

Cabinet work programme

10 July 2025



Listening Learning Leading

What is the Cabinet work programme?

The Cabinet work programme is a list of the key decisions and other planned cabinet and cabinet member decisions to be taken on behalf of the council.

What is a key decision?

Key decisions are defined as decisions that are likely to:

- incur expenditure, make savings or to receive income (except government grant) of more than £75,000 or
- award a revenue or capital grant of over £25,000 or
- agree an action that, in the view of the chief executive or the relevant head of service, would be significant in terms of its effects on communities living or working in an area comprising more than one ward in the area of the council.

Officers may also include other items in this work programme on a voluntary basis that do not fit the above definition.

What does the Cabinet work programme tell me?

The work programme gives information about:

- what key decisions and other planned cabinet and cabinet member decisions are coming forward in the next few months
- the earliest date those decisions can be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to, and how
- what documents you can ask for
- who you can contact for further information

Who takes key decisions?

Key decisions are taken by the Cabinet, individual Cabinet members or individual officers acting under delegated powers.

Exempt or confidential decisions

This work programme gives notice of any Cabinet decisions that are likely to be considered in part of a Cabinet meeting when the public are excluded. It may become necessary during the course of a Cabinet meeting to debate an issue or make a decision in the exempt or confidential part of the meeting. However, the Cabinet must first resolve to exclude the public and give a reason for doing so under Schedule 12A of the Local Government Act 1972.

Who are the Cabinet members?

Cabinet is made up of the Leader of the Council and up to nine further members. The leader has allocated portfolios to Cabinet members as follows:

- [Councillor David Rouane](#): Leader, plus cross council themes including climate action, communications, and legal and democratic
- [Councillor Maggie Filipova-Rivers](#) : Housing, community hub, and statutory deputy leader
- [Councillor Tony Worgan](#): Economic development and regeneration
- [Councillor Pieter-Paul Barker](#): Finance and property assets
- [Councillor Leigh Rawlins](#): Corporate services
- [Councillor Georgina Heritage](#) – Communities
- [Councillor Sam James-Lawrie](#) - Environment
- [Councillor Anne-Marie Simpson](#): Planning

How do I make contact?

Each entry in the work programme indicates the names of the relevant people to contact about that particular item. The contact details for the Cabinet members are available on the council's website www.southoxon.gov.uk.

How do I get copies of agenda papers and other relevant documents?

The agenda papers for Cabinet meetings and other relevant documents are available five working days before the meeting on the council's website www.southoxon.gov.uk. Alternatively, documents are available at The Abbey House, Abbey Close, Abingdon, OX14 3JE.

How to make representations to the Cabinet

Members of the public may make a statement or ask a question at a Cabinet meeting on an issue on the Cabinet agenda. To do so, the public must register their intention to speak by 12 noon on the working day before the meeting. To register please contact Democratic Services by e-mail:

democratic.services@southandvale.gov.uk.

In advance of a decision being made, you may also submit documents to the decision-maker.

This work programme is subject to change

The dates listed for each forthcoming decision are the earliest dates for items to come forward.

Cabinet work programme

DECISION AND PURPOSE (AND REASON FOR CONFIDENTIALITY WHERE APPROPRIATE)	KEY DECISION?	DECISION MAKER AND EARLIEST DECISION DATE	CABINET MEMBER	DATE FIRST ON WORK PROGRAMME	PRINCIPAL CONSULTEES (including Committees)	CONTACT OFFICER	TYPE OF DECISION
JULY 2025 DECISIONS							
Thame Leisure Centre Purpose: to refurbish the dry side changing facilities	Yes	Cabinet member for finance and property assets 29 December 2023	Pieter-Paul Barker	4 Dec 2023		Ian Burtenshaw ian.burtenshaw@south andvale.gov.uk	Delegated Individual Cabinet Member Decision
Didcot Wave Purpose: to award a contract for a new teaching pool	Yes	Cabinet member for finance and property assets 16 May 2024	Pieter-Paul Barker	18 Apr 2024		Ben Whaymand ben.whaymand@south andvale.gov.uk	Delegated Individual Cabinet Member Decision
Didcot Wave Purpose: to award a contract to refurbish the dry side changing facilities	Yes	Cabinet member for finance and property assets 16 May 2024	Pieter-Paul Barker	18 Apr 2024		Ben Whaymand ben.whaymand@south andvale.gov.uk	Delegated Individual Cabinet Member Decision
Didcot Wave Purpose: to award a contract for works to the spin studio	Yes	Cabinet member for finance and property assets 16 May 2024	Pieter-Paul Barker	18 Apr 2024		Ben Whaymand ben.whaymand@south andvale.gov.uk	Delegated Individual Cabinet Member Decision
Abbey Sports Centre, Berinsfield Purpose: to award a contract to replace the sports hall floor	Yes	Cabinet member for finance and property assets 16 May 2024	Pieter-Paul Barker	18 Apr 2024		Ben Whaymand ben.whaymand@south andvale.gov.uk	Delegated Individual Cabinet Member Decision

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Contract to Unit4 for the provision of the Unit4 ERP software package To award a new contract to Unit4 for the council's ERP (finance system) or to extend the current contract by one year	Yes	Head of finance Not before 5 September 2024	Pieter-Paul Barker	8 Aug 2024		Simon Hewings simon.hewings@southandvale.gov.uk	Delegated Authority - Officers Decision
Watlington Natural Flood Management Scheme To approve receipt of funds from EA and to approve contract (two decisions).	Yes	Head of development and corporate landlord October 2024	Sam James-Lawrie	23 Aug 2024		John Backley john.backley@southandvale.gov.uk	Delegated Authority - Officers Decision
Surrender of a lease and simultaneous grant of a new lease in respect of a Council owned property in Wallingford. (This decision is likely to be an exempt decision under paragraph 3 to Schedule 12A of the Local Government Act 1972) To agree to proceed.	Yes	Head of development and corporate landlord 31 March 2025	Pieter-Paul Barker	21 Feb 2025	Scrutiny Committee	Chris Mobbs Christopher.Mobbs@southandvale.gov.uk	Delegated Authority - Officers Decision
Thame Market House – structural maintenance works To approve the award of a construction contract to carry out essential remedial works to steel columns in the basement of Market House.	Yes	Cabinet member for finance and property assets 10 April 2025	Pieter-Paul Barker	11 Mar 2025		Hannah Oughton Hannah.oughton@southandvale.gov.uk	Delegated Individual Cabinet Member Decision

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Grant of an easement to facilitate cycle and pedestrian link adjacent to Luker Avenue, Henley (This decision is likely to be an exempt decision under paragraph 3 to Schedule 12A of the Local Government Act 1972) To approve the granting of the easement.	Yes	Head of development and corporate landlord 30 April 2025	Pieter-Paul Barker	20 Dec 2024		Karen Lister karen.lister@southandvale.gov.uk	Delegated Authority - Officers Decision
Rural England Prosperity Fund – Grant Policy 2025/26 To approve the amended grant policy for the 2025/26 financial year.	Yes	Cabinet member for economic development and regeneration 17 May 2025	Tony Worgan	17 Apr 2025		Nick King nick.king@southandvale.gov.uk	Delegated Individual Cabinet Member Decision
Allocate UKSPF funding to support the Cornerstone Arts Centre Decarbonisation project To approve the allocation of funding from UKSPF to the Cornerstone decarbonisation project.	Yes	Head of development and corporate landlord 17 May 2025	Georgina Heritage, Tony Worgan	17 Apr 2025		Nick King nick.king@southandvale.gov.uk	Delegated Authority - Officers Decision
Out of Hours service extension (This decision is likely to be an exempt decision under paragraph 3 to Schedule 12A of the Local Government Act 1972) To agree an extension to the current Out of Hours service contract.	Yes	Cabinet member for finance and property assets 23 May 2025	Pieter-Paul Barker	25 Apr 2025		Stephen Gallagher Stephen.Gallagher@southandvale.gov.uk	Delegated Individual Cabinet Member Decision

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Award of contract to operate electric vehicle charging points As part of the LEVI (local electric vehicle infrastructure) project, to award a contract to operate electric vehicle charging points in South and Vale	Yes	Head of development and corporate landlord 1 June 2025	Sam James-Lawrie	11 Mar 2025		John Backley john.backley@southandvale.gov.uk	Delegated Authority - Officers Decision
Award of contract for Property Information Management System To approve the award of contract to the winning supplier.	Yes	Cabinet member for corporate services June 2025	Leigh Rawlins	25 Apr 2025		Ben Border, Simon Turner ben.border@southandvale.gov.uk, simon.turner@southandvale.gov.uk	Delegated Individual Cabinet Member Decision
Award of capital grants under the Rural England Prosperity Fund (REPF) To approve the award of capital grants for economic development projects.	Yes	Head of development and corporate landlord 1 August 2025	Tony Worgan	17 Apr 2025		Nick King nick.king@southandvale.gov.uk	Delegated Authority - Officers Decision
Updated Mobile Home Park site rules Following formal consultation with those who live on the council-owned parks, the purpose of this report is to approve the updated joint park rules. These rules only apply to those living on council-owned mobile home parks.	No	Cabinet member for housing and community hub 15 June 2025	Maggie Filipova-Rivers	23 May 2025		Simon Price Simon.price@southandvale.gov.uk	Delegated Individual Cabinet Member Decision

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Grant of a lease in respect of a Council owned property in Didcot. (This decision is likely to be an exempt decision under paragraph 3 to Schedule 12A of the Local Government Act 1972) To agree to proceed.	Yes	Head of development and corporate landlord 30 June 2025	Pieter-Paul Barker	23 May 2025		Chris Mobbs Christopher.Mobbs@so uthandvale.gov.uk	Delegated Authority - Officers Decision
Cornerstone Arts Centre - Contract Award for Internal Refurbishment Project. To procure via the Southeast procurement portal, a main building Contractor who will be able to work with the council and the wider project team to construct works in-line with design, within an agreed timeframe and cost. These works relate to the internal refurbishment works identified at Cornerstone Art Centre to include the café area, new furniture, toilet upgrade, lighting and external signage.	Yes	Cabinet member for communities 20 June 2025	Georgina Heritage	23 May 2025		Lyn Russell Lyn.russell@southandv ale.gov.uk	Delegated Individual Cabinet Member Decision

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Section 106 (S106) Funding Request Approval – Wallingford Sports Park Pavilion Refurbishment To create a budget and to approve a funding award of £78,124 to Wallingford Sports Trust towards provision of the installation of storage and floor refurbishment to the Pavilion main hall, refurbishment of the main toilets and improvement to drainage of the changing room showers at Wallingford Sports Park from S106 contributions and to release the approved funding subject to a third-party funding agreement.	Yes	Cabinet member for finance and property assets 11 July 2025	Pieter-Paul Barker			Silke O'Ferrall	Delegated Individual Cabinet Member Decision
Enter into an agreement for lease in respect of a Council owned property in Wallingford. (This decision is likely to be an exempt decision under paragraph 3 to Schedule 12A of the Local Government Act 1972) To agree to proceed.	Yes	Head of development and corporate landlord 11 July 2025	Pieter-Paul Barker			Chris Mobbs Christopher.Mobbs@so uthandvale.gov.uk	Delegated Authority - Officers Decision

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Community Infrastructure Levy (CIL) Grant Scheme Funding Approval – Goring on Thames Parish Council To approve a funding award of £200,000 to build two new playgrounds on existing playgrounds at Gardiner Recreation Ground and Bourdilon Field in Goring on Thames through the council's pilot CIL grant scheme and to release the approved funding subject to a third-party funding agreement.	Yes	Cabinet member for finance and property assets 11 July 2025	Pieter-Paul Barker			Silke O'Ferrall	Delegated Individual Cabinet Member Decision

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Public Sector Decarbonisation Scheme Phase 4 (PSDS4) grant funded installation of decarbonisation measures at Abbey Sports Centre and Henley Leisure Centre. To secure an additional CIL contribution of up to £84,000 for the project in 2027/28 (year 3). Total project cost identified as £6,322,916.00 to be supported with the Salix grant funding award of £1,500.00.00 and OCC contribution of £2,024,077.00. To award a Pre-Construction Services Agreement (PSCA) for designing and consultancy services RIBA stages 1-3 for both sites. To award separate contracts to the District Network Operator (DNO) for increased electricity connection and export capability at both sites.	Yes	Cabinet member for finance and property assets 21 July 2025	Pieter-Paul Barker		Councillor Georgina Heritage	Andrew Busby andrew.busby@southa ndvale.gov.uk	Delegated Individual Cabinet Member Decision
Annual Delivery Plan 2025/2026 To approve the delivery plan.	Yes	Cabinet 3 July 2025	Leigh Rawlins	20 Jan 2025		Tim Oruye tim.oruye@southandval e.gov.uk	Cabinet Decision
Cornerstone Annual Christmas Pantomime To approve procurement of pantomime delivery contract at Cornerstone.	Yes	Cabinet 3 July 2025	Georgina Heritage	7 Apr 2025		Louise Birt louise.birt@southandval e.gov.uk	Cabinet Decision

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Update to the Joint Housing Allocations Policy To approve the updated Joint Housing Allocations Policy	Yes	Cabinet July 2025	Maggie Filipova-Rivers	22 Nov 2024	Scrutiny Committee – June 2025	Melissa Cripps melissa.crips@southandvale.gov.uk	Cabinet Decision
Didcot Garden Town programme update and review To approve the amended Didcot Garden Town Advisory Board Terms of Reference. To note the Didcot Community Insight Profile. To approve the draft Healthy Didcot Report Action Plan and delegate authority to the Head of Communities to amend the Healthy Didcot Action Plan. To note Didcot Garden Town programme progress to date and approve proposed changes to the Didcot Garden Town programme.	Yes	Cabinet 24 July 2025	Tony Worgan	23 May 2025	Joint Scrutiny Committee 07/07/2025	Charlotte Cottingham charlotte.cottingham@southandvale.gov.uk	Cabinet Decision

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Revisions to revenue community grants funding 2025/26 – 2026/27 and capital programme 2025/26 to 2029/30 To approve the additional revenue funding for community grants and the revisions to the capital programme.	Yes	Cabinet 3 July 2025 Council 17 July 2025	Pieter-Paul Barker	23 May 2025		Simon Hewings simon.hewings@southandvale.gov.uk	Cabinet Decision
Contract Award -PSDS Phase 3c decarbonisation project at Park Sports Centre, Wheatley To create a budget to drawdown developer's funds from CIL. To approve DNO contractor for upgraded connection.	Yes	Cabinet 3 July 2025 Council 17 July 2025	Georgina Heritage	23 May 2025		John McLeod john.mcleod@southandvale.gov.uk	Cabinet Decision

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Contract Award -PSDS Phase 3c decarbonisation project at Didcot Wave Leisure Centre. To create a budget to drawdown developer's funds from Section 106.	Yes	Cabinet 3 July 2025 Council 17 July 2025	Georgina Heritage	23 May 2025		John McLeod john.mcleod@southand vale.gov.uk	Cabinet Decision
For the council to enter into leases in respect of land and buildings in Culham, Abingdon. (This decision is likely to be an exempt decision under paragraph 3 and 5 to Schedule 12A of the Local Government Act 1972) To complete on lease(s) for land/ buildings and to approve terms and expenditure.	Yes	7 August 2025	Pieter-Paul Barker			Tim Sonnex Tim.Sonnex@southand vale.gov.uk	Delegated Individual Cabinet Member Decision
AUTUMN 2025 DECISIONS							
Joint closed churchyard policy To agree the adoption for the policy.	Yes	Head of development and corporate landlord September/October 2025	Sam James- Lawrie			Hannah Oughton Hannah.oughton@sout handvale.gov.uk	Delegated Authority - Officers Decision
Haseley Trading Estate (This decision is likely to be an exempt decision under paragraph 3 to Schedule 12A of the Local Government Act 1972) To approve expenditure and award a JCT Design and Build contract with Amendments (where	Yes	Cabinet October Council October	Pieter-Paul Barker	16 Apr 2025		Andrew Busby andrew.busby@southa ndvale.gov.uk	Cabinet Decision

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required) to a principal contractor for the delivery of a vehicle depot for the waste service. To approve expenditure and agree terms and conditions with the District Network Operator (DNO) for an upgraded electricity connection.							
Cornerstone - Award of contract to Stage 2 PSDS 3b installation of renewable technologies As part of the PSDS 3b project, to award a contract to complete the installation of solar PV and Air Source Heat Pumps	Yes	Cabinet 9 October 2025 Council 23 October 2025	Georgina Heritage Cabinet member for communities	11 Mar 2025		Andrew Busby andrew.busby@southandvale.gov.uk	Cabinet Decision
Treasury Management Outturn report 2024/25 Report the Treasury management activity for the year of 2024/25 and report the final outturn.	No	Cabinet 9 October 2025 Council 23 October 2025	Pieter-Paul Barker		Joint Audit and Governance Committee – 8 September 2025	Anna Winship anna.winship@southandvale.gov.uk	Cabinet Decision

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<p>Section 106 (S106) Funding Request for Approval – Thame's Community and Youth Centre at Southern Road Recreation Ground (SRRG).</p> <p>To create a budget of £779,246 in the approved capital programme towards Thame's Community and Youth Centre at Southern Road Recreation Ground (SRRG), to be funded by S106 contributions.</p> <p>To authorise the Head of Finance, in consultation with the Head of Legal and Democratic to agree and enter into a funding agreement with Thame Town Council.</p> <p>To approve payment to Thame Town Council of £742,344.61 towards Thame's Community and Youth Centre project at Southern Road Recreation Ground (SRRG), subject to and in accordance with the funding agreement.</p> <p>To agree to pay Thame Town Council the balance of £36,901.58 (including indexation applied), once equivalent funds have been received from developers under the S106 agreement.</p>	Yes	<p>Cabinet 9 October 2025</p> <p>Council 23 October 2025</p>	David Rouane			Silke O'Ferrall	Cabinet Decision
<p>Operational Net Zero Annual Progress Report</p> <p>To note progress and approve recommendations.</p>	No	Cabinet 9 October 2025	Sam James-Lawrie	23 May 2025		Dominic Lamb dominic.lamb@southan dvale.gov.uk	Cabinet Decision

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District Net Zero Annual Progress Report To note progress and approve recommendations.	No	Cabinet 9 October 2025	Sam James-Lawrie	23 May 2025		Dominic Lamb dominic.lamb@southandvale.gov.uk	Cabinet Decision
Adoption of the North Wessex Downs National Landscape Management Plan 2025-2030 Adoption of the Management Plan	Yes	Cabinet 9 October 2025	David Rouane	23 May 2025		Dominic Lamb dominic.lamb@southandvale.gov.uk	Cabinet Decision
Oxfordshire Local Nature Recovery Strategy - Approval for publication Endorsing the publication of the strategy.	Yes	Cabinet 9 October 2025	David Rouane	23 May 2025		Dominic Lamb dominic.lamb@southandvale.gov.uk	Cabinet Decision
Dry Mixed Recyclate (DMR) reprocessing and haulage contract award (This decision is likely to be an exempt decision under paragraph 3 to Schedule 12A of the Local Government Act 1972) To award the contract for the Councils' Dry Mixed Recyclate (DMR) reprocessing and haulage.	Yes	Cabinet 9 October 2025	Sam James-Lawrie	25 Apr 2025		William Maxwell william.maxwell@southandvale.gov.uk	Cabinet Decision

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<p>114-120 Broadway, Didcot- To award a Design & Build Contract with Amendments to deliver 9 affordable apartments and Class E ground floor space in accordance with planning permission P25/S0500/FUL. (This decision is likely to be a partially exempt decision under paragraph 3 to Schedule 12A of the Local Government Act 1972)</p> <p>To procure via the Southeast procurement portal, a main building Contractor who will be able to work with the council and wider Broadway project team to construct works in-line with the design, within an agreed timeframe and cost. These works relate to the new buildings on site at 116, 118 Broadway and the refurbishment of 120 Broadway, Didcot.</p>	Yes	Cabinet 9 October 2025	Pieter-Paul Barker	23 May 2025		Lyn Russell Lyn.russell@southandv ale.gov.uk	Cabinet Decision

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<p>To agree a supplier for South and Vale for the provision of new payment machines for car parks and to allow the head of Development and Corporate Landlord to award the contract in consultation with relevant cabinet members. (This decision is likely to be an exempt decision under paragraph 3 to Schedule 12A of the Local Government Act 1972)</p> <p>To replace the payment machines in the councils operated car parks.</p>	Yes	Cabinet 9 October 2025	Sam James- Lawrie			John Backley john.backley@southand vale.gov.uk	Cabinet Decision
WINTER 2025 DECISIONS							
<p>Capital Grant Awards 25-26</p> <p>To approve the Capital Grant awards for 2025/26.</p>	Yes	Cabinet member for communities 19 December 2025	Georgina Heritage			Cheryl Reeves cheryl.reeves@southan dvale.gov.uk	Delegated Individual Cabinet Member Decision

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Local Government Reorganisation at regional level This shall cover the work to respond to government directions on reorganisation at a regional level, advising as to responses to applications at County level impacting tier 2 authorities including South and Vale, to prepare for a shadow authority and for transfer of responsibilities to that authority as well as for actions relating to the strategic authority.	Yes	Cabinet 6 November 2025	David Rouane	7 Apr 2025		Mark Stone mark.stone@southandv ale.gov.uk	Cabinet Decision
South Oxfordshire Local Plan 2035 Review To approve the publication of the Review. To decide what action to take in response to the Review's findings.	Yes	Cabinet 27 November 2025	Anne-Marie Simpson	23 May 2025	Scrutiny Committee – 4 November 2025	Ricardo Rios ricardo.rios@southandv ale.gov.uk	Cabinet Decision
Quarter 1 revenue and capital monitoring – 25/26 Capital and revenue monitoring for the first quarter of 2025/26	No	Cabinet 27 November 2025	Pieter-Paul Barker			Anna Winship anna.winship@southan dvale.gov.uk	Cabinet Decision
Quarter 2 revenue and capital monitoring – 25/26 Capital and revenue monitoring for the second quarter of 2025/26	No	Cabinet 18 December 2025	Pieter-Paul Barker			Anna Winship anna.winship@southan dvale.gov.uk	Cabinet Decision
2026 DECISIONS							

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Capital Strategy 2026/27 Set out the Capital Strategy for 2026/27	No	Cabinet 5 February 2026 Council 19 February 2026	Pieter-Paul Barker			Anna Winship anna.winship@southan dvale.gov.uk	Cabinet Decision
Treasury Management Midyear report 2025/26 Report the Treasury management activity for the first half of the year of 2025/26	No	Cabinet 5 February 2026 Council 19 February 2026	Pieter-Paul Barker		Joint Audit and Governance Committee – 27 January 2025	Anna Winship anna.winship@southan dvale.gov.uk	Cabinet Decision
Treasury Management Strategy 2026/27 Set out the Treasury management Strategy for 2026/27	No	Cabinet 5 February 2026 Council 19 February 2026	Pieter-Paul Barker		Joint Audit and Governance Committee – 27 January 2025	Anna Winship anna.winship@southan dvale.gov.uk	Cabinet Decision
Quarter 3 revenue and capital monitoring – 25/26 Capital and revenue monitoring for the third quarter of 2025/26	No	Cabinet 16 April 2026	Pieter-Paul Barker			Anna Winship anna.winship@southan dvale.gov.uk	Cabinet Decision