft text that could be used in the LNRS and local plans across Oxfordshire to set out a consistent approach to addressing overlaps between LNRS recovery area mapping and local plan site allocations. The draft text was circulated to the other Oxfordshire authorities for comment. This was an action from the meeting on 10/03/25.	None as this approach was agreed at the meeting on 10/03/25. The other authorities only suggested minor amendments to the proposed wording for clarity.	It was agreed that this text will be incorporated into the final LNRS. Oxfordshire authorities to use this text in emerging local plans as appropriate. A modification to the JLP will be proposed to incorporate this wording to support a consistent approach across Oxfordshire.
18/03/25	Oxford City Council	Letter	None	None	Letter from S&V legal team to Oxford City Council legal team about the draft Bilateral Statement of Common Ground and there being a disagreement about law.	S&V letter to try and address the matter of law to enable meaningful progress on the SoCG to continue.	Oxford to respond.

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20/03/25	West Oxfordshire District Council	Email	All potentially	DtC General	West Oxfordshire replied to the draft SoCG sent to them by S&V on 10/03/25. The attached SoCG was returned by West Oxfordshire, and it included a couple of additional notes.	None, it adequately covered the relevant cross boundary and strategic matters that are agreed.	S&V agreed with the helpful additions from West Oxfordshire and a signed version was produced on 21/03/25 and an additional word added for a final version on 25/03/25
20/03/25	Oxford City Council	Letter, email	None	DtC general	<p>Oxford launched an early engagement consultation. Oxford sent a letter about it to 'Duty to Cooperate Stakeholders' including S&V, saying Oxford wants a SoCG, that this is a consultation on a DtC scoping statement, with response needed by 28/04/25. The letter stated 'At the current time, it is anticipated that the potential strategic matters that cross administrative boundaries may cover the following topics:</p> <ul style="list-style-type: none"> • Housing need and supply • Economy and employment • Infrastructure provision and Cowley Branch Line • Environment and climate change' <p>The letter also said is likely that further discussions on strategic planning to address housing need, including Oxford's unmet need is needed. To do this Oxford proposed establishing a DtC Forum.</p>	Oxford material included different lists of the strategic matters. The letter had a version, the DtC statement text had a version, and the appendix had another version, all different.	For S&V to review letter, scoping document and proposal for DtC Forum and respond to Oxford.
25/03/25	Wiltshire Council	Email	None	DtC General	Wiltshire emailed with a draft SoCG on their plan, but with an earlier deadline of 28/03/25.	None	For S&V to respond
25/03/25	Oxfordshire County Council	Meeting – Strategic Sites and Policy Liaison	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	Transport, Education, Health Provision of Infrastructure DtC General	Discussed next steps for the JLP examination, draft responses to MIQs, hearings, SoCG updates and engagements with other bodies, the education topic paper progress	None	None
26/03/25	Wiltshire Council	Email	None	DtC General	S&V responded to Wiltshire's SoCG draft the following day. It included three suggested amendments for clarity and to ensure that we can use the same SoCG for our JLP purposes	None	Wiltshire to response to S&V suggested edits to the SoCG
26/03/25	Natural England	Meeting	Conserving and enhancing our natural and historic environments	Conserving and enhancing our natural and historic environments	<p>Natural England had some questions on the draft HRA Air Quality Modelling Non-Technical Briefing Note, in particular:</p> <ul style="list-style-type: none"> • NE wanted to understand what was covered by the term 'emerging joint local plan' in the note. • NE thought that the JLP 1 'alone' scenario appeared to be a comparison of local plans rather than a comparison to a scenario without the local plan. • NE asked how the JLP 2 'alone' scenario differed from an in-combination assessment. 	None	<p>Actions:</p> <p>S&V to edit some of the text in the briefing note to clearly explain what each of the 'alone' and 'in-combination' air quality modelling calculations include.</p>

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							S&V to share both a clean and tracked changes version of the briefing note with NE for their review. Once happy with the methodology proposed, NE will confirm this in writing with S&V.
27/03/25	Wiltshire Council	Email	None	DtC General	Wiltshire replied to the email chain with the SoCG in development. It included a final version with S&V changes accepted. The SoCG was signed by both parties on the same day 27/03/25.	None	SoCG completed
01/04/25	Environment Agency	Meeting	Conserving and enhancing our natural and historic environments	Conserving and enhancing our natural and historic environments	Discussed the Environment Agency's comments on the draft Water Cycle Study Detailed Report (log entry 25/02/2025) related to sewage treatment work capacity and water quality. Areas of disagreement and potential resolutions were discussed.	The EA requested further work relating to sewage treatment work capacity and water quality. S&V question the need for, and value of, undertaking further assessments.	S&V agreed to provide the EA with a written response to their comments on the draft Water Cycle Study Detailed Report. The EA will then consider this internally before confirming a position. (Log entry 16/04/25)
04/04/25 and 10/04/25	Reading Borough Council	Emails	None	The provision of infrastructure	Reading Local Plan Partial Update Transport Modelling was shared with S&V in advance of full draft to follow. S&V replied saying there is nothing to flag, but OCC as highways authority may want to comment	None	None – awaiting final version from Reading
08/04/25	Cherwell District Council	Email	None	DtC General	Cherwell sent an initial draft of a joint SoCG to support the Cherwell Local Plan Review and discussion at OPPO	None	For Oxfordshire LPAs to review and discuss at OPPO
08/04/25	Oxfordshire County Council, Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	OxIS Working Group: Discussion of consultation material (baseline information) for OxIS stage 1 consultation – discussing what information should be included, and discussing draft material with the working group and consultant	None	None
10/04/25	Cherwell District Council, Oxford City Council, Oxfordshire County Council, West Oxfordshire District Council	OPPO Meeting	All potentially	DtC general	The OPPO agenda included <ul style="list-style-type: none"> • Integrated Strategic Spatial Model for Oxfordshire • DtC Forum proposal • Cherwell Local Plan Review: Joint SoCG • Local plan updates • County-wide projects 	None	Oxford agreed to draft DtC Forum terms of reference, in time for next OPPO. Further discussion on Oxford green belt study to be added to future agenda
14/04/25	Oxford City Council	Letter	None	None – legal matter	Letter from Oxford's legal team to S&V legal team in response to a letter sent by S&V legal team on 18/03/25 about	Dispute over legal positions and interpretations continues	For S&V to reply

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					disagreement on matters of law. The response included details of several specific matters which were agreed or not agreed.		
14/04/25	Reading Borough Council	Email	None	Transport	Reading sent the awaited full draft of Reading's Transport Modelling work to support their Local Plan Partial Update.	None	S&V to comment by 28/04/25 to fit into submission timescales
16/04/25	Environment Agency	Email	Conserving and enhancing our natural and historic environments	Conserving and enhancing our natural and historic environments	S&V provided the EA with a written response to the EA's comments on the draft Water Cycle Study Detailed Report related to sewage treatment work capacity and water quality. This was an action from the meeting on 01/04/25.	The EA had suggested further assessments are undertaken. S&V question the need for, and value of, undertaking further assessments.	EA to consider the written response provided by the councils by 7 May 2025. (Log entry 09/05/2025.)
22/04/25	Oxfordshire County Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	Review of transport items in S&V's Annual Monitoring Reporting	None	Further meetings to review additional content and future AMR years
24/04/25	BOB ICB	Email and SoCG	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	Healthcare	Meeting to discuss drafting a SoCG ahead of the JLP hearing sessions, reflecting the ICB's comments on the IDP and response to the regulation 19 consultation.	ICB had raised challenges to Policy SP3, HOU5, LS1, AS1 to AS10 and AS16, DE3, and HP3. The SoCG provides details on these areas of disagreements.	The meeting discussed the response from the ICB, and South and Vale officers took away an action to draft then share the SoCG with the ICB. The councils and the ICB resolved the SoCG process via email.
24/04/25	Oxford City Council	Meeting – Duty to Cooperate	None	DtC general	<p>Oxford Local Plan 2042 DtC meeting. The agenda covered the following matters of discussion:</p> <ul style="list-style-type: none"> • Scope of the DtC. S&V pointed out the difference between the strategic matters between the scoping statement and covering letter. Oxford were surprised and not sighted on that inconsistency. Oxford initial feedback was that the scoping statement was the right list of matters. Given the uncertainty, S&V wanted that inconsistency clarified. • Mechanisms for co-operation – S&V wanted to understand the role for OPPO if DtC Forum was set up. • Green Belt - Oxford explained they were working on a refreshed Green Belt review with LUC. It will identify Grey Belt. Oxford are proposing to exclude Green Belt, including any land which is SAC, SSSI, Flood Zone 3B /greenfield land because it is not developable. S&V pointed out all Green Belt is included in S&Vs assessments, and to exclude some in Oxford may not be consistent. Oxford said this is the approach they used last 	<p>S&V raised issue with coverage and methodology of Oxford's Green Belt assessment and lack of consistency. It was also raised as a potential future risk for Oxford if they were ever challenged on grey belt for parcels which their assessment does not cover.</p> <p>Strategic matters that apply to Oxford remained unresolved, as there were still different list of what these matter were</p>	<p>S&V suggested Green Belt be added as a strategic matter which Cherwell echoed.</p> <p>Oxford agreed to bring a draft Terms of Reference for the proposed 'Forum' proposal to the next OPPO.</p> <p>Agreed to discuss Green Belt collaboration at a future OPPO</p> <p>Oxford to circulate minutes (which followed on 2/5/2025 as PDF, and resent in Word on 20/05/25 following comments being sent by S&V)</p>

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					<p>time too. There was some general discussion on collaboration on a joint Green Belt study for the whole Oxford Green Belt. Oxford will be going ahead with just their study covering Oxford for speed.</p> <ul style="list-style-type: none"> • Housing need and supply – Oxford’s capacity work will continue, but Oxford explained that it’s unlikely the public will be clear about capacity and unmet needs until Reg 19. S&V were concerned about that, and Oxford agreed to discuss this before Reg 19 (around late summer). Oxford said they weren’t sure whether to raise interim unmet need figures at S&V/Cherwell examinations but said they will keep open conversation about whether to raise at examinations but will partly be guided by what’s most helpful for S&V and Cherwell. Oxford said intend to use standard method for housing need • On specialist housing needs the group learned that ICENI are again employed by Oxford. S&V expressed surprise at this, and advised they check methodology on specialist/affordable needs to prevent recurrent issues, and Oxford replied that they believed they had checked this. • Employment - Rapleys are doing Oxford’s economic need and capacity study. They will identify the FEMA area, likely to be Oxfordshire, Oxford recognised this is different to our FEMA. Oxford don’t think there will be unmet employment need. Oxford will be loosening their approach to the protection of employment in the City Centre/district centres to allow for more flexibility for land use changes (including to housing) which S&V welcomed. • Provision of retail, leisure - Oxford said that no new evidence is needed but are double checking • There is new national flood risk data and Oxford said they will need a new SFRA. • Oxford Meadows recreational impacts are being studied. S&V reminded about air quality work on the SAC too, as well as recreational impacts, and that our HRA work will provide a set of info but Oxford will need to add in their planned growth to, which they acknowledged • S&V raised LNRS, GI and nature recovery. Oxford said that are not clear on the way forward on LNRS because they made comments on the emerging work with no feedback yet 		
24/04/25	Wiltshire Council	Email	None	DtC General	Email from Wiltshire to S&V stating that they had been requested by the Planning Inspectors undertaking the Wiltshire local plan enquiry, to detail all engagements with the Duty to Co-operate partners that have been undertaken. A draft table was attached with Wiltshire's records. Wiltshire	None	For S&V to review and reply

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					asked for review and additions if S&V had further records. A deadline of 2/05/25 for submission was explained and a desire for feedback by early the following week.		
24/04/25	Oxfordshire County Council, Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	OxIS Working Group: Discussion of consultation material (baseline information) for OxIS stage 1 consultation – discussing what information should be included, and discussing draft material with the working group and consultant	None	None
24/04/25	Oxfordshire County Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	Discuss Matters, Issues and Questions for JLP hearings	None	S&V to continue preparation for examination. OCC to attend but not participate in hearings.
28/04/25	Oxford City Council	Letter	None	DtC general	Joint letter from South Oxfordshire and Vale of White Horse - our formal response to Oxford's Duty to Co-operate letter and Scoping Statement	S&V are not clear whether the DtC statement by Oxford is the complete list of strategic matters, because their letter of 20 March has a different (more extensive) list of strategic matters	S&V would welcome the opportunity to discuss this proposal further, including consideration of the draft terms of reference for the proposed forum which you plan to draft, share and then bring to the May 2025 OPPO meeting for discussion.
28/04/25	Swindon Borough Council, Cotswold District Council	Meeting	All potentially	All	Meeting of adjoining Councils. The agenda covered: <ul style="list-style-type: none"> • Swindon Local Plan update Reg 18 consultation • Vale Local Plan update • Cotswold Local Plan update • Housing and employment needs • G&T pitches • Strategic transport connections • North Meadow Mitigation • AONB • Next steps and future working arrangements 	None	Further meetings agreed helpful
28/04/25	West Berkshire District Council	Telephone call and Email	The supply of retail and employment land	The supply of retail and employment land	Email and follow up phone called from S&V to West Berkshire to clarify their next steps on potential unmet need for employment. Reminder email sent by S&V on 5/05/25.	Clarity on how West Berkshire are likely to want to engage about potential unmet employment needs	None
29/04/25	Reading Borough Council	Email	None	Transport	S&V email response about Reading's transport model outputs. S&V replied that there are no specific comments to make at this stage, but queried if the age of data is appropriate and OCC may want to engage.	None	None

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29/04/25	Oxfordshire County Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	Brief overview of objectives. Overview of the assessment methodology for the P&R strategy options. Consideration of the current local long list of P&R options.	S&V remained concerned with the remit of the P&R study. Project to progress to next stage of development, further exploring connections between bus and rail	None
30/04/25	Cherwell District Council	Email – Cherwell Statement of Common Ground	None	DtC General	S&V replied to Cherwell's SoCG for their local plan, copying in the rest of the OPPO group for thoughts.	None	For others in Oxfordshire to review and comment
30/04/25	Wiltshire Council	Email and attachment	Joint evidence base	DtC General	S&V responded to Wiltshire's request for a review of engagements and evidence of it with some edits and three additions to the record of engagements table.	None	None
30/04/25	Oxfordshire County Council, Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	OxIS Working Group: Discussion of consultation material (baseline information) for OxIS stage 1 consultation – discussing what information should be included, and discussing draft material with the working group and consultant	None	None
30/04/25	Oxfordshire County Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure DtC General	OCC sharing with S&V the emerging development of the Science Vale Movement and Place Framework plan (subsequently called the Movement and Place Plan, or MAP Plan)	None	OCC to share draft report with S&V for review
01/05/25	Environment Agency	Meeting	Conserving and enhancing our natural and historic environments	Conserving and enhancing our natural and historic environments	To discuss the EA's Regulation 19 comments on water resources and water supply infrastructure.	The EA considered that water resources require further consideration through the WCS Detailed Report. This was contrary to the findings of the WCS Scoping Report. However, S&V agreed to include further consideration of water resources in the WCS Detailed Report.	Draft outputs to be shared with the EA for review when available.
06/05/25	Oxford City Council	Email and letter	All potentially	DtC General	A reply was sent to Oxford's letter of 14/04/25 by S&V legal team. This stated there are still outstanding disagreements between us on matters of law. It asks Oxford to review what S&V have written, and what Oxford's position is to try and move forward	Disagreements on matters of law, explained in the letter	For Oxford to review and reply

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07/05/25	West Berkshire	Email	The supply of retail and employment land	The supply of retail and employment land	West Berkshire replied to S&Vs request for information about their potential unmet employment needs and how they intend to take that matter forward. West Berkshire replied stating that this would be dealt with in the Local Plan review	None	None to action, this is a matter for West Berkshires local plan review and assessment of employment need and supply at that point
07/05/25	Oxfordshire County Council, Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	OxIS Working Group: Discussion of consultation material (baseline information) for OxIS stage 1 consultation – discussing what information should be included, and discussing draft material with the working group and consultant	None	None
08/05/25	Cherwell District Council, Oxford City Council, Oxfordshire County Council, West Oxfordshire District Council	OPPO Meeting	All potentially	DtC general	The OPPO agenda included: <ul style="list-style-type: none"> • Health planning update from BOB ICB • Terms of reference for a DtC Forum • Local plan updates • County-wide projects • Potential for land swaps to release land for development in Oxford 	Some disagreement about the resource intensity of creating the DtC forum	To provide any thoughts on the drafted terms of reference to Oxford
09/05/25	Environment Agency	Email	Conserving and enhancing our natural and historic environments	Conserving and enhancing our natural and historic environments	The Environment Agency responded to S&V's written response to the EA's comments on the draft Water Cycle Study Detailed Report related to sewage treatment work capacity and water quality. (Log entry 16/04/25)	The EA have considered S&V's written response and set out proposed actions to address their concerns.	S&V will consider the EA's response and will then set out an approach for finalising the WCS Detailed Report. (Log entry 21/05/25)
16/05/25	Oxfordshire County Council	Meeting (working group)	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	OCC/PJA presented progress on Thame LCWIP development. Also presented the proposed draft network and associated prioritisation framework.	None	Working group members to review prioritisation of schemes (emailed after meeting)
21/05/25	Environment Agency	Email	Conserving and enhancing our natural and historic environments	Conserving and enhancing our natural and historic environments	S&V proposed an approach for finalising the WCS Detailed Report sections on sewage treatment work capacity and water quality in a way that seeks to resolve the EA's concerns. The EA reviewed the proposed approach and confirmed via email on 30/05/2025 that they are happy with this.	None.	S&V to finalise the WCS Detailed Report sections on sewage treatment work capacity and water quality in accordance with the approach agreed with the EA. S&V to provide the EA with revised draft outputs for review when available. (Log entry 24/07/25.)
23/05/25	Oxford City Council	Email and letter	All potentially	DtC General	Email with a letter from Oxford replying to S&Vs letter of 6/05/25. It suggests that Oxford believe that the differences on	That there are still disagreements on matters of law.	For S&V to respond

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					disagreements on matters of law are limited, and that Oxford believe that this is being used by S&V as a reason for not progressing a SoCG.	Disagreement with Oxford's assertion that S&V do not want to progress a SoCG and are using fundamental disagreements on the scope of the DtC as a reason to not progress a SoCG	
27/05/25	Oxfordshire County Council	Meeting (steering group)	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	Initial Freight Steering Group, OCC presenting to steering group recent progress on freight and logistics. Highlighting existing freight plan. OCC highlighted work relating to HGV management particularly in Henley-on-Thames, as well as commitment to rail freight and development of OxRail2040.	S&V raised concerns relating to early proposals regarding HGV on-way controls in Henley-on-Thames. Proposals were not supported by traffic modelling or data led.	OCC to re-convene with S&V after the meeting. Ongoing meetings to be set up by OCC once per quarter (next in September).
29/05/25	Environment Agency	Email	Conserving and enhancing our natural and historic environments	Conserving and enhancing our natural and historic environments	Following the meeting on 01/05/25, S&V sought the EA's view on the proposed scope for our new WCS Detailed Report section on water resources. The EA responded via email on 11/06/25.	None - The EA generally agreed with the proposed scope. The EA suggested some additions which the councils accept.	S&V to update the scope of the WCS Detailed Report section on water resources to reflect the EA's comments. Draft outputs to be shared with the EA for review when available. (Log entry 11/08/2025.)
06/06/25	Oxford City Council	Email	All potentially	DtC General	Email from S&V to Oxford post hearing sessions for the JLP, to talk about timetable for the SoCG. The Inspectors set both a clear deadline of 20/06/25 for submitting this. The Inspectors indicated that this could show what was agree on and what was disagree on, as a way of helping us move forward to a signed document. S&V proposed a timetable for two weeks: Tuesday 10 June – S&V send Oxford a draft, Friday 13 June – Oxford send S&V comments, w/c 16 June –finalising and signing, Friday 20 June – S&V submit to Programme Officer	None – Oxford agreed to the timetable proposed	None
09/06/25	Oxfordshire County Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	Information sharing for the priorities for rail associated with the proposed Wantage and Grove station and interrelationship with the NSIP SESRO scheme.	None	Alignment of understanding for upcoming SESRO consultation

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10/06/25	Oxfordshire County Council	Meeting – Strategic Sites and Policy Liaison	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure DtC general	Reflections on hearings. S&V update OCC on progress of actions from hearings. S&V seek to provide a SoCG with City Council by 20/06/25. Strategic Sites discussions	None	Next liaison meeting on 22/07/25
10/06/25	Oxford City Council	Email	All potentially	DtC general	Email from S&V to Oxford with a first draft SoCG for their review and comment.	None	With Oxford to comment
11/06/25	Cherwell District Council	Email	None	DtC general	Email from Cherwell to other Oxfordshire LPAs with a revised draft SoCG for Cherwell local plan and suggested we can discuss anything at the next OPPO.	None	For all Oxfordshire LPAs to review and comment and discuss at OPPO if required.
12/06/25	Oxfordshire County Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	S&V questioned how traffic management interventions relate to County's approach to traffic modelling	Continued S&V concerns with possible HGV management solutions in Henley-on-Thames	OCC to review details of interventions internally and revise scope of work
13/06/25	Oxfordshire County Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	Consultants SLC and OCC presented the Land Value Capture concept/model for Wantage and Grove Railway Station to S&V.	S&V highlighted the process of allocations for housing and employment progress through the Local Plan process.	SLC and OCC to update S&V as the project progresses.
13/06/25	Oxford City Council	Email	All potentially	DtC general	Oxford replied to the draft SoCG sent to them by S&V on 10/05/25	A number of substantive edits and comments were made to the draft	With S&V to review
18/06/25	Oxford City Council	Email	All potentially	DtC general	S&V replied to Oxford's edits sent on 13 June with a revised SoCG with annotations to try and explain the new text	To try and resolve areas of disagreement or explain the differences this version was edited	With Oxford to review
19/06/25	Oxford City Council	Meeting followed by an email	All potentially	DtC General	Meeting between S&V and Oxford to discuss the JLP SoCG. Oxford explained that their KC had a track change copy with deletions of S&Vs position, and a new clean copy, with a changed structure, to share with S&V. Oxford explained that they had no further capacity to send more legal time on this. The email from Oxford followed the meeting	S&V barrister contacted Oxford barrister on 20 June about this email of the 19 June, against Oxford's wishes.	For S&V to respond
19/06/25	Cherwell District Council, Oxford City Council, Oxfordshire County Council,	OPPO Meeting	All potentially	DtC General Provision of Infrastructure	Agenda for this OPPO meeting included: <ul style="list-style-type: none"> County's longer-term view and strategy for strategic planning Oxfordshire Mobility Model Discussion on future joint Green Belt study 	Disagreement on the Oxford and S&V Statement of Common Ground evident in the discussion at this OPPO	There was a need and appetite to progress with future joint working on green belt evidence which would be

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	West Oxfordshire District Council			Joint evidence base	<ul style="list-style-type: none"> Local plan updates County-wide projects 		<p>explored at the August OPPO meeting</p> <p>With regards to Cherwell Local Plan, OPPO records all districts happy that they had met the DtC</p> <p>It was agreed Cherwell will be contacting Oxford City and S&V about data for their Water Cycle Study work</p>
19/06/25	Cherwell District Council, Oxford City Council, Oxfordshire County Council, West Oxfordshire District Council	DtC Forum Meeting	All potentially	<p>DtC general</p> <p>Green Belt</p> <p>Employment</p> <p>Housing need and supply</p>	<p>The first DtC Forum held. The agenda included:</p> <p>Oxford City Council Local Plan 2042 and evidence-base updates</p> <ul style="list-style-type: none"> Brief update on Reg 18 timescales and approach Green Belt - Key aspects of methodology updates developed by LUC, summary of emerging work from LUC, Explanation of Reg 18 consultation approach ELNA – Methodology, invite to workshop with Rapleys to hear any feedback, explanation of Reg18 consultation approach SHLAA - Methodology update: Options for handling sites of 5-10 (under 0.25ha), next steps landowner meetings and density re-calculation, explanation of Reg 18 consultation approach Additional areas of work - Plan for retail needs assessment, Lye Valley, Considerations re Oxford's unmet need arising from 2042 plan, Oxford explain that there will be unmet need arising from the 2042 Plan Update from City Council and suggested approach to future discussion Cherwell District Council, West Oxfordshire District and South and Vale items Terms of Reference - Proposal to share amendments and collate them before a discussion which could come at a future meeting 	<p>This was an information sharing session of matters which questions were posed by other LPAs, but the disputes may not arise or be confirmed as agreements until the detail is set out</p> <p>Oxford shared result of further testing on sites of 5-10 after challenge at HELAA workshop on 26/02/25 Oxford recommend using usual method. Oxford will share headline figures of this assessment.</p>	<p>Oxford's intention to use SM for need calculation stated</p> <p>Oxford will share mapped parcels for assessment</p> <p>OPPO decided to come back to a potential Oxfordshire wide green belt study in the August OPPO meeting</p> <p>Oxford states work on need and provision is on-going, no unmet need identified at this point</p> <p>Oxford's FEMA identified as Oxfordshire</p> <p>Invites to a workshop with Rapleys to discuss method and assumptions have been issued</p> <p>To provide any further thoughts on 5-10 approach to be shared with Oxford, following Oxford sharing calculations (ahead of next stage of the SHLAA (which can only take one approach)</p> <p>Oxford ask when to make formal request on unmet</p>

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							<p>need; meeting concludes ASAP and by August for West</p> <p>Further consideration and discussion of process for the group discussion about apportionment of unmet need</p> <p>Oxford to provide written updates on remaining items</p> <p>Send TOR annotated copies to Oxford for collation</p>
20/06/25	Oxford City Council	Email	All potentially	DtC general	Email from Oxford to S&V from Oxford's KC responding to an email sent by S&V KC to try and narrow the legal disputes. It includes the legal principles section of the SoCG with edits and a covering email.	Outlines areas of legal dispute	For S&V to respond
20/06/25	Oxford City Council	Emails	All potentially	DtC general	S&V email to Oxford with a version of a SoCG to sign if agreed. This was followed by a later email in response to the legal principles points directly. Oxford later replied saying that they cannot agree to sign.	There was still an issue with the legal principles section which was not agreed upon. Oxford replied stating that they could not sign. The reply from Oxford states that this is a failure in drafting and lack of simplicity. Oxford stated that this was the end of the road for negotiations on the SoCG.	S&V replied with a suggestion to take forward parts of the SoCG and ask Oxford to reconsider their position.
23/06/25	Cherwell District Council	Email	None	DtC general	Email to confirm S&V position on the county wide SoCG to accompany Cherwell's local plan, that S&V don't feel the need to add any further detail, and don't think it's necessary to add a 'South and Vale' position to the SoCG draft. The statement alongside our Regulation 19 representations would adequately represent our position on the Cherwell Local Plan.	None	None
23/06/25	Oxford City Council	Email	All potentially	DtC general	Email reply from Oxford saying that the deadline has passed and seeking to agree something that can be submitted, with no SoCG and either an explanation or chain of correspondence	Not aligned with S&V position of wanting to prepare and submit the SoCG	S&V to respond
23/06/25	Oxford City Council	Email	All potentially	DtC general	Email reply to Oxford saying S&V preference is to spend more time to try and resolve, that much was agreed except legal principles	Not aligned with S&V position of wanting to prepare and submit the SoCG	Oxford to respond
24/06/25	Oxford City Council	Emails	All potentially	DtC general	Email from Oxford replying twice to an email from the JLP Programme officer who was copied into previous email correspondence on 23/05/25. Oxford agreed with the Programme Officer who suggested the Inspectors should advise how to proceed but to continue the dialogue.	Unable to agree a way to progress the SoCG	None

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25/06/25	Environment Agency	Email	Addressing climate change	Flood Risk	S&V set out the proposed approach to updating the SFRA to take account of the changes made to the EA's Flood Map for Planning in March 2025 and asked the EA some specific questions about the methodology. The EA responded via email on 11/07/25.	The EA agreed with the proposed methodology for updating the SFRA and provided some helpful guidance. There was one matter of disagreement - the EA felt that the Level 1 SFRA report should be updated rather than producing an addendum, however it was agreed that this is a presentational issue rather than an issue of soundness.	S&V will provide copies of the draft Level 1 SFRA addendum and Level 2 SFRA update to the EA for review.
25/06/25	Oxfordshire County Council	Email	Addressing climate change	Flood Risk	S&V informed OCC as LLFA of the updating of the SFRA and asked some specific questions about the methodology. The LLFA responded via email on 04/07/25.	None - The LLFA responded to questions and provided some helpful guidance.	S&V will provide copies of the draft Level 1 SFRA addendum and Level 2 SFRA update to the LLFA for review.
01/07/25	Oxford City Council	Email	All potentially	DtC general	S&V emailed Oxford, asking to renew our request for the parties to continue working on a draft document to see if we can resolve the relatively narrow points of dispute.	To agree a way forward for the SoCG	For Oxford to respond
01/07/25 and 02/07/25	Cotswold District Council	Meeting and email minutes	Housing need and supply, including affordable housing, and the provision of sites for Gypsies and Travellers	Housing need and supply	Meeting to discuss progress with Cotswold Local Plan, timetable and 5yhls position. Also to share JLP position. Another item discussed was DtC in general, and Cotswold early view that the extent of the uplift to the standard method means they may not be able to meet their housing need. There was a shared recognition that the JLP now at examination is too far advanced to support Cotswold.	Challenge of unmet housing need being likely	Cotswold DC to follow up meeting with email and minutes. S&V shared log of DtC engagements, Cotswold to look at the S&V log – version in the DtC statement Cotswold to notify all parties to help housing requirement likely in September Agreed to continue to engage on Cotswolds capacity work and local plan development
02/07/25	Cherwell District Council	Email	None	DtC general	Email from Cherwell about the Oxfordshire wide SoCG accompanying their plan. It explains everyone was content, but Oxford suggested a minor change. Cherwell shared tracked and clean version for either more comments or signing.	None	For all Oxfordshire authorities to respond with either further edits or to sign off the Cherwell SoCG.
03/07/25	Oxford City Council	Email	All potentially	DtC general	Email reply from Oxford asking where S&V can and can't move on the SoCG.	None	S&V to respond
04/07/25	Oxford City Council	Email	All potentially	DtC general	Email reply from S&V thanking Oxford for the willingness to progress, confirming again that the suggestion of only submitting the legal position is not acceptable to S&V as	S&V re-iterated that it wouldn't be acceptable to only submit the	For Oxford to respond

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					previously discussed, and that S&V will review again and see there is a way to present both agreed matters and non-agreed matters in a way both parties can accept. S&V committed to send that on 7/07/25, hoping for concluded position early next week	Legal Principles section and nothing further	
04/07/25	Oxford City Council	Email	All potentially	DtC general	Oxford email reply to S&V clarifying that they understand that stating areas of disagreement is not binding on the other party. Oxford's concern is earlier versions of the SoCG included material like a position statement of S&V. The reason Oxford suggested taking it out was because they feel obliged to include a rebuttal, getting stuck in a loop. Oxford asked to keep this focussed on key issues	Still no agreement on the format of what the SoCG should be	S&V to respond
07/07/25	Oxford City Council	Email	All potentially	DtC general	S&V emailed Oxford proposing a way forward for the SoCG it is hoped both parties can accept. Two alternatives presented, a 'long form' and a 'short form' SoCG. S&V said the 'long form' is more informative on matters of disagreements and of more assistance to the Inspectors, but if unacceptable to Oxford (and cannot be made acceptable by limited adjustments as outlined), would reluctantly be prepared to proceed with the 'short form'.	<p>Email from S&V sets out the disputes:</p> <p>In relation to Strategic Matters & Engagement section of the SoCG, the SoCG didn't seek to set out Oxford's position, leaving it to Oxford, but S&V reserved the right to add a position. Oxford sent a revised version of the SoCG on 13/06/25, including Oxford's position, but deleted S&V's position. S&V SoCG on 17/06/25 made no changes to Oxford's position but reinstated deleted position and clarified S&V position. 19/06/25 meeting did not resolve matters. 19/06/25 SoCG, re-ordered text, but maintained S&V's position as deleted.</p> <p>On 19/06/25 S&V's counsel sent Legal Principles section to Oxford's counsel. On 02/06/25, Oxford provided a revised Legal Principles, and indicated its position would not change on other sections. S&V sent a signed SoCG to Oxford, in the absence of further progress, and submitted. On Legal Principles, S&V wanted the SoCG to state (either as an agreed matter or not) that when</p>	S&V asked Oxford to provide a response to our suggestions by the end of 9/7/25

Date	Engagement with	Method of Communication	Strategic Matter:	Sub-issue	Key Points Discussed:	Key areas of Disagreement:	Outcomes/ Decisions/ Actions/ or Next steps:
						<p>Inspectors are making their own judgments on DtC matters they're required to give a wide margin of appreciation or discretion to the judgments made by the plan-making authority on those matters. S&V said they didn't know if this is disputed by Oxford or not.</p> <p>In the 13/06/25 SoCG, Oxford deleted para 11 & proposed para 13. The principles made no mention of the need for <i>the Inspectors</i> to give a wide margin of appreciation/discretion, and phrasing in Oxford's new para 13 created ambiguity. The deletion of para 11 (which suggested what was agreed) implied that paragraph was not agreed.</p> <p>S&V put forward text at para 11 which in the 19/05/25 version Oxford deleted, with a comment saying it's not a point of disagreement, but about the degree of scrutiny Inspectors must give. S&V in the 19/06/25 version gave two alternatives. Oxford didn't accept due to 'unnecessary repetition' meaning the SoCG doesn't make it clear <i>the Inspectors</i> must give this wide margin of appreciation or discretion, which is ambiguity. If there is no disagreement, S&V stated they cannot see any reason why there would be any problem in making an explicit statement. Even if unnecessary repetition it puts the agreed position beyond doubt.</p> <p>In the Strategic Matters section the disputed content is S&V</p>	

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						<p>position on matters of disagreement. S&V say they have not sought to limit, change, or delete text put forward by Oxford to set out its own position. S&V said they cannot accept it is legitimate or reasonable for Oxford to exercise a veto on S&V own position where there's disagreement, and that it goes without saying such content is not agreed. If Oxford regards the content to be irrelevant to the matters, they were asked to provide wording to make it clear. If Oxford wanted to comment on/respond to S&V position, S&V said they would not have a problem with that. Suggestions in paras 23/24 provided a way forward on the Strategic Matters section.</p> <p>S&V stated that it cannot be fair, reasonable, or appropriate to have one party's position in terms of its own choosing, without objection from the other party, but then to restrict that other party from an equivalent opportunity to set out their own position. The short form version was expressed as a second-best, markedly inferior option, that would be less helpful and informative for the Inspectors. However, S&V said if Oxford objects to S&V setting out their position on matters that aren't agreed, S&V will reluctantly proceed with a 'short form' SoCG that removes all text on the parties' respective positions.</p>	
08/07/25	Oxfordshire County Council, Oxford City	Meeting	The provision of infrastructure, including health,	The provision of infrastructure	OxIS Working Group: Discussion of consultation material (baseline information) for OxIS stage 1 consultation – discussing what information should be included, and	None	None

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	Council, Cherwell District Council, West Oxfordshire District Council		education, utilities, flood risk and strategic sustainable transport links		discussing draft material with the working group and consultant		
08/07/25	Oxford City Council	Email	All potentially	DtC general	Oxford reply email opting for the short version of SoCG, saying they only wanted to restrict S&V position to essential matters. Rather than engage on what Oxford felt was not essential however, they chose to only progress the short version. They attached an annotated version of the SoCG	None, although the short version remained under dispute as the best version of the SoCG to progress with	For S&V to review and reply
10/07/25	Oxford City Council	Email	All potentially	DtC general	S&V email reply to Oxford, with comments in the email, two on the chronology section, two on the legal principles section, two on the engagement section	There were several comments that need to be resolved in the SoCG set out within the email	For Oxford to review and respond
10/07/25	Oxford City Council	Emails	All potentially	DtC general	Oxford reply to S&V saying that they can agree to signing this version of the statement. S&V send a short response detailing who will be signing, then a further version signed	The two parties have come to an agreed position on the short version, although there remains dispute about the helpfulness of the short version	Oxford have agreed to signing this version of the statement, only the signing remains outstanding
10/07/25	Cherwell District Council	Email	None	DtC general	Cherwell sent a slightly revised final Oxfordshire wide SoCG for consideration and signing	None	For all Oxfordshire authorities to review or sign
10/07/25	Cherwell District Council, Oxford City Council, West Oxfordshire District Council	Meeting and minutes	None	Evidence The supply of retail and employment land	Rapleys (Oxford City's employment consultants) provided an overview of the methodology and initial findings of their interim ELNA. Key points covered: <ul style="list-style-type: none"> Rapleys noted an uplift in R&D demand in the city, Cherwell/S&V advised that the districts also have significant R&D demand Rapleys have calculated the labour supply required to support the jobs created by the city's employment land needs, and observed that whether Oxford City has sufficient supply depends upon whether there is an improvement in economic activity rates 	Oxford City/Rapleys presented R&D demand as being solely focused on the city, using this to justify displacing non-R&D employment uses to surrounding districts. S&V and Cherwell challenged this, highlighting strong R&D demand in Science Vale (including the AI Growth Zone at Culham). Rapleys erroneously claimed that the JLP ELNA shows insufficient labour supply to meet S&V requirements, despite relying on an ONS-based figure rather than the JLP housing supply. Rapleys also apply a 'no-change' economic activity rate instead of OBR projections	See email record 11/07/25 for follow up actions. S&V to review implications of Oxford's approach to employment land need/supply once this is confirmed in the published ELNA.
10/07/25	Oxfordshire County Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic	The provision of infrastructure	S&V shared anticipated Stage 2 hearing date of c. October / November 2025. Discussed considerations for Stage 2 hearings – S&V and OCC to collate a 'latest position' for all key transport schemes - such as progress on safeguarded schemes, delivery of infrastructure for allocations etc.	None	S&V and OCC to work together to periodically update the 'latest position' on transport schemes tracker

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			sustainable transport links				
11/07/25	Cherwell District Council, Oxford City Council, West Oxfordshire District Council	Email	None	The supply of retail and employment land	Email exchange between S&V and Oxford City regarding the nature and content of the ELNA workshop (see record dated 10/07/25). S&V added comments on the draft minutes from the meeting requesting further explanation of points discussed and addition of details missing. S&V offered to meet to discuss the labour supply issues.	S&V addressed the fact that Oxford's consultants (Rapleys) made unevidenced claims about S&V labour supply, and had not referred to the latest detailed evidence. S&V directed Oxford to JLP examination library documents LPA33 and LPA34 which details the labour supply scenario and housing/employment balance for S&V.	S&V offered a follow up conversation with Rapleys if helpful, and requested that Oxfordshire authorities' employment strategies are covered at the August DtC forum. Oxford agreed to this
11/07/25	Oxford City Council	Email	All potentially	DtC general	S&V reply to Oxford restating the view that a letter has been overtaken by the agreed Legal Principles section, but do not object to a cover note explaining this alongside the letter itself that would not be objected to.	Wording to accompany the letter that Oxford want to submit with the SoCG to be agreed	For Oxford to review wording and respond
11/07/25	Oxford City Council	Email	All potentially	DtC general	Oxford reply to S&V asking for the covering wording to be changed but also with the signed SoCG.	Wording to accompany the letter that Oxford want to submit with the SoCG to be agreed	For S&V to review wording changes proposed, and to finalise and submit the SoCG
11/07/25	Oxford City Council	Emails	All potentially	DtC general	S&V reply to Oxford's email about the cover note wording, suggesting the change proposed is acceptable to cover all of the correspondence rather than just the last letter, but some correspondence makes points that are not covered by the Legal Principles and are not therefore superseded. S&V suggested an edit. Oxford sent a short email response agreeing this. S&V provided PDFs to Oxford of what was agreed to be submitted.	None	None, wording to accompany the letter agreed
15/07/25	Oxford City Council	Emails	All potentially	DtC general	S&V emailed Oxford to inform them the Inspectors have accepted the SoCG and letter submission, and S&V provided a link to where it is published	None	None
16/07/25	Cherwell District Council, Oxford City Council, West Oxfordshire District Council	Email	None	DtC general	Cherwell emailed S&V with a revised clean version of their SoCG for their Plan, for signature	None	For all Oxfordshire LPAs to review or sign
16/07/25	Cherwell District Council, Oxford City Council, West Oxfordshire District Council	Email	None	DtC general	Oxford replied to all about the changes to the Cherwell SoCG within the version circulated that day by Cherwell. Oxford said the GTAA process was difficult but didn't think any of us are saying the report isn't accurate or robust. Nonetheless they had no issue with the change. On the HRA Oxford sought clarity on what 'note' was being referred to.	None	For all Oxfordshire LPAs to review or sign or respond to Oxford's specific points in the email
17/07/25	Cherwell District Council, Oxford City Council, West	Emails	None	DtC general	S&V replied to Oxford's email about the HRA note, and suggested that the text could be amended to correct the way it is being referred to, as a further update to the SoCG. Cherwell	None	For Cherwell to progress the edit for the Cherwell Oxfordshire wide SoCG

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	Oxfordshire District Council				quickly responded accepting the edit. Oxford agreed the following day.		
18/07/25	Cherwell District Council, Oxford City Council, West Oxfordshire District Council	Emails	None	DtC general	Cherwell circulated another SoCG for review and sign off incorporating the changes agreed the day prior.	None	For all Oxfordshire LPAs to review or sign
21/07/25	Cherwell District Council, Oxford City Council, West Oxfordshire District Council	Emails	None	DtC general	S&V signed and returned the Cherwell Local Plan SoCG	None	None
22/07/25	Oxfordshire County Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	JLP update to OCC – Informed that new documents uploaded in examination library. Informed that work is in progress for SoCG with Oxford City.	None	S&V to update OCC once inspectors have responded
23/07/25	Natural England	Email	Conserving and enhancing our natural and historic environments	Conserving and enhancing our natural and historic environments	Shared a draft version of the HRA Appropriate Assessment Addendum for review/comment. This Addendum provides an updated screening assessment and AA of atmospheric pollution effects on Oxford Meadows, Cothill Fen & Aston Rowant SACs.	None	Meeting with Natural England on 30 July 2025 to discuss their views on the draft Addendum.
24/07/25	Cherwell District Council, Oxford City Council, Oxfordshire County Council, West Oxfordshire District Council	Meeting - OPPO	All potentially	DtC general The provision of infrastructure Conserving and enhancing our natural and historic environments	Agenda items for the July OPPO include: <ul style="list-style-type: none"> Integrated Strategic Spatial Model & Reimaging Land Use in Oxfordshire Project Local Nature Recovery Strategy Local plan updates and S&V shared an update on the HRA which will also be circulated County-wide projects 	None	Agreed that OCC would provide a written update on the new economic strategy On LNRS, OCC agreed to share the new section on 'influencing planning policy' and to come back to OPPO before launch of LNRS
24/07/25	Cherwell District Council, Oxford City Council, Oxfordshire County Council, West Oxfordshire District Council,	DtC Forum	All potentially	Housing need and supply DtC general Employment Retail	Agenda for the July DtC Forum includes: <ul style="list-style-type: none"> Unmet housing need periods for delivery, including a question about West Ox proposed plan base date Further consideration of process for group discussion on Oxford's housing need and apportionment of unmet need, with Paper 1 circulated with the agenda by Oxford setting out a timeline and steps for discussion. Oxford circulated an amended version of this after the Forum meetings discussion. 	An outstanding item is considerations of the HELAA for Oxford and the threshold size site to use An outstanding matter is the formal request from Oxford to the forum LPAs to assist with unmet need	Minutes of June DtC Forum agreed Invites to Oxford Local Plan ELNA workshop sent and received Oxford to set up a September SHLAA workshop

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					<ul style="list-style-type: none"> Oxford Local Plan updates on ELNA further work and retail needs further work has been commissioned Any other items Terms of Reference 	<p>A matter raised by S&V was about West Oxfordshire proposed emerging plan base date and its inconsistency with Oxfor's. This was taken away as an issue and later confirmed by email after the meeting</p> <p>On Oxford's ELNA S&V raised initial reservations about the approach being taken and how it aligns with what the rest of the County is doing</p>	All to consider the paper 1 further and feedback additional thoughts on the post meeting edit Oxford will share
24/07/25	Environment Agency	Email	Conserving and enhancing our natural and historic environments	Conserving and enhancing our natural and historic environments	<p>S&V provided the EA with updated draft WCS sections on sewage treatment work capacity and water quality for review.</p> <p>The EA responded via email on 04/08/25 to confirm there are no further comments on these parts of the report.</p>	The EA still had concerns about sewage treatment work capacity and potential implications for the JLP.	<p>S&V to meet with the EA to discuss these concerns further.</p> <p>Positions to be stated in a detailed Statement of Common Ground.</p>
30/07/25	Natural England	Meeting	Conserving and enhancing our natural and historic environments	Conserving and enhancing our natural and historic environments	NE gave some initial comments on the draft HRA Appropriate Assessment Addendum, asking for some amendments to be made (see Action Points in the meeting notes).	None	<p>NE to share any further comments on the draft Addendum (by 15/08/25)</p> <p>S&V to make some revisions to the Addendum and re-share with NE for final review w/c 18/08/25</p> <p>Draft meeting notes shared with NE for review on 04/08/25</p>
30/07/25	Oxfordshire County Council, Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	OxIS Working Group: Discussion of consultation material (baseline information) for OxIS stage 1 consultation – discussing what information should be included, and discussing draft material with the working group and consultant	None	None
30/07/25	Oxfordshire County Council, Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic	The provision of infrastructure	Oxfordshire Joint Leaders Committee Executive Officer Group (EOG) meeting to approve material for OxIS baseline consultation.	None	None

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			sustainable transport links				
06/08/25	Environment Agency	Email	Addressing climate change	Flood Risk	S&V provided the draft Level 1 SFRA addendum for EA review. The EA provided comments on the SFRA update via email on 01/09/2025.	None regarding the SFRA update. However, the EA did repeat their concerns about some JLP policies.	The EA's comments will be taken into consideration in finalising the Level 1 SFRA addendum. The EA's concerns about JLP policies will be addressed through a detailed SoCG.
06/08/25	Oxfordshire County Council	Email	Addressing climate change	Flood Risk	S&V provided the draft Level 1 SFRA addendum for OCC as the LLFA for review. OCC responded via email on 15/09/25, confirming they had no comments on the Level 1 SFRA.	None	None
06/08/25	Oxfordshire County Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	OCC engagement meeting for S&V relating to their OxRail 2040 work. Notifying of draft for review soon and project timescales.	None	OCC to share draft of OxRail 2040 work with S&V
08/08/25	Oxford City Council	Email	None	DtC general	S&V responses to Oxford Local Plan 2042 Preferred Options which covered the following: <ul style="list-style-type: none"> • Not DtC statement was provided by Oxford. This still no single list of the strategic matters the Plan has • Justification for 1,500m buffer to the Cowley branch line needs to be provided, and evidence to confirm that the included sites can viably deliver this • Several inconsistencies in affordable housing evidence were highlighted by S&V • Draft policies will result in wider economic impacts on the Oxfordshire economy. S&V will respond further at Reg 19 stage, when there is more detail • No draft preferred option or alternatives for Green Belt or Grey Belt are provided • The SA lacks clear and transparent justification. • Error in the IDP referencing sites across the boundary in South Oxfordshire • Some conflicts with emerging approach to HRA with our JLP with recommendations provided 	Ongoing matter which S&V raise in the response in the bullet points which will require ongoing collaboration	S&V stated a hope for further dialogue as the Plan moves forward and will help to resolve the strategic matters issue S&V support the use of the standard method, in common with Oxford S&V sought the agreed further collaboration on Oxford SHLAA before Reg 19 Provisional capacity of 9,851 with existing sites and provision of around 7,000 homes for Oxford in S&V, combined with adopted supply from other authorities (totalling 14,300), there is more than enough to cater for unmet need this plan

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							generates. S&V welcomed this.
11/08/25	Environment Agency	Email	Conserving and enhancing our natural and historic environments	Conserving and enhancing our natural and historic environments	S&V provided the EA with the draft WCS sections on water resources for review. The EA responded with comments via email on 27/08/25	No disputes, but there are some aspects where the EA is seeking further detail/clarification. The councils agree to provide this.	S&V to provide further detail/clarification within the WCS Detailed Report water resources section to address the EA's comments.
12/08/25	Oxfordshire County Council	Meeting – Grenoble Road	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	Provision of Infrastructure	Understanding OCC's position on Grenoble Road mobility hub and density to inform any JLP or future plan policy impacts	None	Continue safeguarding of mobility hub.
13/08/25	West Oxfordshire District Council	Consultation response	None	Addressing climate change Housing need and supply The supply of retail and employment land	S&V response to West Oxfordshire Reg 18 consultation, which covered the following: <ul style="list-style-type: none"> S&V expressed support for West's policy aims for net zero S&V noted West's SM housing need of 905 homes per annum (up from 605), plus 10% uplift. S&V noted West anticipated no unmet need. S&V noted West's sites identified for Oxford's unmet need, and West's calculation for Oxford's total housing need and lower unmet need based on previous capacity assumptions. S&V flagged that West's Preferred Options document does not refer to the policy-driven scenario as one of the tested scenarios. S&V noted labour demand (office) and past take-up (industrial) recommended, with no anticipated unmet employment need (19.2ha headroom). 	None	S&V requested further discussion between Oxfordshire local authorities to ensure alignment regarding assumptions on delivery time periods.
14/08/25	Cherwell District Council	Emails	None	DtC general	Informal officer emails discussing a forthcoming bilateral SoCG between S&V and Cherwell, with approximate timing of September	None	None, SoCG to work to Cherwell timelines for their local plan

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19/08/25	Cherwell District Council, Oxford City Council, Oxfordshire County Council, West Oxfordshire District Council	Meeting - OPPO	All potentially	DtC general Green Belt	Agenda items for August OPPO include: <ul style="list-style-type: none"> Return to discussion on future joint Green Belt study, drafting of brief led by Cherwell. Local plan updates including an update from S&V on our JLP HRA work which the consultants are editing following Natural England feedback County-wide projects 	S&V raised a concern about Oxford Green Belt study, and noted that Oxford have excluded NPPF footnote 7 constraints in their study and asked whether the joint study should also take this approach. Oxford state this is best practice. This may be an unresolved dispute once final version of study is seen	S&V to consider matter of omission of Footnote 7 sites from Oxfords Green Belt analysis Cherwell to circulate a draft Green Belt study brief and it was agreed to establish a working group for the project
19/08/25	Cherwell District Council, Oxford City Council, Oxfordshire County Council, West Oxfordshire District Council	Duty to Cooperate Forum	All potentially	DtC general Employment Housing need and supply	The agenda for the August DtC Forum includes: <ul style="list-style-type: none"> Alignment of employment strategies on foundational economy Plan periods - picking up from last meeting and reflecting on proposed start and end dates – where we've all got to, and any risks and mitigations associated with that Update on group discussion on Oxford's housing need & formal request Oxford local plan updates including Site assessment process, DtC Scoping Statement, Specialist housing needs assessment Any other items Terms of Reference 	Comments on Oxford SHLAA threshold of 5 or 10 to carry forward as unresolved SHLAA September workshop is now set up but Oxford will also share an example urban design site assessment transparently this time S&V raised again the difficulty of the unresolved Oxford strategic matters list, as they are still not consistent S&V comments on the issues with the Oxford specialist housing need study was discussed and remains outstanding	It was agreed that Oxford and S&V will discuss affordable workspace outside the meeting On housing need, Oxford to circulate note of maths and make formal request Oxford to update and share a revised Duty to Cooperate Scoping Statement Oxford to respond to reps made by other districts to Reg18 – this is in relation to the Reg 18 comments on the specialist housing need assessment
20/08/25	Environment Agency	Email	Addressing climate change	Flood Risk	S&V provided the draft Level 2 SFRA update for EA review. The EA provided comments on the SFRA update via email on 01/09/25.	No new matters of disagreement regarding the SFRA update. However, the EA did repeat their concerns about some JLP policies made at Regulation 19 stage	The EA's comments will be taken into consideration in finalising the Level 2 SFRA update. The EA's concerns about JLP policies will be addressed through a detailed SoCG.
20/08/25	Oxfordshire County Council	Email	Addressing climate change	Flood Risk	S&V provided the draft Level 2 SFRA update for LLFA review. OCC responded via email on 15/09/25. They commented that recommendations and conclusions from the Level 2 SFRA should be incorporated within the site allocation policies.	None	S&V to consider the need to propose modifications to the JLP in response to the SFRA update
02/09/25	Oxfordshire County Council, Oxford City	Meeting	The provision of infrastructure, including health,	The provision of infrastructure	OxIS working group: Discussing stage 1 baseline consultation for OxIS.	None	None

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	Council, Cherwell District Council, West Oxfordshire District Council		education, utilities, flood risk and strategic sustainable transport links				
09/09/25	Oxfordshire County Council, Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	OxIS working group: Discussing stage 1 baseline consultation for OxIS.	None	None
11/09/25	Oxford City Council	Meeting / Workshop	Housing need and supply, including affordable housing, and the provision of sites for Gypsies and Travellers	Housing need and supply	Oxford SHLAA workshop agenda: <ul style="list-style-type: none"> Local Plan 2042 Update New/ Updated Sites - added over 50 new sites Land Assessed – Oxford explained what sites are included in the assessment and that sites under 10 are counted in windfalls. Green Belt Site Size Threshold and Windfall Sites in Flood Zone 3b 	S&V again reiterated its concern about excluding areas from the Green Belt study is a risk, this remains unresolved	Oxford agreed to share the breakdown of the completions data, which it later did. The data shows that the matter of 5-10 dwelling threshold can be resolved, with no further concerns from S&V about this having a significant impact Oxford to investigate further whether a large site windfall allowance would be appropriate to be included. Oxford to consider the timing of the unmet need request, weighing up the need to make the request as soon as possible with the need to have a capacity figure as accurate as possible.
15/09/25	Environment Agency	Email	Conserving and enhancing our natural and historic environments	Conserving and enhancing our natural and historic environments	S&V provided the EA with an updated WCS Detailed Report water resources section which sought to provide the additional detail/ clarification that the EA requested (log entry 11/08/2025). The EA responded via email on 27/10/25.	None. The EA confirmed that the WCS Detailed Report now addressed their concerns related to water resources	The WCS could now be finalised
16/09/25	Oxfordshire County Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic	The provision of infrastructure	S&V provided JLP update and provided an SFRA Update	None	S&V to update OCC when they have heard from inspectors about the next steps for the JLP

Date	Engagement with	Method of Communication	Strategic Matter:	Sub-issue	Key Points Discussed:	Key areas of Disagreement:	Outcomes/ Decisions/ Actions/ or Next steps:
			sustainable transport links				
18/09/25	Oxford City Council	Meeting	The supply of retail and employment land	The supply of retail and employment land	Oxford provided a summary of the situation regarding affordable workspace in Oxford. Demand for R&D space is displacing start-ups and 'low hanging fruit' of retail space. Rents have doubled in the city since 2016. New plan will include affordable workspace policy to support an 'inclusive economy' (the adopted plan does not contain such a policy). This will be targeted to specific sites (many large sites under single ownership) and will work with affordable workspace providers to offer space at peppercorn rents. S&V asked whether there needs to be alignment in the affordable workspace policies and strategies between Oxford/S&V – Oxford said this is not necessary because the types of business under pressure in Oxford are unlikely to relocate.	None	Agreed to establish monthly officer level meeting to discuss employment policy updates with possible including of economic development colleagues when needed
18/09/25	Oxfordshire County Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	OCC presented to S&V officers and members progress on the "missing link" scheme on East St Helen St in Abingdon forming part of NCN5.	None	OCC to take comments away and progress scheme to delivery
19/09/25	Oxfordshire County Council, Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Meeting	Housing need and supply, including affordable housing, and the provision of sites for Gypsies and Travellers	The provision of infrastructure	OxIS Working Group: Initial feedback and discussion following close of stage 1 OxIS consultation close on 12/09/25. Discussion of approach to prioritising infrastructure schemes identified by the working and group and via the consultation.	None	Next steps were for the working group to receive first drafts of the OxIS prioritisation framework, then begin reviewing for initial feedback at next working group meeting (26/09/25)
23/09/25	Cherwell District Council, Oxford City Council, Oxfordshire County Council, West Oxfordshire District Council	Meeting - OPPO	All potentially	DtC general Green belt	The agenda for the September OPPO meeting includes: <ul style="list-style-type: none"> Minerals and Waste Local Plan Joint Green Belt Study Local plan updates County-wide projects Wider strategic projects in Ox-Cam corridor Any other business OxIS Update 	The scope of the potential green belt study remains under discussion	None
23/09/25	Cherwell District Council, Oxford City Council, Oxfordshire County Council, West Oxfordshire District Council	Duty to Cooperate Forum	All potentially	DtC general Housing need and supply Flood risk Biodiversity	The agenda for the September DtC forum includes: <ul style="list-style-type: none"> Update on group discussion on Oxford's housing need and formal request which included another review of Paper 1. This included confirmation from Oxford that they would likely amend their plan period start and end dates and this will delay their Plan a few months. Oxford also shared that recalculated capacity has reduced 	Oxford and S&V discussion on affordable workspace outside the meeting is to carry forward S&V concerned about transparency of sites being deleted from Oxford SHLAA and asked for a list of the sites which	Oxford to follow up this conversation with an email on the housing numbers On the flood risk site deletion dispute, Oxford agreed to circulate a list of the potential sites under consideration and

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					<ul style="list-style-type: none"> Oxford local plan updates included the DtC Scoping Statement, SHLAA workshop follow up and info on EA Flood maps Terms of Reference (RW) Any other items Biodiversity Duty Reporting 	<p>EA no longer support for allocation</p> <p>The issue of Oxford's strategic matters being inconsistent remains unresolved</p>	<p>indicate which ones are under discussion with the EA</p> <p>Oxford to circulate a revised Duty to Cooperate Scoping Statement</p>
23/09/25	Swindon Borough Council (with Cotswold District Council and West Berkshire District Council)	Meeting	All potentially	<p>Addressing climate change</p> <p>Flood risk</p> <p>Health</p> <p>Housing need and supply</p> <p>The provision of infrastructure</p> <p>Transport</p>	Swindon Regulation 18 consultation and a discussion with neighbouring Councils about what strategic matters it is likely to generate	A number of potential cross boundary strategic matters were raised at the meeting which could have an impact on Vale, these are largely recognised as catchment related issues relevant to the New Eastern Village strategic allocation increase in capacity and its impacts on Vale adjacent (related to transport, health facilities, landscape and flood risk)	To undertake further engagement on the matters scoped out as potential strategic matters
26/09/25	Oxfordshire County Council, Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Meeting	<p>Housing need and supply, including affordable housing, and the provision of sites for Gypsies and Travellers</p> <p>The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links</p>	The provision of infrastructure	OxIS working group meeting: Discussing first drafts of prioritisation framework, and reviewing infrastructure project scoring	No disagreement.	No disputes, working group continued to agree to refine framework.
20/10/25	Oxfordshire County Council, Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Meeting - Oxfordshire Leaders Joint Committee	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	Oxfordshire Leaders Joint Committee – the Programme Manager introduced a report which set out progress towards completion of OxIS following completion of Stage 1 and associated consultation. This involved the development of a comprehensive data set of potential infrastructure projects which would be assessed at Stage 2	None	None

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07/10/25	Cotswold District Council	Email and Poll	Housing need and supply, including affordable housing, and the provision of sites for Gypsies and Travellers	Housing need and supply	S&V responded to a poll sent by CDC to a meeting to discuss Cherwell's forthcoming Reg 18 and evidence outcomes. S&V also asked where and when papers are being released to the public about their consultation	None	None
07/10/25	Cherwell District Council	Email	None	DtC general	Email and draft bilateral SoCG sent by Cherwell to S&V in relation to Cherwell's Local Plan. S&V followed up to check on timing	None	For S&V to review and respond
08/10/25	Oxfordshire County Council, Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	OxIS working group meeting: Discussing drafts of prioritisation framework, and reviewing infrastructure project scoring	None	None, working group continued to agree to refine framework
09/10/25	Swindon Borough Council	Consultation Response	None	None	<p>S&V response to Swindon's Regulation 18 consultation. It reflected on the productive DtC meeting where several matters identified for further discussions relating to the New Eastern Villages (NEV) allocation, flood risk, transport, health facilities planning, wider landscape and large-scale renewables</p> <p>S&V raised catchment-related matters which have the potential to impact areas around the Swindon and Vale border, specifically in our Watchfield and Shrivenham</p> <p>S&V welcomed a mobility hub or park and ride infrastructure for the A420 corridor. Welcomed opportunities to engage further on this with Oxfordshire County Council, and consider whether land needs safeguarding to reinforce and protect the delivery of the required infrastructure.</p> <p>Without rapid improvement ahead of completion of the first phases of the NEV developments, this could generate significant impacts for parts of Vale</p> <p>S&V said they would like to see ways for residents to access locations such as Straiton Retail Park, central Swindon or major employment centres like Panattoni Park (formerly the Honda site) by bus and cycle. This can be addressed by providing improved connectivity of the Public Rights of Way network in the area.</p>	Future Reg 19 needs to ensure issues raised with potential cross boundary impacts related to the NEV allocation expansion should be continued as unresolved matters	S&V asked to informally engage as Swindon develop the Strategic Flood Risk Assessment ahead of Regulation 19 consultation
15/10/25	Cherwell District Council	Meeting – catch up	None	DtC general	Quick discussion about the email S&V sent on 15 October about whether any edits to the SoCG are needed, and to	None, discussion was for clarity	No new actions decided, so it remained with S&V to

Date	Engagement with	Method of Communication	Strategic Matter:	Sub-issue	Key Points Discussed:	Key areas of Disagreement:	Outcomes/ Decisions/ Actions/ or Next steps:
					ensure both parties are progressing in an effective and aligned way		comment on the draft SoCG provided previously
15/10/25	Cherwell District Council	Email	None	DtC general	Email from S&V to Cherwell asking if any changes to the SoCG are needed in light of their recent letter from their Local Plan inspectors	None	For Cherwell to consider S&V email
17/10/25	Oxfordshire County Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	OCC & S&V discussion regarding consultation responses and highway of interest near Thame relating to the emerging Buckinghamshire Local Plan evidence.	None	Both authorities to review further Buckinghamshire Local Plan work
20/10/25	Cherwell District Council	Email	None	DtC general	S&V responded with comments on the Cherwell Local Plan bilateral SoCG first draft, attaching the document with track changes and comments, with a specific query about employment land delivery	Some track changes and comments provided which need to be resolved, particularly on employment land delivery	For Cherwell to consider and respond
20/10/25	Cherwell District Council	Email	None	DtC general	Cherwell responded to S&V edits to the SoCG provided that day, with the Schedule of Proposed Changes and saying they were happy with the proposed changes	None	S&V to review the Schedule of Proposed Changes and respond
21/10/25	Cherwell District Council, Oxford City Council, Oxfordshire County Council, West Oxfordshire District Council	OPPO Meeting	All potentially	DtC general Employment	The agenda for the October OPPO meeting includes: <ul style="list-style-type: none"> Economic Strategy, including a presentation Local plan updates County-wide projects Wider strategic projects in Ox-Cam corridor Any other business 	None	None
21/10/25	Cherwell District Council, Oxford City Council, Oxfordshire County Council, West Oxfordshire District Council	DtC Forum meeting	All potentially	DtC general Green Belt Green Infrastructure	The agenda for the October DtC Forum meeting includes: <ul style="list-style-type: none"> Cherwell Regulation 10A review of the Partial Review policies Oxford local plan updates including Green Belt, Green Infrastructure with a presentation and DtC Scoping Statement Any other items 	Oxford email to follow up on the previous Forum conversation on housing numbers was carried forward as unresolved, but email followed the meeting There was a discussion about the timing of sharing the capacity work which is delayed from the planned timing of September, and Oxford say it will now be before Reg 19. Formal letter from Oxford asking for assistance with unmet need remains unresolved	Oxford to set up a meeting of specialist officers to discuss water cycle studies Oxford to follow up email with formal letter on unmet need
22/10/25	Cotswold District Council (with Wychavon District	Meeting – Duty to Cooperate	All potentially	DtC general	Local Plans updates from all participants to understand status and timing of our plan-making.	The key unresolved matter is Cotswolds potential unmet housing need, and in terms of the	The action was to Cotswold to take away the thoughts from the meeting, prepare and

Date	Engagement with	Method of Communication	Strategic Matter:	Sub-issue	Key Points Discussed:	Key areas of Disagreement:	Outcomes/ Decisions/ Actions/ or Next steps:
	Council (South Worcestershire), Swindon Borough Council, Wiltshire Council, Stroud District Council, Stratford-on-Avon District Council, Gloucester, Tewkesbury and Cheltenham, South Gloucestershire Council, West Oxfordshire District Council)				<p>DtC and cross boundary matters discussed included:</p> <ul style="list-style-type: none"> • Cotswold housing need • Cotswold constraints • Scoping the question of capacity to accept Cotswolds potential unmet need <p>Special Areas of Conservation discussed and who it may impact related to the Cotswolds HRA</p> <p>Next steps were discussed, and many suggestions provided by other LPAs about technical evidence that is needed</p>	JLP at examination how to engage with that matter, and consider our circumstances re cross boundary scope	circulate the minutes, and to write to the other LPAs with the request for assistance
23/10/25	Buckinghamshire Council	Meeting – Potential cross boundary matters	None	DtC general	<p>Buckinghamshire Council Local Plan Update meeting. Key matters discussed include:</p> <ul style="list-style-type: none"> • S&V Local Plan Update • Potential cross boundary strategic issues: housing – 5YHLS and 5% buffer, employment – balance with housing and aligning FEMA, transport – impact on A418/M40 and modelling, water – flood risk and waste water, HRA • Duty to Cooperate going forward 	Concern from S&V around spatial strategy approach 7 for housing “This approach focuses on the expansion of sustainable settlements on the edge outside of Buckinghamshire through large-scale urban extensions into Buckinghamshire.”	Buckinghamshire to look into potential issues raised and continue ongoing engagement, including a meeting in January.
23/10/25	Oxfordshire County Council, Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	OxIS working group meeting: Discussing drafts of prioritisation framework, and reviewing infrastructure project scoring	None	None, working group continued to agree to refine framework.
24/10/25	Cherwell District Council	Email	None	DtC general	S&V responded to Cherwell’s email of 20/10/25 about the /outstanding matters in the bilateral SoCG for Cherwell local plan. S&V understood the position on employment supply, and suggested a change to a paragraph of the SoCG to record this.	None	For Cherwell to review and respond
25/10/25	Cherwell District Council	Email	None	DtC general	Cherwell responded to S&V email with suggested edit of 24/10/25 to the Cherwell SoCG, with a small tweak to the suggested edit.	None	For S&V to review and respond
03/11/25	Cherwell District Council	Email	None	DtC general	Email from S&V responding to Cherwell’s email of 25/10/25 about their SoCG saying that S&V agree this version and if a clean version can be shared that can be signed	None	Action with Cherwell to review and provide clean version of the Cherwell SoCG for signing

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04/11/25	Oxfordshire County Council, Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	OxIS working group meeting: Discussing drafts of prioritisation framework, and reviewing infrastructure project scoring	None	No disputes, working group continued to agree to refine framework.
06/11/25	Cherwell District Council	Email	None	DtC general	Email from Cherwell with two further additional changes to their SoCG for S&V to review.	None	For S&V to review or sign Cherwell SoCG
10/11/25	Cherwell District Council	Email	None	DtC general	S&V provided a signed bilateral SoCG for Cherwell Local Plan	None	None
11/11/25	Oxfordshire County Council	Meeting – Strategic Sites and Policy Liaison	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	JLP update - Two letters sent from S&V contesting Inspectors' initial hearing conclusions in light of Pennycook letter to PINS. S&V awaiting full response from PINS on second letter before any decision can be made in respect of their first letter – no timeframe available. Deadline for submission of local plans under current regime is December 2026.	None	S&V to update OCC when further information arises
14/11/25	Cherwell District Council, Oxford City Council, Oxfordshire County Council, West Oxfordshire District Council	OPPO Meeting	All potentially	DtC general The provision of infrastructure Housing need and supply Green Belt	The 14 November OPPO meeting agenda includes: <ul style="list-style-type: none"> Update on the work of the Oxford Growth Commission and relationships with local plans Integrated Strategic Spatial Model with a presentation Local plan updates County-wide projects Wider strategic projects in Ox-Cam corridor Any other business 	Green belt study working group remains unresolved and needs to be taken forward	None
14/11/25	Cherwell District Council, Oxford City Council, Oxfordshire County Council, West Oxfordshire District Council	DtC Forum meeting	All potentially	DtC general Housing need and supply	The November DtC Forum agenda includes: <ul style="list-style-type: none"> Oxford local plan item on sites in the Local Plan 2045 with a presentation Any other items 	Oxford delay to sharing SHLAA outcomes continues from September and remains unresolved Oxford's strategic matters remain unresolved. S&V comments made last time have not been addressed. The list of matters is still inconsistent between the sub categories and headings.	Oxford had completed the task of sending a formal request to help met unmet need by email on 31 October. It is for other Oxfordshire LPAs to respond formally by 20/11/25 Meeting of specialist officers to discuss water cycle studies was arranged for 13/11/25 Oxford to share SHLAA ahead of Scrutiny publication by Christmas hopefully

Date	Engagement with	Method of Communication	Strategic Matter:	Sub-issue	Key Points Discussed:	Key areas of Disagreement:	Outcomes/ Decisions/ Actions/ or Next steps:
							S&V to share notes on DtC Statement unresolved matter of their strategic matters.
10/12/25	Cherwell District Council, Oxford City Council, Oxfordshire County Council, West Oxfordshire District Council	OPPO meeting	All potentially	DtC general The provision of infrastructure	The December OPPO meeting agenda includes: <ul style="list-style-type: none"> Update on Transport Modelling (OxMod) Minutes of the last meeting Local plan updates County-wide projects Wider strategic projects in Ox-Cam corridor Any other business 	None	It was agreed that a working group would be set up with District representatives to help with OxMod A review of the OPPO Terms of Reference was taken away as an action for S&V
10/12/25	Cherwell District Council, Oxford City Council, Oxfordshire County Council, West Oxfordshire District Council	DtC Forum meeting	All potentially	DtC general Housing need and supply	The December DtC Forum meeting agenda includes: <ul style="list-style-type: none"> Oxford local plan items including discussion on continuing the “Proposed programme of work for group discussion on Oxford’s housing need, unmet need and apportionment of”, last looked at during the Sep DtC Forum; it can reflect recent work (including responses to the formal request) and discussion of the next steps in more detail. Oxford proposed an updated version of the paper and invited initial thoughts at the meeting and considered reflections to follow. Any other items 	Oxford SHLAA – Oxford said they realise have more to do and propose another workshop. They will publish the SHLAA and expect responses and will need to consider those at the workshop at February DtC Forum (mid-way through their Reg 19 period).DtC Forum (mid-way through their Reg 19 period).	All Oxfordshire LPA responded to the unmet need formal request by the deadline set of 20 November. S&V responded to Oxford’s DtC Statement query about strategic matters on 10 Dec. Oxford to respond to S&V’s comments on their DtC Statement. Oxford likely to ask for some bilateral DtC meetings to discuss Reg 19 in Feb S&V to share pro-forma Oxford to share the two papers discussed. All to share feedback on proposals in two papers Oxford to collate responses to formal request and use to inform skeleton Interim SoCG; and issue proforma Oxford to share SHLAA by 19/12/25 Districts to return proforma Oxford to circulate draft Interim SoCG.

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10/12/25	Cotswolds District Council	Email and minutes	None	DtC general	Email and minutes from Cotswold District Council covering the meeting held on 22/10/25.	None	None
10/12/25	Oxford City Council (copied into the DtC Forum group)	Email	None	DtC General	As an action from the DtC Forum, S&V wrote to Oxford reminding them of the outstanding problem of their Local Plans emerging 'strategic matters' being confused and unconfirmed.	The list of strategic matters that Oxford include remain inconsistent.	The strategic matters confusion is with Oxford to review and respond to.
12/12/25	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Email	None	DtC general	Email and papers circulated by Oxford to the DtC Forum group. Other than the minutes from the previous 2 DtC Forums, there is a draft paper by Oxford titled 'Paper 1- Proposed programme of work for group discussion on Oxford's housing need, unmet need and apportionment of', and 'Paper 2 – Streams of Work'. The email asks for the DtC forum members to share any further thoughts on reflection, otherwise Oxford would proceed as shown.	None	With the DtC Forum group to review and respond to Oxford about the minutes and two papers.
12/12/25	Cotswold District Council	Email	None	Flood risk	CDC stated that they are producing a new SFRA. They requested information on historic flood incidents and proposed development in all adjoining LPAs to feed into their cumulative impact assessment.	None	S&V provided CDC with all of the data requested on 19/12/25.
15/12/25	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Email	Housing need and supply	Housing need and supply	Email from S&V to DtC forum group to share a suggested proforma for collecting data on housing numbers with offer of support to help finalise.	None	With other Oxfordshire LPAs to review and respond.
16/12/25	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Email	Housing need and supply	Housing need and supply	Email from Oxford to the DtC Forum group about Oxford emerging local plan. It included attachments. There was a first draft of the Interim SoCG, not a skeleton structure with headings as agreed, but one adapted from an earlier SoCG. Oxford stated that they had been through responses to unmet need letters and proposed additional principles in the SoCG. Oxford shared a 'pro-forma on commitments'. Oxford thanked S&V for the example proforma (S&V sent 15/12/25), but Oxford thought it needed more information, so Oxford drafted something they thought was quite straightforward to fill in. They indicated that their SHLAA would follow.	Oxford rejected S&V suggested pro-forma format and produced something different. It asked for information that is not available, because the data doesn't align with how the emerging plans deal with unmet need.	On the interim draft SoCG, Oxford offered to take comments ahead of the DtC Forum, but would table discussion at the January meeting. Oxford asked others to fill in, and share completed versions of the Pro-formas by 5/1/26, ahead of the January DtC Forum.
16/12/25	Oxfordshire County Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk, and strategic sustainable transport links	The provision of infrastructure	OCC presented the scope of their emerging Street Design Code project.	S&V raised concerns regarding the scope and remit of the Code, noting S&V have a Joint Design Guide.	OCC will share the draft document with S&V for first draft review. Second draft review and consultation will follow in March and May 2026.
17/12/25	Cotswold District Council	Email and letter	Housing need and supply, including affordable	Housing need and supply	Letter sent via email from Cotswold District Council formally requesting help in addressing their unmet housing need.	None	Cotswold requested a formal response.

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			housing, and the provision of sites for Gypsies and Travellers		<p>Cotswold stated an increased housing target of 1,036 homes per year, and a resultant fall in 5YHLS to 1.8 years.</p> <p>Cotswold stated the district is severely constrained, > 80% designated as National Landscape, 4% developed or other designations, only 16% left available for development.</p> <p>Cotswold stated they are currently consulting on preferred options until 2/1/26, including a call for sites.</p> <p>Cotswold said their preferred option strategy identifies sites for a total of 14,660 homes, leaving a shortfall of ~4000 homes.</p> <p>However, Cotswold only expect to deliver 11,700 homes, so higher unmet need, look to neighbours to meet.</p> <p>Cotswold stated that further sites analysis work is ongoing, including the option of increasing density, so the figures are currently indicative, but they anticipate a housing shortfall in any eventuality.</p> <p>Cotswold aim to complete analysis in February 2026 and commit to writing to neighbouring authorities to confirm their position at that time.</p> <p>Cotswold also advised that further evidence work may reveal shortfalls in other areas.</p> <p>Cotswold made reference to the requirements of the Duty to Cooperate and the WMS dated 27/11/25.</p>		S&V subsequently formally responded to the Reg 18 consultation stating that the JLP is at examination, post submission, cannot accommodate Cotswold unmet need at this time (see entry dated 24/12/2025).
18/12/25	West Oxfordshire District Council	Consultation Response	None	DtC general Housing need and supply Employment Flood risk	<p>S&V consultation response to West Oxfordshire Reg 18. The key responses included:</p> <p>S&V noted the proposal to extend the plan period to 2043, and noted the revised settlement hierarchy increased from four-tier to five-tier</p> <p>S&V noted the revised spatial strategy which adopts a hierarchical approach aligned with settlement hierarchy</p> <p>S&V noted the noted the increased housing requirement from extending the plan end date – 16,920 homes, 18,000 with 10% buffer</p> <p>S&V noted the employment need of between 4.4 to 31.4ha, which needs to be pro-rata'd to 2043 plan end date</p>	No disputes but responding with potential matters which may present issues to address and may involve further engagement.	<p>Request for continued engagement as the plan progresses.</p> <p>Commitment to work collaborative with West and all Oxfordshire Districts to discuss how best to meet Oxford's evidenced unmet needs.</p> <p>S&V requested that West undertake detailed flood risk and transport assessments</p>

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					<p>S&V noted that there is no unmet housing or employment need anticipated, will work together on Oxford unmet need</p> <p>S&V noted West's commitment to reach an agreed unmet need position with Oxford by Reg 19 stage in Spring 2026</p> <p>S&V noted the strategic site allocations (carried forward and new allocations)</p> <p>S&V flagged the flood risk from development at The Downs, Standlake – close to an area identified in S&V SFRA as highly sensitive to cumulative impacts of development.</p> <p>S&V raised concerns about the potential impact on the local road network of development at The Downs, Standlake (especially A420 roundabout).</p>		to ensure that any potential impacts are properly understood and mitigated.
19/12/25	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Email and attached SHLAA	Housing need and supply	Housing need and supply	<p>Oxford forwarded their SHLAA draft document in confidence.</p> <p>Oxford also replied to S&V email about the Pro-forma on housing supply saying they need information about commitments made. Oxford accepted what can be provided by authority will vary because we took different approaches last time, and this time. In these circumstances they asked if all could complete as much as possible to help populate the interim SoCG.</p>	Disagreement over the way in which all parties were able to record the site delivery progress for Oxford unmet need sites.	<p>Recognition that S&V can only provide the information on sites that aligns with the current and emerging plans.</p> <p>All still need to progress the data gathering.</p>
19/12/25	Oxford City Council, Cherwell District Council	Email	None	DtC general	Oxford sent S&V and Cherwell the draft policy wording for large allocations near to our shared boundaries and the site capacity assessment forms that have informed them, in confidence.	None	For S&V and Cherwell to review and reply, if necessary, which S&V responded to directly.
24/12/25	Cotswolds District Council	Consultation Response	None	DtC general	<p>S&V consultation response to Cotswold Reg 18. It covered the following:</p> <ul style="list-style-type: none"> • That the areas share a short boundary without main settlements/key infrastructure • Raised the biodiversity, landscape and flood resilience importance of River Thames corridor • Flood risk and water quality concerns around Lechlade • S&V support meeting Standard method. • 20% discount form delivery needs justification • Would like to engage on housing and employment capacity work. • That JLP at examination, post submission, cannot accommodate Cotswold unmet need at this time • Clarification requested on commuter patterns from housing/employment balance 	No disputes, rather responding with potential matters which may present issues to address and where further engagement would be required and our position on unmet need given progress with the JLP.	Request for continued engagement as the plan progresses.
05/01/26	Oxford City Council, Cherwell	Email	Housing need and supply	Housing need and supply	S&V replied to Oxford's request to fill in proformas on housing supply. S&V provided Oxford with a caveat that that the	To resolve the issue of the proforma not aligning to how the	For Oxford to review.

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	District Council, West Oxfordshire District Council				approach used in the proforma doesn't align with how local plans have and do propose to accommodate unmet needs: S&V don't ringfence or compartmentalise homes for Oxford, they form part of S&V requirement. For the same reason S&V corrected column headers using strikethrough text.	JLP deals with Oxford unmet need, S&V proposed edits to the columns and provided a caveat note on the proforma.	
06/01/26	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Email	Housing need and supply	Housing need and supply	Oxford replied to S&V email with the proformas for housing supply saying it wasn't tabled for discussion. Oxford understood the notes. Oxford noticed sites didn't match a list compiled several years ago and queried if there's a discrepancy with the number of homes at North Abingdon.	Queries outstanding about the sites for Vale in the proforma.	For S&V to review and respond.
06/01/26	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Email	Housing need and supply	Housing need and supply	Oxford emailed to say that the plan wasn't to discuss the proformas at next week's DtC Forum, but to enable information from them to be inserted into the draft Interim SoCG. Oxford said they would share that SoCG update by the end of that week.	Unknown, others hadn't commented on earlier drafts of the SoCG at this stage.	Oxford indicated another draft of the SoCG would be circulated (others hadn't yet commented on the first version to S&Vs knowledge) .
06/01/26	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Email	None	Housing need and supply	S&V emailed Oxford and copied in the DtC Forum group in case it was of wider interest. S&V asked about the example site assessment pro-formas which S&V provided in September 2025, which S&V were advised at the time would be used to assess each site as part of the SHELAA. S&V asked for these pro-formas for all sites.	Still outstanding information about the site assessments for sites in the SHLAA	With Oxford to review the request and respond
06/01/26	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Email	None	DtC general	S&V emailed the DtC Forum group with some comments on Paper 1 and the DtC Forum draft minutes.	There were some inconsistencies between the expectations for work and timings between the DtC Forum minutes and the Paper 1 programme of work which S&V commented on	With Oxford for review
07/01/26	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Email	Housing need and supply	Housing need and supply DtC general	Oxford attached the agenda for the DtC Forum meeting. Oxford also attached a second version of the Draft Interim SoCG with the information from the proformas. Oxford stated that S&V comments on their DtC Statement (email of 10/12/25) - will be amended to take comments on board ahead of publication of an amended version at the end of the month.	The inconsistencies between the Paper 1 and DtC Forum minutes are confirmed by Oxford to have been corrected.	S&V to review Oxford's DtC Statement corrections and seek to respond to Oxford the for Reg 19 period.
07/01/26	Oxfordshire County Council, Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	OxIS working group meeting: Working group reviewed a finalised draft of the priority framework that consultants had prepared. The work began to move towards final drafts, with a shortlist of schemes prepared by Aecom following refining work in Autumn 2025.	None	None, working group continued to agree to refine framework.

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08/01/26	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Email	Housing need and supply	Housing need and supply	Email reply from S&V to the email from Oxford of 7/1/26. It clarified that the proforma S&V sent on 5 January included just the 5 sites in the Vale Local Plan Part 2 Table 2.1, which are the same ones listed in the MoU Table 1, and have therefore now added the extra sites Oxford asked about in the Abingdon and Oxford Fringe Sub Area to the proforma.	None	None
09/01/26	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Email	Housing need and supply	Housing need and supply	Email from Oxford about the housing supply numbers, with an updated Interim SoCG and appendices to reflect S&V updated information provided on 8/1/26	None	For all Oxfordshire LPAs to consider draft SoCG and appendices.
31/01/26	Oxfordshire County Council	Meeting	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure Housing need and supply	S&V updated OCC on JLP examination progress – Procedural Meeting (PM) letter. S&V noted that examination preparations will likely need to re-start. S&V keen to keep annual monitoring documentation up to date - second half of the meeting used for this. OCC updated staff availability/restructuring during estimated examination timings. Strategic sites discussed.	None	S&V to keep OCC informed of Procedural meeting progress.
14/01/26	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Email	Housing need and supply	Housing need and supply	S&V emailed and circulated a reviewed interim SoCG after considering the version circulated on 9/1/26.	None	For discussion at the DtC Forum meeting.
14/01/26	Buckinghamshire Council	Workshop	None	Housing need and supply Provision of sites for Gypsies and Travellers The supply of retail and employment land Transport	Buckinghamshire hosted a workshop with neighbouring LPAs (approx 45 attendees) for their emerging local plan where they presented: <ul style="list-style-type: none"> • their site assessment process for housing and employment • Outcome of initial site assessment • Supply vs need comparison • Their emerging policy map showing the sites assessed <p>Following this there was discussion and Q&A – S&V asked whether the map will change (response was that the map will be augmented with a pop up showing site metrics) and asked for an update on the transport modelling (response that Bucks will hold conversations with relevant authorities – S&V has reached out to OCC to ensure all parties are looped into these).</p>	Updates to the matters raised in S&V response to Buckinghamshire Reg 18 Consultation which will require ongoing engagement (sent 24/10/2025): Housing – indicative supply of 83,200 (94,100 with grey belt release) vs need of 95,500. Employment – currently an oversupply of employment (379ha supply vs 219ha requirement – housing led scenario)	Potential follow-up meeting with Bucks/S&V to discuss the outcomes presented in the workshop (see email exchange documented below – 19/01/26).
15/01/26	Cherwell District Council, Oxford City Council, Oxfordshire County Council, West Oxfordshire District Council	OPPO meeting	All potentially	DtC general The provision of infrastructure	The January OPPO meeting agenda included: <ul style="list-style-type: none"> • Integrated Strategic Spatial Model/National Infrastructure Spatial Tool • Local plan updates including a discussion on new local plans and a discussion on green belt/grey belt 	Footnote 8 exemptions were discussed but not in relation to the outstanding matter raised by S&V about Oxford's proposed grey belt identification methodology, so this remains an unresolved issue as does the	S&V circulated a draft Terms of Reference for OPPO and it is with others to comment on the draft

Date	Engagement with	Method of Communication	Strategic Matter:	Sub-issue	Key Points Discussed:	Key areas of Disagreement:	Outcomes/ Decisions/ Actions/ or Next steps:
					<ul style="list-style-type: none"> County-wide projects including park and ride and changes locally Wider strategic projects in Ox-Cam corridor Any other business 	commissioning of the joint green belt work	
15/01/26	Cherwell District Council, Oxford City Council, Oxfordshire County Council, West Oxfordshire District Council	DtC Forum meeting	All potentially	DtC general Housing need and supply	<p>The January DtC Forum meeting agenda included:</p> <ul style="list-style-type: none"> Oxford item local plan item - Discussion on Draft Interim Statement of Common Ground version two, with a view to securing an agreed version by 29/1/26 so it can be published alongside City's Reg19 consultation on 20.1 Any other items 	<p>Oxford to respond to S&V's comments on their DtC Statement carries forward and is unresolved.</p> <p>On Oxford's SHLAA S&V emailed to ask for copies of the site Proformas (urban design assessment) for all sites assessed, as was agreed previously.</p> <p>Oxford say they have shared the relevant site details with each district on 19 December, but S&V await the specific sites EA will not support for allocation, which remains unresolved.</p>	<p>S&V shared the proforma on 15/12/26.</p> <p>Oxford shared the two papers on 12/12/26, S&V responded with feedback for Oxford to consider.</p> <p>Oxford collated responses to formal request for the interim SoCG and issued a proforma on 16/12/26 and later SoCG on 7/1/26.</p> <p>Oxford shared their SHLAA on 19/12/26.</p> <p>Districts returned completed proformas by 5/1/26.</p>
15/01/26	Oxfordshire County Council, Oxford City Council	Cowley Branch Line Spatial Development Framework – Workshop 1	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	<p>Led by LDA Design – also included attendees from Homes England, OGC, infrastructure providers (e.g. Network Rail, utilities providers). Aim -to build a shared view of the intended placemaking outcomes and vision for the Cowley Branch Line (CBL) area. LDA Design presented a brief summary from their Baseline Assessment, including a presentation of the economic opportunity (prepared by Oxford City Council's HENA authors Cambridge Econometrics), and explored a vision of the types of places required at the CBL area. Followed by participant brainstorming regarding the change and type of development they would like to see.</p>	S&V queried reliance on econometrics work and asked that the details behind the assumptions be shared.	Workshop 2 to follow with the same organisations present.
19/01/26	Buckinghamshire Council	Email	None	Housing need and supply Provision of sites for Gypsies and Travellers The supply of retail and employment land	<p>After the workshop held on 14/01/26 Buckinghamshire sent an email containing the slides presented, PDFs of the suitable and part suitable sites identified and an Excel summary of the sites, with an offer of a meeting to discuss individually. S&V replied on 21/01/26 to ask whether it was possible for Bucks to share the sites deemed unsuitable so that site selection process can be reviewed.</p>	None – just a request for further information at this stage.	Awaiting response from Buckinghamshire Council (as of 11/02/26).

Date	Engagement with	Method of Communication	Strategic Matter:	Sub-issue	Key Points Discussed:	Key areas of Disagreement:	Outcomes/ Decisions/ Actions/ or Next steps:
				Transport			
19/01/26	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Email	Housing need and supply	Housing need and supply DtC general	Email from Oxford explaining that they had amended the Interim SoCG as discussed at the DtC Forum (on 15/1/26). There are some actions to confirm whether there is agreement.	None	For other Oxfordshire LPAs to review and respond.
16/01/26	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Email	Housing need and supply	Housing need and supply DtC general	Email from Oxford with the draft minutes of the DtC forum with actions for others to take. Oxford said that early next week they will circulate another version of the SoCG with agreed amendments, if others forward alternative wording. S&V asked to send Oxford the table of maths to append to the minutes. Cherwell also responded soon after with some thoughts on the re-drafted SoCG.	None	Some actions within the minutes to action by other Oxfordshire LPAs, noting that Cherwell have updated the SoCG with their thoughts included.
21/01/26	Oxford City Council, Oxfordshire County Council	Meeting / Workshop	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure	Cowley Branch Line Spatial Development Framework – Workshop 2. Led by LDA Design – also included attendees from Homes England, Oxford Growth Commission, infrastructure providers (e.g. Network Rail, utilities providers). LDA gave feedback on the first workshop (see 15/1/26). The conclusion of their vision workshop shared for future local plans. S&V asked for more information on both the business case for the line, and econometrics work prepared by Cambridge Econometrics.	S&V questioned the rationale for the reliance on econometrics work and asked that the details behind the assumptions be shared. Note that this was also requested at Workshop 1.	Workshop 3 to follow with the same organisations present. Action to share and scrutinise background economic data informing assumptions, which was also an action from Workshop 1. This remains as an ongoing matter to resolve.
26/01/26	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Email	Housing need and supply	Housing need and supply	Email from S&V with the Interim SoCG draft attached. It included the revised S&V Proformas, the response to the previous interim SoCG version with S&V replies in the comments and feedback on the draft minutes of the January DtC Forum.	None	None
27/01/26	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Email	Housing need and supply	Housing need and supply	Email from Oxford with a revised Interim SoCG. It has some comments with queries from Oxford which required review.	None	For all Oxfordshire LPAs to review the comments in the SoCG and respond
27/01/26	Oxfordshire County Council	Meeting – Strategic Sites and Policy Liaison	The provision of infrastructure, including health, education, utilities, flood risk and strategic sustainable transport links	The provision of infrastructure Housing need and supply	JLP update to OCC – S&V updated that the Inspectors wrote to S&V on the 7/1/26 regarding holding a meeting to discuss restarting the hearings. Procedural Meeting scheduled on 12/2/26. Upcoming appeal relating to 5YHLS discussed. Strategic sites discussed.	None	S&V to keep OCC informed of outcome of Procedural Meeting.
28/01/26	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Email	Housing need and supply	Housing need and supply	Email from S&V saying that only three paragraphs remained outstanding for resolution: <ul style="list-style-type: none"> Paragraph 1 S&V asked if there was a reason why Oxford don't support the addition. It's agreed already that the SoCG describes 'strategic matters' in a broader way than the statutory definition of that term, so S&V said that 	Three critical points of disagreement remained with the SoCG between Oxford and S&V, as described in the bullet points.	For Oxford to review and reply on the three outstanding matters in dispute.

Date	Engagement with	Method of Communication	Strategic Matter:	Sub-issue	Key Points Discussed:	Key areas of Disagreement:	Outcomes/ Decisions/ Actions/ or Next steps:
					<p>the wording assists by making that position explicit. Some alternative simple wording was proposed.</p> <ul style="list-style-type: none"> Paragraph 9 where S&V cannot agree to include 'type and tenure' because this isn't part of the subject of the statement, and because this is a matter beyond the emerging plans scope (dealt with through separately operated affordable housing MOU between authorities). Rewording of paragraph 18 was not acceptable to S&V as it changes a reference to other LPAs 'honouring' (i.e. carrying forward) previous commitments to meeting Oxford's unmet needs to a reference that 'emerging plans' will be the vehicle for meeting Oxford's unmet needs (whatever they might be). Oxford rejected inclusion of the table of existing commitments. Whilst the table isn't essential for the SoCG, if it is not included, S&V stated that the previous wording for paragraph 18 should be included. 		
28/01/26	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Email	Housing need and supply	Housing need and supply	Oxford replied to S&V's three outstanding matters with the SoCG. Oxford could not agree to the new alternative phrasing to paragraph 1 on strategic matters because they said it introduces an unhelpful element of doubt about whether housing is formally considered to be a strategic matter with regards to Oxford's Plan. Oxford suggested heading change and a more explicit opening paragraph. Paragraph 9 dispute was resolved as Oxford agreed to delete reference to 'type and tenure'. Paragraph 18 was explained as a way to assist West Oxfordshire which would need further discussion.	<p>The potential remedy Oxford proposed to paragraph 1 did not deal with the matter raised by S&V so this remained an outstanding dispute.</p> <p>Paragraph 18 needed further discussion to agree a form of words all could be content with.</p>	<p>Oxford to meet with West Oxfordshire to discuss a form of words for paragraph 18.</p> <p>Others to consider Oxford's suggestions for the SoCG and respond.</p>
28/01/26	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Email	Housing need and supply	Housing need and supply	Oxford sent an email to update the DtC Forum group about the outstanding SoCG dispute about Paragraph 18. It was agreed to revert to the original wording. A new version of the SoCG was attached and pack of proforma appendices. Oxford also confirmed Reg 19 had approval for launch. Cherwell and S&V replied the same day, Cherwell were happy to sign as it is, and S&V stated that paragraph 10 had reverted to an earlier version. S&V also said that they are still considering the amendments to para 1.	The potential remedy that Oxford proposed to paragraph 1 did not deal with the matter raised by S&V so this remained an outstanding dispute.	<p>It was agreed that para 18 would revert to the original wording.</p> <p>Others to consider Oxford's suggestions for the SoCG and respond.</p>
28/01/26	Cherwell District Council	Email chat	Housing need and supply	Housing need and supply	Cherwell informal email question to S&V noting the table of housing numbers was removed from the draft interim SoCG. Cherwell asked if S&V were intending to reproduce this as part of the evidence to support the JLP EiP, whether there were objections to Cherwell using it. S&V said they don't currently have plans to produce new work for our JLP at this time, but it depends on progression of the examination. S&V said the table is drafted if Cherwell wanted to use it. S&V offered to collaborate on a new version, or to confirm figures via email if Cherwell want to produce a table.	None	For Cherwell to consider how to take forward the table explaining housing need delivery for their own Local Plan examination.

Date	Engagement with	Method of Communication	Strategic Matter:	Sub-issue	Key Points Discussed:	Key areas of Disagreement:	Outcomes/ Decisions/ Actions/ or Next steps:
29/01/26	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Email	Housing need and supply	Housing need and supply	S&V replied to Oxford and others about the remaining dispute with paragraph 1. S&V provided suggestions to move this forward - to stick to the original title and add a factual footnote to paragraph 2 on the wording around "strategic matters". S&V explained that the footnote text is intended to make things clear without affecting the substance of the SoCG or the City's position on housing. Oxford immediately replied saying that they could live with that change and asked if others could also. Cherwell replied that they could.	None	For others to reply on the matter of paragraph 1 edits.
29/01/26	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Email	Housing need and supply	Housing need and supply	Email from Cherwell saying that as the table with unmet need number has been removed from the SoCG, they would like to publish the attached for their examination and asked others to confirm it is an accurate representation of our current position. Email reply from Oxford to Cherwell was sent the same day saying that the reason it's not in the SoCG is that they were not happy with it - it's oversimplistic and lacks the nuance they believe is necessary.	None from S&V but Oxford wouldn't agree the table.	For other Oxfordshire LPAs to review and reply.
30/01/26	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Email	Housing need and supply	Housing need and supply	Emails between Cherwell, S&V and Oxford to finalise the final version of the SoCG. S&V sent a signed version with resolutions agreed to the outstanding issue with paragraph 1 remedied.	None	Resolution to paragraph 1 dispute has been found.
30/01/26	Oxford City Council, Cherwell District Council, Oxfordshire County Council, West Oxfordshire District Council	Economic Strategy workshop – Oxfordshire Joint Leaders Committee	The supply of retail and employment land	The supply of retail and employment land	Workshop hosted by Oxfordshire County Council to gather feedback on draft Economic Strategy. For Science Vale, the session focused on governance, skills, connectivity between sites & housing, branding, inward investment and Community Employment Plan opportunities.	None	Continued monitoring and engagement with the draft Economic Strategy in consultation with S&V Economic Development team.
04/02/26	Oxford City Council, Cherwell District Council, West Oxfordshire District Council	Statement of Common Ground	Housing need and supply	Housing need and supply	Oxford circulated a PDF version of the agreed and signed Interim Statement of Common Ground with Oxford City Council and other Oxfordshire LPAs, in advance of their launch of their Oxford Local Plan Regulation 19 consultation.	There were difficulties that arise with the terminology of 'strategic matters', which for the purposes of this SoCG, all agreed to consider in a wider sense than the official definition in the PCP Act and reflect as such within the SoCG. S&V created an easy-to-read table summarising housing delivery to try and show how unmet need was being met. Oxford did not agree to include this table in the interim SoCG because it didn't show the nuance needed. Despite being unable to agree on the table, both	A Pro-forma per Council on housing delivery of unmet need to inform and be appended to the SoCG. Agreed to prepare this interim SoCG in advance of Oxford's Reg 19, on the proviso that capacity needs to be scrutinised. The Councils will need to form a view on the impact of the Oxford Plan on their areas and respond to the Reg 19 consultation accordingly. Provisionally it was agreed based on interim emerging evidence, that the

Date	Engagement with	Method of Communication	Strategic Matter:	Sub-issue	Key Points Discussed:	Key areas of Disagreement:	Outcomes/ Decisions/ Actions/ or Next steps:
						S&V and Cherwell agreed that it was helpful for our emerging plans, and there is a plan to publish the table for that purpose in future.	emerging plans met the unmet needs of Oxford. It was agreed that at the March DtC Forum, the Councils would discuss the scope of the preparation of a Memorandum of Understanding, to be prepared for the submission of Oxford's Local Plan, planned in the summer of 2026.
04/02/26	West Berkshire	Email	Joint evidence base	All potentially	Email from West Berks to S&V to share notes on our approach to moving onto the new local plan-making system in advance of the 30/6/26 deadline (e.g. work ahead to prepare the notice, on programme planning, democratic decision-making process, and any early ideas on evidence-gathering that will be needed). Relevant to the JLP only in respect of discussions of longer-term planning relevance	None	Request for a meeting to discuss was received. Awaiting response to set up that meeting. (subsequently held on 23/02/26)
05/02/26	Cherwell District Council, West Oxfordshire District Council	Email	None	Housing supply	Cherwell email and attachment to ask if S&V and West Oxfordshire were happy with an attached revised table. The text was changed to say that all rural districts agree this position.	None	For S&V and West Oxfordshire to review and respond.
06/02/26	Oxford City Council	Meeting	The supply of retail and employment land	The supply of retail and employment land	Informal meeting between Oxford and S&V regarding employment policy Oxford published the Reg 19 version of their plan on 30/01/26 Oxford signposted key employment documents for S&V to review S&V have a Procedural Meeting on 12/02/26	None	Agreed to arrange monthly meetings. Agreed to broaden invitation to other Oxfordshire district employment officers.
06/02/26	Cherwell District Council, West Oxfordshire District Council	Emails	None	Housing supply	S&V reply to Cherwell email of 5/2/26, with suggestions for Cherwell to consider an attached track changed table. S&V said that we pondered adding more explanation but decided making their introduction too lengthy. S&V forward the text S&V considered adding, in case it may be helpful for Cherwell. Cherwell responded that day saying they were happy to add in leave out the text.	None	Finalisation of Table remains outstanding.
26/02/26	Cherwell District Council, Oxford City Council, Oxfordshire County Council, West Oxfordshire District Council	OPPO meeting	All potentially	All potentially	<ul style="list-style-type: none"> Spatial Development Strategy update from Oxfordshire County Council NPPF consultation responses – sharing thoughts on drafts Local plan updates from all attendees 	None	Offer from districts to OCC to assist with emerging SDS work and for OCC to bring SDS as a more regular OPPO item.

Date	Engagement with	Method of Communication	Strategic Matter:	Sub-issue	Key Points Discussed:	Key areas of Disagreement:	Outcomes/ Decisions/ Actions/ or Next steps:
26/02/26	Cherwell District Council, Oxford City Council, Oxfordshire County Council, West Oxfordshire District Council	DtC Forum meeting	All potentially	DtC General Housing need and supply	<ul style="list-style-type: none"> • Discussion on Oxford City's SHLAA with an opportunity for Q&A on individual sites in Oxford • Oxford may update the 2025/26 monitoring data to capture completions, permissions etc and make further minor updates to SHLAA • Next steps for a Memorandum of Understanding 	How to summarise and display housing numbers in the Memorandum of Understanding, format of a table to capture nuance Oxford is looking for.	Helpful to discuss SHLAA sites, Oxford officers presented explanations of why sites were excluded/ what their capacities were. Working positively towards a Memorandum of Understanding. Discussed processes and sign off level within authorities, agreement to propose this should be Chief Executives.

**Appendix 2 – Interim Statement of Common Ground for the Oxford Local Plan
2045, January 2026**

**Joint Interim Statement of Common Ground (SoCG) between
Cherwell District Council, Oxford City Council, South Oxfordshire District Council,
Vale of White Horse District Council and West Oxfordshire District Council.**

**Regulation 19 stage of the Oxford Local Plan 2045
30 January 2026**

Introduction

1. This is an Interim Statement of Common Ground prepared specifically in relation to Oxford City Council’s Regulation 19 consultation draft of the Oxford Local Plan 2045 and published alongside it.
2. National planning policy emphasises the importance of local planning authorities working collaboratively on strategic matters¹ with potential cross-boundary implications, such as the provision of new homes, jobs and infrastructure, where effective co-operation would assist sound plan-making.
3. Such joint working should be captured in a statement of common ground which is essentially a written record of the strategic matters that are being addressed and explaining where effective co-operation is and is not happening throughout the plan-making process.
4. A Statement of Common Ground forms part of the evidence base which is needed to demonstrate that local planning authorities have complied with the Duty to Co-operate, whilst that Duty remains in effect, when local plans are considered at examination. On 27 November 2025 the Government announced an intention not to save the Duty when new plan-making regulations take effect, which the Government expects to be early in 2026.

Purpose of this Statement of Common Ground

5. This Interim Statement of Common Ground focuses solely on the key strategic matters of housing need, housing capacity and unmet housing need. It is intended to be a helpful position statement to assist those seeking to engage with the Local Plan consultation.
6. The intention is that this Interim Statement of Common Ground will be subject to review and that a new SOCG/Memorandum of Understanding will be published with the submission of the Oxford Local Plan 2045, specifically addressing Oxford’s housing and unmet housing need.
7. All the Oxfordshire Local Planning Authorities (LPAs) have engaged with Oxford in production of this interim statement and are signatories to it (listed in alphabetical order):
 - Cherwell District Council

¹ South Oxfordshire and Vale of White Horse District Councils consider that this SOCG's use of the term “strategic matters” embraces but is also broader than matters satisfying the statutory definition of that term.

- Oxford City Council
- South Oxfordshire District Council
- Vale of White Horse District Council
- West Oxfordshire District Council

8. The interim statement has been prepared through the Oxfordshire Duty to Co-operate Forum comprised of the planning policy manager (or equivalent) from each Council. The interim statement has been agreed by the respective senior officer of each Council as reflected in the signatories below.

Strategic Matters

9. This Statement of Common Ground focuses on the following key strategic matter as identified in Oxford’s Duty to Co-operate Scoping Statement:

- 1) Housing need and supply
 - 1a – Overall Housing Need, Supply and Unmet Housing Need

Overall Housing Need - matters of principle:

10. The parties agree the following:
- Housing is an important strategic priority for all our authorities.
 - An assessment of housing need is a strategically important matter which can have important cross-boundary implications for local plan-making;
 - Housing need is an unconstrained assessment of the number of homes needed in an area and is the first step in deciding how many homes to plan for; and
 - In order to determine the minimum number of homes needed, strategic policies should be informed by a local housing needs assessment, conducted using the standard method in national planning guidance.

Housing Need - current position of the LPAs:

11. All parties agree that Oxford’s use of the government Standard Method to calculate its local housing need is clear and appropriate.
12. The Oxford Regulation 19 consultation draft Local Plan (January 2026) identifies a local housing need figure, based on the Standard Method, for Oxford of 1,087 dwellings per annum.

Overall Housing Supply - matters of principle:

13. The parties agree the following:

- To support the Government’s objective of significantly boosting the supply of homes, it is important that a sufficient amount and variety of land can come forward where it is needed;
- Maximising housing delivery within Oxford’s administrative boundaries is vital in underpinning discussions around unmet need; and
- The overall aim should be to meet as much of an area’s identified housing need as possible within the area’s boundaries.

Overall Housing Supply - current position of the LPAs:

14. To inform their Local Plan 2045, Oxford City Council have produced a Strategic Housing Land Availability Assessment (SHLAA) (2026) in which the Council identifies a total housing capacity for Oxford City of 9,267 homes in the period 2025 – 2045 (463 dwellings per annum). This is reflected in Policy H1 of the Oxford Regulation 19 consultation draft local plan which identifies a capacity-based housing requirement of 9,267 homes over the plan period 2025 – 2045.
15. Oxford’s SHLAA has been shared with each of the districts in order that they can review it in detail and consider its conclusions. Full responses are expected through the Regulation 19 consultation process and scrutiny is likely to need to be ongoing up to Submission and through the Examination. It is legitimate for neighbouring district councils to scrutinise Oxford’s assessment of its capacity.

Unmet Housing Need - matters of principle:

16. The parties agree the following:
 - Any needs that cannot be met within neighbouring areas should also be taken into account in establishing the amount of housing to be planned for, and that this should inform Local Plan strategies where it is practical to do so and is consistent with achieving sustainable development;
17. Cherwell, Oxford and West Oxfordshire agree the following:
 - Oxford cannot meet all its housing need within its boundaries over the period 2025-2045 when the standard method figure is applied;
18. South Oxfordshire and Vale of White Horse agree the following:
 - Oxford is currently expected to be unable to meet all its housing need within its boundaries over the period 2025-2045 when the standard method figure is applied, with the precise capacity to be confirmed following review of the SHLAA;
19. The parties agree the following:
 - To continue to honour the commitments made regarding Oxford’s unmet housing need made in the last round of Local Plans.

Unmet Housing Need - current position of the LPAs:

20. Oxford City Council have identified a total housing need of 21,640 (1,082 dwellings per annum) for the period 2025 – 2045 set against a total capacity of 9,267 dwellings (463 dwellings per annum).
21. On this basis, the City Council consider there to be an unmet housing need of 12,373 homes in the period 2025 – 2045.
22. In October 2025, the City Council wrote to each of the Oxfordshire local planning authorities to formally ask whether those authorities would be able to meet any of this residual unmet need. The Oxford City letter (Appendix 1) and the responses of each Council are appended to this statement (Appendices 2-5).
23. Adopted local plans in the Oxfordshire districts (covering periods from 2011-2031 or 2034) make provision for 14,300 homes as set out in paragraphs 24-30 below. A round of emerging local plans are currently in production with a Joint South Oxfordshire and Vale of White Horse Local Plan at examination, and Cherwell's Local Plan Review at examination, and West having recently published a Regulation 18 consultation document. Each district's position on its provision for Oxford's unmet housing needs in their respective emerging local plans is set out in paragraphs 24-30 below.

Cherwell District Council

24. Cherwell state that their commitment towards Oxford's unmet housing need is as follows:
 - Cherwell's adopted Partial Review of the Cherwell Local Plan makes provision for 4,400 homes to be delivered for Oxford's needs between 2021-2031. At 31 March 2025 none of these homes had been delivered.
 - The Submission Cherwell Local Plan review 2042 proposes to roll forward the provision of the previously committed 4,400 homes by saving the site allocation policies of the "Adopted Cherwell Local Plan 2011-2031 Partial Review - Oxford's Unmet Housing Need", these sites are as follows (full details provided in Appendix 6):
 - PR6a – Land east of Oxford Road – 690 homes
 - PR6b – Land west of Oxford Road – 670 homes
 - PR7a – Land SE of Kidlington – 430 homes
 - PR7b – Land at Stratfield Farm – 120 homes
 - PR8 – Land east of A44, Begbroke – 1,950 homes
 - PR9 – Land west of Yarnton – 540 homes
 - The Submission Cherwell Local Plan Review therefore makes provision for 4,400 homes between 2020-2042 for Oxford's needs.

South Oxfordshire District Council

25. South Oxfordshire District Council state that their commitment towards Oxford's unmet need is as follows:
 - Provision for Oxford's unmet need in adopted Plan (2021-2035) = 4,950 homes

- Provision for Oxford's unmet need in emerging Plan (2021-2036) = 4,950 homes
26. Neither the adopted South Local Plan nor the emerging Joint Local Plan ring fence Oxford's need from the rest of the district's requirement. However, there are three sites allocated in the adopted Plan identified as contributing towards Oxford's unmet need as follows; these sites are also included in the emerging Plan as referenced in square brackets (full details are provided in Appendix 7):
- STRAT11: Land South of Grenoble Road – 3,000 homes (2,480 within plan period) [AS3 – 3,000 homes]
 - STRAT12: Land at Northfield – 1,800 homes [AS4 – 1,800 homes]
 - STRAT13: Land at Bayswater Brook – permission for 1,513 homes (allocated for 1,100 homes) [AS5 – 1,100 homes]
- In combination these sites are allocated for 5,380 homes, more than the 4,950 commitment to Oxford's unmet need. As at 31 March 2025, no homes have been delivered on these sites.

Vale of White Horse District Council

27. Vale of White Horse District Council state that their commitment towards Oxford's unmet housing need is as follows:
- Provision for Oxford's unmet need in adopted Plan (2019-2031) = 2,220 homes
 - Provision for Oxford's unmet need in emerging Plan (2021-2031) = 1,830 homes
28. Neither the adopted Vale of White Horse Local Plan nor the emerging Joint Local Plan ring fence Oxford's need from the rest of the district's requirement. However, the adopted Plan identifies that provision will be made through either strategic or additional sites within the Abingdon-on-Thames and Oxford Fringe Area as below. These sites are included in the emerging Plan as referenced in square brackets (full details are provided in Appendix 8):
- Pt1 - CP8: North Abingdon-on-Thames – permission for 992 homes (allocated for 800 homes) [proposed to be saved]
 - Pt1 - CP8: North-west of Abingdon-on-Thames - 200 homes [proposed to be saved]
 - Pt1 - CP8: North-West Radley – 240 homes [proposed to be saved]
 - Pt1 - CP8: South Kennington – permission for 283 homes (allocated for 270 homes) [proposed to be saved]
 - Pt2 - CP8a and b: Dalton Barracks - 1,200 homes [proposed for 2,750 homes in part beyond the plan period]
 - Pt1 – CP8: East of Kingston Bagpuize with Southmoor – 280 homes
 - Pt2 – CP8a: East of Kingston Bagpuize with Southmoor – permission for 697 homes (allocated for 600 homes) [proposed to be saved]
 - Pt2 – CP8a: North of East Hanney - 80 homes [proposed to be saved]
 - Pt2 – CP8a: North east of East Hanney – delivered 48 homes (allocated for 50 homes) [proposed to be saved]
 - Pt2 – CP8a: South East of Marcham – permission for 87 homes (allocated for 90 homes) [proposed to be saved]
- In combination these sites will deliver 3,646 homes. Between 2025 and 2045 (the Oxford Plan period) they will deliver 2,887 homes, more than the 2,220 commitment to Oxford's

unmet need. All of these allocations are proposed to be saved as part of the emerging Joint Local Plan 2041. The Dalton Barracks site is proposed for continuation and extension to 2,750 homes to be delivered in part beyond the Plan period. As at 31 March 2025, 1,420 homes have been delivered on seven of these ten sites.

West Oxfordshire District Council

29. West Oxfordshire District Council state that their commitment towards Oxford's unmet housing need is as follows:
- Provision for Oxford's unmet need in adopted Plan (2021 – 2031) = 2,750 homes
 - Provision for Oxford's unmet need in emerging Plan = to be established in the Reg19 draft plan; Reg18 proposes a 10% uplift in supply against WODC need to account for potential unmet need of Oxford.
30. West Oxfordshire's adopted Local Plan 2031 allocates the following sites as WODC's contribution towards Oxford's unmet needs; these sites are included in the Reg18 consultation for the 2042 Plan as referenced in square brackets (full details are provided in Appendix 9):
- Salt Cross Garden Village – 2,200 homes [2042 Plan: 2,125 homes by 2043]
 - West Eynsham SDA – 550 homes out of total of 950 [2042 Plan: 1,187 homes by 2043]
- 237 homes have been completed on the West Eynsham site to date but none of the affordable homes have been allocated to those on Oxford's housing waiting list.

Next Steps

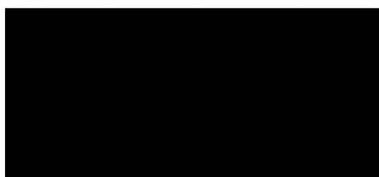
31. The parties agree that the above forms a basis for discussion about a future Memorandum of Understanding concerning the planning for Oxford's unmet housing needs, and agree to work together constructively, actively and on an ongoing basis.
32. The signatories to this Statement of Common Ground from each of the Councils are set out below.

Signed on behalf of Cherwell District Council:



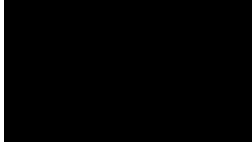
David Peckford, Assistant Director – Planning, 30 January 2026

Signed on behalf of Oxford City Council:



David Butler, Director of Planning and Regulatory Services

Signed on behalf of South Oxfordshire District Council and Vale of White Horse District Council:



Tim Oruye – Head of Policy and Programmes

Signed on behalf of West Oxfordshire District Council:



Andrew Thomson, Planning Policy Manager

Appendices:

1. Letter from the Chief Executive of Oxford City Council to the Chief Executives of the Oxfordshire Districts
2. Response from Cherwell District Council
3. Response from South Oxfordshire District Council
4. Response from Vale of White Horse District Council
5. Response from West Oxfordshire District Council
6. Proforma from Cherwell District Council
7. Proforma from South Oxfordshire District Council
8. Proforma from Vale of White Horse District Council
9. Proforma from West Oxfordshire District Council

Caroline Green
Chief Executive, Oxford City Council

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Mr Gordon Stewart
Chief Executive
Cherwell District Council

31 October 2025

SENT VIA EMAIL

Dear Gordon

Oxford Local Plan 2045: Formal request to assist with Oxford unmet housing need

I write to you regarding the Oxford Local Plan 2045 and in particular the challenge Oxford faces in meeting its housing needs. I want to ensure that our approach to addressing unmet housing need is clearly understood and that you have the fullest opportunity to engage with us throughout the plan making process.

You will be aware that Oxford City Council, this Summer, published its Regulation 18 stage of the Local Plan 2045⁰, which considers how to manage the competing challenges facing the city in terms of housing, the economy, the environment and infrastructure. A fundamental challenge in this is that the housing need for Oxford far exceeds the capacity of the city: this is a long-standing issue and has been discussed for many years with the Oxfordshire local planning authorities through various collective forums and collaborative working initiatives both at officer and member levels. The inspector's report on our withdrawn Local Plan 2040 also found that given the constrained nature of the City, there would still be a significant shortfall in capacity.

We all worked collectively to address the unmet need identified in our current Local Plan 2036, through the (then) Oxfordshire Growth Board forums, and ultimately this culminated in an apportionment of the unmet need for each district. Subsequently, each district incorporated their apportionment into the current round of Local Plans and included site allocations accordingly. It is a very positive step that many of the identified sites related to Oxford unmet need are already now under construction, and several more are in the planning process.

Oxford's Local Plan period

Following advice and emerging practice from the Planning Inspectorate, we have made the decision to amend the plan period of our Local Plan to cover 2025-2045 in order to ensure we comfortably have fifteen years post-adoption. This minor change now will help mitigate any risk of timetable slippage after we submit the plan for examination which would be beyond our control.

As the Oxford Local Plan 2045 looks further ahead than our adopted Local Plan, to 2045, the evidence needs to revisit the housing need for Oxford and the subsequent level of need that cannot be accommodated within the city boundaries.

⁰ Please note: when published, the Regulation 18 document was entitled the Local Plan 2042



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Oxford's approach to maximising housing capacity and delivery

Before looking to ask others to accommodate our unmet need, a thorough review of the policy approaches of the Oxford Local Plan 2045 has been undertaken, including a green belt and grey belt review. This has ensured that a large number of policies designed to maximise housing capacity and delivery within the city boundary are proposed in order to minimise the level of unmet need, these include:

- Site allocations for residential development, including minimum housing numbers where appropriate;
- Minimum housing numbers and capacity assumptions being based on highest appropriate density assumptions;
- Including assumptions for windfall housing developments within the capacity assessment;
- Allowing housing on all employment sites;
- Assessing all greenfield sites for their intrinsic value and allowing development on some (where surplus or can be replaced, in compliance with NPPF approach);
- Not allowing loss of dwellings, including a policy preventing the loss of existing homes; and
- Allowing uses other than new homes, only in city and district centres and where already established as a lawful use and not allocating new sites outside those areas for other uses, thus prioritising housing.

Oxford's housing need

The National Planning Policy Framework (NPPF 2024) states the Government's objective of significantly boosting the supply of homes and stresses the importance of bringing forward a sufficient amount and variety of land where needed. At paragraph 62 the NPPF sets out that to determine the minimum number of homes needed, strategic policies should be informed by a local housing needs assessment, conducted using the standard method in national planning guidance. The Oxford Local Plan 2045 uses the Standard Method for calculating Oxford's housing need.

The Government Standard Method calculates a housing need in Oxford of 1,087 dwellings per annum to 2045; totalling 21,740 homes over the plan period.

Oxford's housing capacity

To support the Regulation 18 consultation for the 2045 Plan, emerging work on our Strategic Housing Land Availability Assessment (SHLAA) was published to provide transparency on which sites had been assessed and to enable respondents to help identify any additional sites which should be included. The evidence was not complete enough at that stage to publish a draft capacity calculation, so the previous published capacity figure of 9,851 from the HELAA Addendum (published in March 2024 on submission of the 2040 Local Plan) was included as an indicative figure instead. Since that HELAA was published, worked has commenced on Local Plan 2045, and work has been carried out to update the capacity figure. As had been shared with your officers in conversations during this work, the new capacity figure now is a little lower than the previous HELAA had been.

The updated evidence on capacity is provided by our SHLAA. We have been working to refine this with the best available up to date information. This has included ongoing monitoring of site completions and planning permissions, an updated windfall assumption (to incorporate 2024/25 completions), and work on 2045 Plan site allocations and updated landowner intentions. We discussed these outputs at our most recent SHLAA workshop on 11th September with your officers. Our current estimates in the SHLAA conclude that Oxford's total housing capacity over the plan period is 8,202 homes.



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Oxford's housing requirement and unmet housing need

Based on the above calculations, the housing requirement proposed for the Local Plan 2045 is therefore 410 dwellings per annum, which equals the total capacity of 8,202. This results in an unmet need of 13,538 homes over the plan period. These calculations are summarised in the table below:

Oxford's total housing need (SM) 2025-2045	21,740 (1,087 dwellings per year)
Oxford's total housing capacity (SHLAA) 2025-2045	8,202
Unmet need 2025-2045	13,538

Additional measures Oxford has taken to maximising housing delivery

Delivery of housing, particularly affordable housing, is a key priority of the City Council, and there are further measures from across the council more widely to increase the supply of housing in Oxford, including the establishment of our housing company OX Place to deliver over 2,000 homes over 10 years, including on sites that would not be considered commercially viable. OX Place has already delivered 8 built out schemes in the city, delivering 173 homes so far, and has also secured permission for a further 234 homes.

We are pleased that the government has recognised the challenges Oxford faces and are delighted to be working closely with the Oxford Growth Commission in seeking help to tackle barriers to development needed to support economic and housing growth additional ways to unlock and accelerate delivery.

However, despite the City Council taking a very positive approach to delivering housing in Oxford, the highly constrained nature of the city and the lack of land for expansion of the city means there is a limited supply of new sites and not enough to meet identified needs. The tightly drawn boundary around the city and lack of available land means that there is simply no way that a greater number of homes can be delivered within the city boundary in a sustainable manner.

Oxford's formal request for help

A substantial amount of work has been undertaken between respective authorities to address the Duty to Co-operate in recent years. As part of this process, officers from our Planning Policy Team have been liaising with officers from your authority throughout the preparation of the Oxford Local Plan 2045 through various channels including through the Heads of Planning, the Oxfordshire Planning Policy Officers group and the more recently established Oxfordshire Duty to Co-operate Forum.

We appreciate that districts in Oxfordshire are at different plan-making stages. We also understand the very real pressure you have in meeting your own needs. However, under the 2011 Localism Act and the provisions of the National Planning Policy Framework (NPPF), I am writing to you now to formally ask whether your authority would be able to meet any of Oxford's unmet housing need?

We acknowledge that your authority has previously made provisions for Oxford's unmet needs identified in our current local plan, however, these agreements and commitments stem from a different round of plan making with a different evidence base and deal with a different time period. We now need to discuss the unmet need arising from the Oxford Local Plan 2025-2045. There will need to be further conversations around how and where that need might be provided, and it may be the case that existing provisions are ultimately found to be enough to meet need. However, in the first instance, we want to establish as a principle that unmet need is

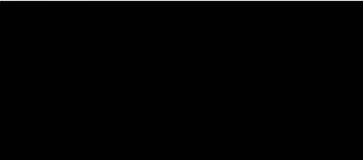


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generated from the Oxford Local Plan 2025-2045, and that you will work with us to provide for this unmet need.

I look forward to hearing from you on this important issue and would be grateful for a response by 20th November 2025.

Yours sincerely



Caroline Green
Chief Executive



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Chief Executive

Gordon Stewart



Caroline Green
Chief Executive
Oxford City Council

By email: [REDACTED]

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www.cherwell.gov.uk

Please ask Chief Executive

Direct Dial:

Email: [REDACTED]

Our Ref:

20 November 2025

Dear Caroline

Oxford Local Plan 2045: Formal request to assist with Oxford unmet housing need

Thank you for your letter dated 31 October 2025 regarding the above.

I am aware our respective officers have engaged constructively as we completed our Local Plan and have continued to do so in now taking it through Examination. In particular, may I thank your officers for the positive approach in recently agreeing a Statement of Common Ground which has been provided to our Planning Inspectors. My officers will continue to engage positively as your new Plan moves forward.

Housing is one of the most important strategic priorities for both our authorities. Providing good quality homes, including affordable housing, in sustainable locations is fundamental to the well-being of all people. It is a strategic priority for all Oxfordshire authorities where demand and price are high and where the supply of housing is intrinsically linked to economic health.

Our 2020 Local Plan Partial Review made an unambiguous commitment to delivering the agreed 4,400 homes for Oxford's needs with a spatial strategy focused on proximity and sustainable transport connections into Oxford. In approving the new Local Plan for submission, this Council has agreed that those policies should be saved.

Our new Local Plan (proposed changes) demonstrates a total potential land supply of 26,078 (2020-2042) homes and with another 4,075 homes post 2042. We also await the Government's consideration of the recommendations of its New Towns Task Force, and those of the Oxfordshire Growth Commission. At 31 March 2025, we had over 10,000 homes with outline or detailed planning permission waiting to be built. We are working system wide to support housing delivery. The next most impactful step we can take in providing homes for people, is to get our new Local Plan adopted with both saved policies and new housing supply.

We agree that the City Council's approach to assessing housing needs should be clearly understood. It is helpful to see the figures you have provided (reproduced below) and the clarity in your stated reliance on the Standard Method. You are of course working under the 2024 National Planning Policy Framework

whilst our Local Plan was prepared under the 2023 iteration and submitted under the 2024 transitional arrangements.

Oxford's total housing need (SM) 2025-2045	21,740 (1,087 dwellings per year)
Oxford's total housing capacity (SHLAA) 2025-2045	8,202
Unmet need 2025-2045	13,538

We recognise that Oxford cannot meet all its housing need within its boundaries. We note that your Strategic Housing Land Availability Assessment is being finalised and we would ask for the opportunity to consider its conclusions.

The forward housing supply of all the Oxfordshire rural districts will be needed in delivering the 13,538 homes (subject to final confirmation of capacity). Paragraph 3.26 of our Statement of Common Ground makes clear, *'The parties agree that the Partial Review sites will deliver 4,400 homes as Cherwell's contribution to meeting Oxford's anticipated needs to 2042'*.

We will of course continue to engage with you and the other districts in considering your final capacity figures and in determining any agreed residual requirements.

We would also welcome your support in helping us get our Local Plan adopted and to provide the certainty that additional new homes will be provided across what is in reality an Oxfordshire wide housing market area.

Yours sincerely



Gordon Stewart, Chief Executive



Caroline Green
Chief Executive
Oxford City Council

Suzanne Malcolm
Deputy Chief Executive – Place
Adrianna Partridge
Deputy Chief Executive -
Corporate and Communities

Via email
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20 November 2025

Dear Caroline,

We write in reply to your letter of 31 October 2025, containing a formal request to assist with Oxford unmet housing need.

As you will know, we have long been assisting Oxford by planning to accommodate housing in South Oxfordshire and Vale of White Horse that Oxford is not able to accommodate. This has been the case for decades and has seen areas like Old Marston, Littlemore, Risinghurst & Sandhills and Greater Leys eventually incorporated into Oxford. Through the years of the Oxfordshire Structure Plans, housing was directed to 'country towns' like Didcot because of growth constraints at Oxford. In more recent years since the Localism Act 2011, in the absence of a Structure Plan and under the formal process of Duty to Cooperate, the district councils have worked together to address Oxford's unmet needs. This process will be changing again (for local plans after this current round) under the Levelling-up and Regeneration Act 2023, which, once secondary legislation is passed, will remove the Duty and introduce an Alignment Policy. In the near future, under the government's devolution proposals, a new Mayoral Strategic Authority will total up and redistribute housing numbers between the unitary authorities to meet housing needs, through the preparation of Spatial Development Strategies.

We note that in your letter you comment that "it may be the case that existing provisions are ultimately found to be enough to meet need". On the basis of interim calculations, we agree that this is very likely to be the case. Looking at the housing need and housing supply in each Oxfordshire district between 2025-2045, there appears to be more than enough supply to accommodate the 13,538 homes you identify in your letter that you may not have capacity for in Oxford.

Based on figures you have provided in your letter, we are confident that the unmet need over the emerging Oxford Local Plan period (2025-2045) is addressed in full in our adopted local plans and maintained in the emerging Joint Local Plan. As you will know we have committed 4,950 homes in South Oxfordshire and 2,200 in Vale of White Horse through our adopted local plans. We are honouring that commitment, with delivery already underway in Vale and in South Oxfordshire the first edge of Oxford strategic site has been granted planning permission (for a number in excess of the number allocated in the local plan).

You ask us to accept as a principle that unmet need is generated from the Oxford Local Plan 2025-2045, and that we will work with you to provide for this unmet need. Our answer is provisionally yes, as it has been before, there is likely to be some unmet need subject to the following principles, which we seek your agreement on in return:

Suggested principles:

1. Agreement to use the government's Standard Method to calculate housing need.
2. Agreement that Oxford City Council does all it can in finalising the Oxford Local Plan 2045 to accommodate housing within Oxford in order to minimise the unmet need numbers.
3. Agreement by Oxford to share with all the neighbouring district councils the data still outstanding which will influence Oxford's final capacity (for example the Strategic Housing Land Availability Assessment), in order to assess the position and finalise the calculations.
4. Agreement that it is legitimate for neighbouring district councils to scrutinise Oxford's assessment of its capacity.
5. Agreement that unmet need is generated from the Oxford Local Plan 2025-2045, and that we will work with you and the other neighbouring district councils to (a) seek to agree the amount and (b), subject to point (4) above, provide for the unmet need through emerging local plans (including our Joint Local Plan).
6. Agreement for each district council to identify which years overlap between their own emerging plan periods and Oxford's proposed plan period (2025-2045) and calculate unmet need for those years that overlap.
7. Agreement to honour the existing commitments to unmet need made in the last round of local plans.

We would like to suggest that these principles and the latest figures form part of a new Memorandum of Cooperation. Our officers would be happy to work with you and the other district councils on developing such a document to update the previously agreed version.

Yours sincerely



Suzanne Malcolm
Deputy Chief Executive - Place



Adrianna Partridge
Deputy Chief Executive – Corporate and
Communities



Caroline Green
Chief Executive
Oxford City Council

Suzanne Malcolm
Deputy Chief Executive – Place
Adrianna Partridge
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Abbey House,
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20 November 2025

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enough supply to accommodate the 13,538 homes you identify in your letter that you may not have capacity for in Oxford.

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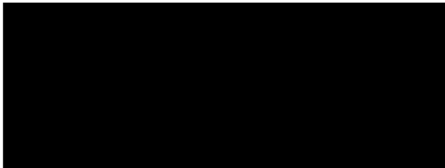
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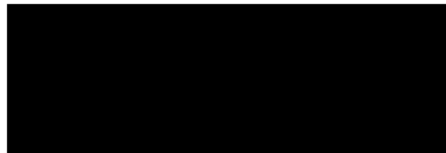
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6. Agreement for each district council to identify which years overlap between their own emerging plan periods and Oxford's proposed plan period (2025-2045) and calculate unmet need for those years that overlap.
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Yours sincerely



Suzanne Malcolm
Deputy Chief Executive - Place



Adrianna Partridge
**Deputy Chief Executive – Corporate and
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**WEST OXFORDSHIRE
DISTRICT COUNCIL**

20 November 2025

Caroline Green
Chief Executive
Oxford City Council
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Dear Caroline

Oxford Local Plan 2045 – Formal request to assist with Oxford unmet housing need

Thank you for your letter and for reaching out on this important issue. I very much appreciate the constructive and transparent approach that Oxford City Council has taken in engaging with neighbouring authorities in the context of the emerging Oxford Local Plan 2045.

We agree that this is a matter of particular importance and that full engagement, openness, and shared understanding will be key as work on our respective local plans progresses.

West Oxfordshire District Council supports in principle the decision to amend the Oxford Local Plan period to cover 2025 - 2045, noting that this aligns with the base date for our own emerging Local Plan.

This alignment will help to ensure consistency across Oxfordshire's plan-making activities and provide a more coherent evidence base for strategic discussions.

We also welcome the approach you have taken to presenting emerging work on Oxford's assumed housing capacity. We look forward to receiving a copy of the Strategic Housing Land Availability Assessment so that we can provide feedback. Maximising housing delivery within Oxford's administrative boundaries and taking a comprehensive approach to identifying opportunities for sustainable housing growth is vital in underpinning discussions around any unmet housing need.

West Oxfordshire supports the proposed use of the Government's Standard Method for assessing Oxford's housing need. This approach provides clarity and consistency and directly addresses the concerns previously expressed by West Oxfordshire regarding the use of alternative methodologies.

Continued...../

20 November 2025
Caroline Green
Page 2

That said, we would note some concern and caution regarding the updated housing capacity figure set out in your letter, which has reduced significantly from the level previously published as part of the Regulation 18 consultation in June.

At this stage, the reasons for that change are not entirely clear and as outlined above, we would welcome further engagement with you regarding the Strategic Housing Land Availability Assessment to explore the assumptions made given its direct implication for the level of any unmet housing need arising.

Turning to your formal request for assistance in meeting Oxford's unmet housing need, I can confirm that the District Council accepts in principle that a proportion of unmet housing need exists for Oxford in the period 2025 – 2045 when the standard method figure of 1,087 dwellings per annum is applied.

We have been clear in our emerging Local Plan consultations to date that West Oxfordshire remains committed to assisting Oxford City, subject to further clarification over the quantum of unmet housing need and the period over which this arises.

In this respect, we very much welcome the ongoing dialogue between our authorities through established planning officer forums and will continue to work collaboratively with you and the other Oxfordshire authorities to consider how any unmet need might be accommodated.

Any future discussions relating to unmet housing need arising from Oxford City will, of course, need to take place in the context of our respective ongoing Duty to Co-operate. This includes continuing to work together constructively, actively and on an ongoing basis in relation to strategic cross-boundary planning matters, including the assessment and potential distribution of housing need. Ensuring that this collaborative approach remains embedded in all future dialogue will be essential to demonstrating legal compliance and soundness at examination and to achieving genuinely sustainable outcomes for Oxfordshire as a whole.

These discussions will be particularly important in understanding the basis of the capacity and supply assumptions within Oxford, and the potential apportionment of any unmet need arising from the 2025 - 2045 period.

Finally, I would note that all of these discussions will need to take place in the wider context of the current consideration of options for local government reorganisation in Oxfordshire. It will be important for all partners to remain cognisant of this changing landscape to ensure that any long-term spatial planning decisions are made in a way that remains resilient and adaptable to future governance arrangements.

Thank you once again for the proactive engagement and for keeping us fully informed.

Continued...../

20 November 2025
Caroline Green
Page 3

We look forward to continuing constructive and transparent discussions as the Oxford Local Plan 2045 progresses.

Yours sincerely



GILES HUGHES
Chief Executive

PRO FORMA To establish commitments to meeting Oxford's unmet housing needs – please complete by 5th January

1) Current provision for Oxford's unmet housing need made in extant local plan housing requirement- p.a. and years applicable?				Total Plan Requirement (2021 – 2031) = 4,400 homes Plan Requirement (2021 – 2026) = 1700 homes			
2) Provision for Oxford's unmet housing need made in emerging local plan housing requirement- p.a. and years applicable?				In the overall plan requirement between 2020 – 2042, 4,400 homes have been included to meet Oxford's unmet housing need.			
3) List of any sites nominally or explicitly identified, or partly identified, for Oxford's unmet need:							
Site name/reference	Total assumed capacity	Capacity for Oxford's unmet need if lower	Amount delivered to meet Oxford's unmet need prior to April 2025	Remaining provision for Oxford's unmet need from April 2025	Years site likely to begin delivery (or delivery began) and complete	Site likely to have potential for additionality to help meet any residual unmet need y/n	Any difference in emerging plans?
PR6a – Land east of Oxford Road	690		0	690	27/28 – 39/40		no
PR6b – Land west of Oxford Road	670		0	670	29/30 – 37/38		no
PR7a – Land SE of Kidlington	430		0	430	26/27 – 30/31		no
PR7b – Land at Stratfield Farm	120		0	120	27/28 – 30/31		no

PR8 – Land east of A44, Begbroke	1950		0	1950	28/29 – 40/41		no
PR9 – Land west of Yarnton	540		0	540	28/29 – 33/34		no
4) Total of any general delivery from April 2025 onwards considered to be delivering against Oxford’s unmet need (e.g. sites with nomination rights).				4,400			

SOUTH OXFORDSHIRE

PRO FORMA To establish commitments to meeting Oxford’s unmet housing needs – please complete by 5th January

1) Current provision for Oxford’s unmet housing need made in extant local plan housing requirement- p.a. and years applicable?				4,950 homes between 1 April 2021 and 31 March 2035			
2) Provision for Oxford’s unmet housing need made in emerging local plan housing requirement- p.a. and years applicable?				4,950 homes between 1 April 2021 and 31 March 2036			
3) List of any sites nominally or explicitly identified, or partly identified, for Oxford’s unmet need:							
Site name/reference	Total assumed capacity	Capacity for Oxford’s unmet need if lower	Amount delivered to <u>date meet Oxford’s unmet need prior to April 2025</u>	Remaining <u>capacity provision for Oxford’s unmet need from April 2025</u>	Years site likely to begin delivery (or delivery began) and complete	Site likely to have potential for additionality to help meet any residual unmet need y/n	Any difference in emerging plans?
Land South of Grenoble Road	3,000	See note 1	0	3,000	2032 Start Beyond 2050 Finish		No
Land at Northfield	1,800	See note 1	0	1,800	2030 Start 2043 Finish		No

Land at Bayswater Brook	1,513 ¹	See note 1	0	1,513	2028 Start 2037 Finish		No
4) Total of any general delivery from April 2025 onwards considered to be delivering against Oxford's unmet need (e.g. sites with nomination rights).				4,950			

Note 1: This proforma's approach doesn't align with how our local plans accommodate unmet housing need. In the emerging Joint Local Plan there is no ringfence or compartmentalisation of the unmet need from the rest of the district's housing requirements. Unmet need forms part of the overall housing requirement within the districts – same with the supply. This is the approach taken in the adopted South Oxfordshire Local Plan too. This is proposed in the emerging plans for South and Vale because the NPPF (paragraph 69) expects a housing requirement figure for the whole area (with only neighbourhood plan housing targets being specifically mentioned in paragraph 69 as a distinct component of the housing requirement). The PPG expands on this saying we should explore how unmet needs are addressed / distributed through the statement of common ground (PPG on plan making paragraphs 11 and 12).

Note 2: The emerging Joint South Oxfordshire and Vale of White Horse Local Plan is currently at examination. At the time of submission, the end date of the plan is stated as 2041. In South Oxfordshire, the JLP currently proposes to address unmet need from Oxford in the period between 2021 and 2036. However, some of the plan allocations will deliver over a longer period and it is possible that during the examination process, the end date may be extended through modifications.

¹ Site has planning permission for 1,450 homes and a 120 bed care home (equivalent to 83 homes with the relevant ratio applied). The site is allocated for 1,100 homes.

VALE OF WHITE HORSE

PRO FORMA To establish commitments to meeting Oxford's unmet housing needs – please complete by 5th January

1) Current provision for Oxford's unmet housing need made in extant local plan housing requirement- p.a. and years applicable?				2,220 homes between 1 April 2019 and 31 March 2031			
2) Provision for Oxford's unmet housing need made in emerging local plan housing requirement- p.a. and years applicable?				1,830 homes between 1 April 2021 and 31 March 2031			
3) List of any sites nominally or explicitly identified, or partly identified, for Oxford's unmet need:							
Site name/reference	Total assumed capacity	Capacity for Oxford's unmet need if lower	Amount delivered to date meet Oxford's unmet need prior to April 2025	Remaining <u>capacity</u> provision for Oxford's unmet need from April 2025	Years site likely to begin delivery (or delivery began) and complete	Site likely to have potential for additionality to help meet any residual unmet need y/n	Any difference in emerging plans?
North Abingdon-on-Thames	992 ¹	See note 1	455	537	2021 Start 2031 Finish		No
North-west of Abingdon-on-Thames	200	See note 1	194	6	2021 Start 2026 Finish		No

¹ Site has planning permission for 950 homes and an 80 bed care home, equivalent to 42 dwellings. This takes the total equivalent dwellings on site to 992. The site is allocated for 800 homes.

North-West Radley	240	See note 1	153	87	2021 Start 2027 Finish		No
South of Kennington	283 ²	See note 1	283	0	2019 Start 2025 Finish		No
Dalton Barracks	2,750 ³	See note 1	0	2,750	2031 Start Beyond 2050 finish		Yes
East of Kingston Bagpuise with Southmoor (LPP1 allocation)	280	See note 1	280	0	2017 Start 2022 Finish		No
East of Kingston Bagpuise with Southmoor (LPP2 allocation)	697 ⁴	See note 1	0	697	2028 Start 2037 Finish		No
North of East Hanney	80	See note 1	0	80	2031 Start 2032 Finish		Yes
North east of East Hanney	48 ⁵	See note 1	48	0	2021 Start 2023 Finish		No
South East of Marcham	87 ⁶	See note 1	7	80	2024 Start 2028 Finish		No

² Site has planning permission for 283 homes, but is allocated for 270

³ Vale LPP2 allocates the site for 1,200 homes, but the emerging JLP identifies a capacity of 2,750 homes

⁴ Site has planning permission for 660 homes and a 70 bed care home, equivalent to 697 homes in total. The site is allocated for 600 homes.

⁵ Site has completed on a permission for 48 homes, but the site is allocated for 50 homes.

⁶ Site is allocated for 90 homes, but has only secured consent for 87 homes. This permission is now building out.

<p>4) Total of any general delivery from April 2025 onwards considered to be delivering against Oxford’s unmet need (e.g. sites with nomination rights).</p>	<p>Requires discussion</p>
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Note 1: This proforma's approach doesn't align with how our local plans accommodate unmet housing need. In the emerging Joint Local Plan there is no ringfence or compartmentalisation of the unmet need from the rest of the district's housing requirements. Unmet need forms part of the overall housing requirement within the districts – same with the supply. This is the approach taken in the adopted South Oxfordshire Local Plan too. This is proposed in the emerging plans for South and Vale because the NPPF (paragraph 69) expects a housing requirement figure for the whole area (with only neighbourhood plan housing targets being specifically mentioned in paragraph 69 as a distinct component of the housing requirement). The PPG expands on this saying we should explore how unmet needs are addressed / distributed through the statement of common ground (PPG on plan making paragraphs 11 and 12).

Note 2: 7 of the 10 Vale sites above have started delivering homes – between them delivering 1,420 homes between 2017 and 2025. Between 2021 and 2041 (the emerging JLP plan period), these sites will deliver 3,646 homes. Between 2025 and 2045 (emerging Oxford Local Plan period), they will deliver 2,887 homes. This exceeds both the unmet need figure apportioned to the Vale of White Horse from the previous Oxford Local Plan 2036 (2,200 homes) and the unmet need figure of 1,830 homes accommodated in the emerging JLP. However as set out in note 1, the spatial strategy for both our adopted and emerging plans recognise that housing needs will be met across the plan area – not just on those specific sites.

Note 3: The emerging Joint South Oxfordshire and Vale of White Horse Local Plan is currently at examination. At the time of submission, the end date of the plan is stated as 2041. In the Vale of White Horse, the JLP currently proposes to address unmet need from Oxford in the period between 2021 and 2031. However, some of the plan allocations will deliver over a longer period and it is possible that during the examination process, the end date may be extended through modifications.

PRO FORMA To establish commitments to meeting Oxford’s unmet housing needs – please complete by 5th January

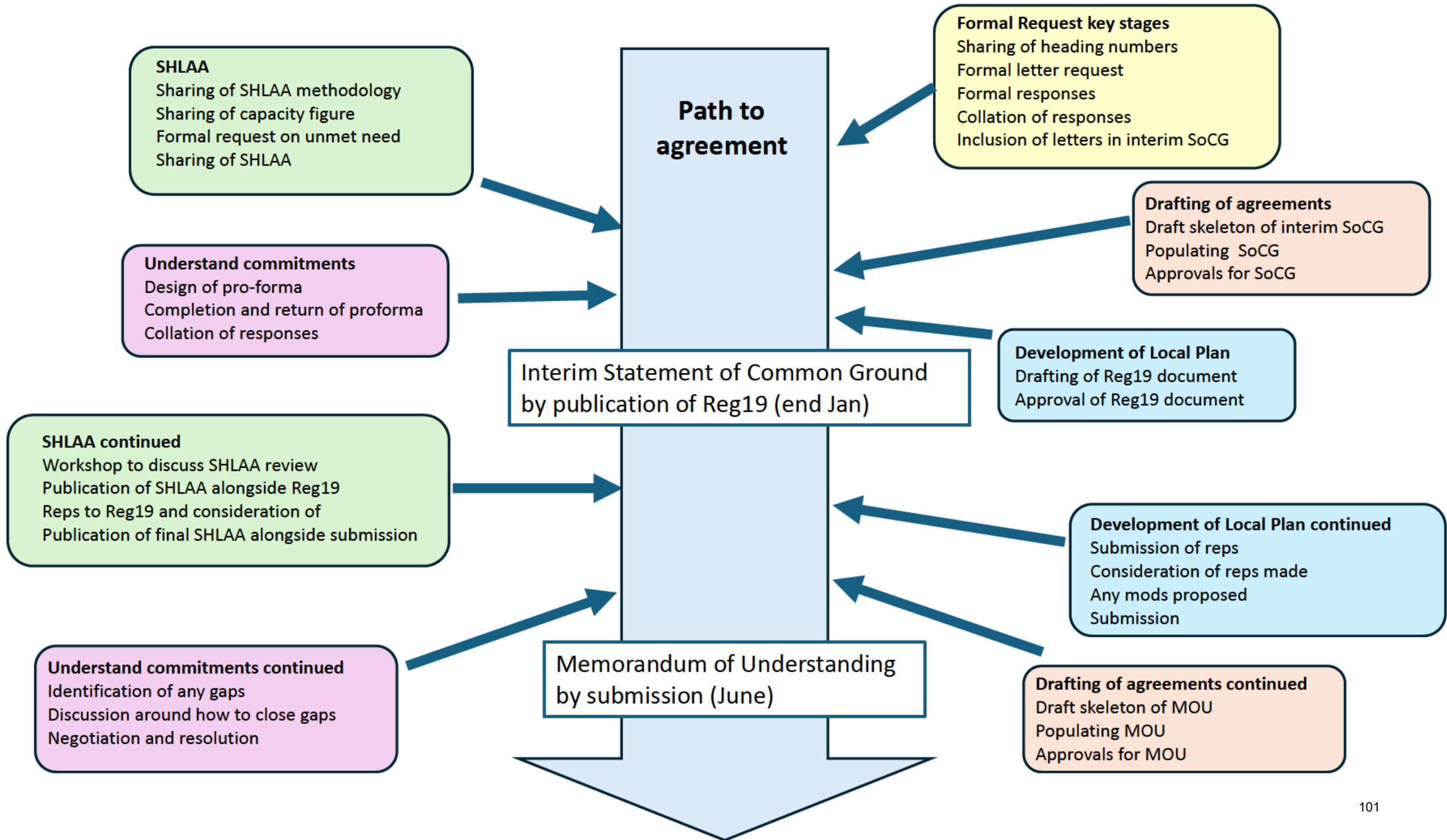
<p>1) Current provision for Oxford’s unmet housing need made in extant local plan housing requirement- p.a. and years applicable?</p>	<p>West Oxfordshire Local Plan 2031 (adopted September 2018) is based on an overall housing requirement of 15,950 homes, including 13,200 homes for West Oxfordshire’s housing need in the 20-year period 2011 –2031 (660 per year) and 2,750 for Oxford’s unmet housing need in the 10-year period 2021 – 2031 (275 per year).</p>
<p>2) Provision for Oxford’s unmet housing need made in emerging local plan housing requirement- p.a. and years applicable?</p>	<p>The emerging WODC Local Plan is intended to cover the 18-year period 2025 – 2043, with the overall housing requirement based on WODC’s standard method figure of 905 dwellings per annum (i.e. 16,290).</p> <p>To account for potential slippages in expected delivery and also to account for the potential unmet housing need of Oxford City, the proposed approach to date has been to identify an overall housing supply of 18,000 (c. 10% uplift).</p> <p>The intention is to publish the Regulation 19 draft plan in mid-2026. Depending on the progress made with re-calculating and apportioning Oxford’s unmet housing need for the period 2025 onwards, the intention is that the Regulation 19 plan will more definitively outline how WODC is able to assist Oxford in meeting its housing need.</p>
<p>3) List of any sites nominally or explicitly identified, or partly identified, for Oxford’s unmet need:</p>	

Site name/reference	Total assumed capacity	Capacity for Oxford's unmet need if lower	Amount delivered to meet Oxford's unmet need prior to April 2025	Remaining provision for Oxford's unmet need from April 2025	Years site likely to begin delivery (or delivery began) and complete	Site likely to have potential for additionality to help meet any residual unmet need y/n	Any difference in emerging plans?
Salt Cross Garden Village	2,200	2,200	Nil	To be confirmed depending on further discussions around quantum and apportionment of unmet need from 2025 onwards.	First homes now expected in 2030 with completion of around 2,125 homes by 2043 based on previously agreed likely delivery trajectory.	Yes – but not in the period to 2043 due to anticipated build-out rates.	The emerging Local Plan 2043 (Regulation 18 Spatial Options Paper – October 2025) highlights the potential to increase the quantum of development at Salt Cross to between 2,520 – 3,780 dwellings depending on the assumptions made. This would be achieved via a

							'refresh/update' of the allocation.
West Eynsham SDA	950	550	237 homes completed but none specifically allocated to those on Oxford's housing waiting list	To be confirmed depending on further discussions around quantum and apportionment of unmet need from 2025 onwards.	237 homes already completed since around 2016. Masterplan in place to guide delivery of the remainder. No developer agreed trajectory in place but reasonable to expect next set of completions by 2030 and delivery of the whole site by 2038.	Yes – see comment in adjacent column to the right.	The emerging Local Plan 2043 (Regulation 18 Spatial Options Paper – October 2025) highlights the potential to increase the quantum of development at West Eynsham from 1,000 to around 1,187, all of which are expected to be completed by 2043.

4) Total of any general delivery from April 2025 onwards considered to be delivering against Oxford's unmet need (e.g. sites with nomination rights).	To be confirmed depending on further discussions around quantum and apportionment of unmet need from 2025 onwards.
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Appendix 3 – Path to Agreement diagram on Oxford Local Plan, prepared by Oxford City Council for DtC Forum



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