

Berinsfield

Health and Wellbeing Grant

Funding Requirements

Introduction

South Oxfordshire District Council has received Oxfordshire County Council Public Health funding to enhance health and wellbeing in Berinsfield and reduce health inequalities. An evidence based Berinsfield Community Insight Profile has been developed with recommendations on actions which would make a difference locally.

£24,999 funding is available for grants to local groups and organisations for projects, activities and services which deliver recommendations contained within the Berinsfield Community Profile. Examples of the type of projects that the grant scheme will fund is contained within this guidance.

The grant scheme is administered by Berinsfield Parish Council (known as 'The Council') to ensure a localised and informed approach to the distribution of grants for Berinsfield. Any decision on the awarding of grants will be taken by Berinsfield Parish Council through a specially convened Berinsfield Parish Council Health and Wellbeing Grants Sub-Committee.

The Council is aware that it may not have the financial resource to fund every request and may make difficult decisions on which projects and actions that will receive grant funding.

The fund welcomes projects which take an Asset Based Community Development (ABCD) approach. These are projects done by the community for the community using the strengths within the local area (resident gifts, passions and skills and local resources) to encourage community interaction, relationship building, provide support and create positive change based on what the community would like to see happen.

Applicable geographical area and populations

The grant scheme will grant fund projects, services and activities for residents living in the Berinsfield village. The organisations applying should either operate in Berinsfield or provide service to its residents.

Who can apply to the scheme?

The following beneficiaries are eligible to apply for the grants scheme:

- Registered charities.
- Community interest companies.
- Voluntary organisations and community groups.
- Proposals from organisations working together in partnership. Applications from emerging groups and organisations seeking to develop new activities in response to clearly identified local needs, are particularly welcome.

To be considered for funding, applicants must:

1. Provide basic budget for the project, outlining all costs.
2. Be a constituted group with a management group of 3 plus people (these must not be related) or a Registered Charity and Limited Company or a Community Interest Company.
3. Hold their own bank account (in the name of the organisation) with two unrelated signatories.
4. Be delivering activities for residents in the Berinsfield village.
5. Have appropriate organisational policies and processes in place such as for data protection with compliance with all GDPR regulations/legislation, health and safety, safeguarding, DBS checks, and equality and diversity covering the organisation and activity. Provide evidence of appropriate levels of relevant insurance which need to be in place to cover the activity being funded.

How much money will be given as grants?

Grant funding will be limited to £5,000, with a minimum grant of £250. However, consideration will be given on raising the maximum bid threshold for grant applications received as part of a collaborative bid with other partners.

The funding will be for a duration of 12 months from the grant award. Organisations should make a presumption that funding will not normally continue beyond the payment from the Berinsfield Community Insight Grants Scheme.

What will the grants fund?

- Funds must only be used to support projects, services or activities identified in the recommendations within the Berinsfield Community Profile (at least one) or action plan to improve health and wellbeing in the Berinsfield area, and address inequalities experienced by the local community. These include projects which support health and wellbeing through: (for more detailed information on the

recommendations and the areas of potential grant funded projects, please the grant scoring criteria at Appendix 2)

- Communication, coordination, and coproduction
 - Community activation and cohesion
 - Loneliness, identity and belonging
 - Healthy food and eating
 - Education, employment, and access to opportunities
 - Access to services and information
 - Fuel poverty
 - Staying physically and mentally healthy
 - Built environment and infrastructure (including feasibility studies)
 - Transport and active travel.
- The funding can be used to design and implement new projects and initiatives.
 - The funding can be used to increase the reach of an existing project or activity.
 - Funds should not replace funding that statutory organisations should be funding.
 - Funding may only be released to an entity that is (a) not engaged in economic activity; and (b) whose purposes are providing social value to the Berinsfield community and supporting resident's health and wellbeing.
 - Applicants must consider the sustainability of the project and demonstrate how they might continue activity or reach after the funding has ended.

A copy of the draft action plan is available [here](#).

Appropriate funding would be for the following, but are not limited to:

- Salary costs relating to the services/activities being supported including training staff in new skills.
- Transport costs (such as mileage expenses) where they are clearly required as part of the objectives of the organisation.
- Professional fees directly linked to collaborative working with others or starting or extending a service.
- Marketing and publicity for new/extended services such as a community newsletter, walking or cycling routes/trails, community website or digital archive (but not ongoing publishing, maintenance or hosting costs).
- Volunteer training or support costs that would enable more volunteers to help or take on more responsibilities within an organisation.
- Room booking and hire/logistical costs such as for events and festivals.

The costs of running the project will be considered and should be outlined in the budget, to be included in the application.

What will the grant not fund?

Exclusions for grant funding include but are not limited to:

- Private companies.
- Organisations delivering political activities.
- Religious or faith-based groups religious activities.
- Duplicate funding for activities that are already funded by Oxfordshire County Council or another public sector organisation. This also includes activities funded by a third party on behalf Oxfordshire County Council.
- Berinsfield Parish Council (who are administering the scheme).
- More than one grant application per organisation, except where a separate application has been submitted as part of a bid with partner organisations.
- Services, activities or projects and initiatives that do not:
 - comply with current equality law and fulfil duties under the Equality Act, 2010.
 - promote diversity and ensure that the service is culturally sensitive, non-discriminatory and promotes social inclusion, dignity and respect.
- Services, activities or projects that do not demonstrate a clear benefit to the Berinsfield community, or where the residents of Berinsfield are not the primary beneficiaries.
- Retrospective funding for work/projects that will complete before our decision is made (we will consider projects that have started; however, we will not be able to fund any retrospective costs).
- Topping up savings and reserves or setting up an endowment fund.
- Redundancy costs.
- Staff bonuses.
- Repayment of debts or loans.

Grant Requests & Application Process

An application form for the grant request can be found [here](#).

Groups who need assistance in completing the form should contact the South Oxfordshire District Council's Berinsfield Health Development Officer in the first instance.

Confirmation will be given to organisations which have met all relevant grant conditions before making any payments. Failure to meet all the agreed conditions may delay or reduce payment or, in extreme cases, result in us withdrawing our grant offer.

Subsidy Control Act 2022

Organisations submitting bids, will need to complete a Minimal Financial Assistance (MFA) notification, before grant funding is made.

A subsidy is where a public authority provides support to an enterprise that gives them an economic advantage, meaning equivalent support could not have been obtained on commercial terms. This could include a direct transfer of funds (such as a grant).

Most of the subsidy control requirements will not apply to so-called **Minimal Financial Assistance (MFA)** and **Services of Public Economic Interest Assistance (SPEIA)** (services which are provided for the benefit of the public and which would not be provided, or would not be provided on the terms required, by an enterprise under normal market conditions) given to the receiving enterprise within the applicable period (i.e. the elapsed part of the current financial year and the two financial years previously) where the assistance does not exceed £315,000 for MFA and £725,000 for SPEIA.

Where a subsidy falls under either of the exemptions above, it will not have to be assessed against the subsidy control principles. It is understood that, relevant in the context of this Agreement and in relation to any grants made by the Grant Recipient on behalf of Oxfordshire County Council, that the Minimal Financial Assistance (MFA) will apply.

An MFA Confirmation letter will be sent to all grant recipients.

Data Protection

In addition to ensuring compliance with all UK GDPR legislation, grant applicants must:

- Provide consent for the full content of their funding applications to be shared with the members of the Berinsfield Health and Wellbeing Group.
- Ensure all Service Users give consent for their data to be accessed and shared with the grant recipient organisations. This includes providing details of what will happen to it, who will see it, how long it will be retained and who to speak to in order to get access to it.
- Ensure staff within grant applicant organisations have undergone training in the use, care, protection and handling of data.
- Ensure that equipment used for collecting and holding data is secure.
- Dispose of data in line with the service providers archiving policy.
- Anonymise any data presented or shared with the Council.
- Ensure that services, activities, or projects funded by the dispersed grants adhere to all UK GDPR legislation.

A Privacy Notice will be in place between the Council and grant recipients.

Payments

Grant payment will be made by Bank Transfer, to a bank account in the name of the organisation only, not an individual.

Monitoring and Reporting Requirements

As a condition of receiving a grant you are required to complete a short evaluation form, attached at Appendix 1 to this guidance. Applicants are expected to provide written evidence of what the money has been spent on and the benefit it has brought, including copies of invoices and receipts, plus attendance numbers, photos, press clippings, etc. where applicable.