



South Oxfordshire District Council
Fees and Charges
2026/27

Planning Services

	2025/26 Basic Charge	2026/27 Basic Charge	VAT	2026/27 Total charge
	£	£	£	£
General Administration				
Access to Information/Inspection of Background Documents				
a Charge per document (after Committee date)	0.70	0.74	0.15	0.89
b Where documents are listed under a general description (after Committee date)	7.02	7.37	1.47	8.84
Minutes/Agendas				
Per Annum	226.11	237.42	47.48	284.90
Single Agenda	5.92	6.22	1.24	7.46
Dyeline Prints (Any type, with due regard to copyright restrictions)				
A2 Size	9.33	9.80	1.96	11.76
A1 Size	11.76	12.35	2.47	14.82
From Paper Roll Larger than A1 Size	15.10	15.86	3.17	19.03
Photocopying - (per sheet)				
A4 size and foolscap	0.15	0.16	0.03	0.19
A3 size	0.15	0.16	0.03	0.19
A4 & A3 Colour Copies	0.33	0.35	0.07	0.42
Local Plan	76.60	80.43	-	80.43

PLANNING APPLICATIONS

(This document is based upon "The Town and Country Planning (Fees for

Planning application fees are set by central government. Use this link to CLG planning portal.

http://ecab.planningportal.co.uk/uploads/english_application_fees.pdf

2025/26 Basic Charge £	2026/27 Basic Charge £	VAT £	2026/27 Total charge £
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Planning Services

2025/26 Basic Charge £	2026/27 Basic Charge £	VAT £	2026/27 Total charge £
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Planning Applications – Maps

Up to 6 maps (one charge for the set):

1:500 scale* plus admin fee #	4.86 12.88	5.10 13.52	- 2.70	5.10 16.22
1:1250 scale* plus admin fee #	17.13 12.27	17.99 12.88	- 2.58	17.99 15.46
1:2500 scale* plus admin fee #	70.93 12.88	74.48 13.52	- 2.70	74.48 16.22

*All maps are provided by the National maps Centre and are subject to change if the O.S. increase their fees

Only one admin fee is charged regardless of the number of maps purchased.

		2025/26	2026/27		2026/27
		Basic Charge	Basic Charge	VAT	Total charge
		£	£	£	£
Planning Applications - Weekly Press Lists		216.11		-	-
Planning Decision Notices					
	Notice requested	12.88	13.52	2.70	16.22
Section 52 Agreement					
Per copy of Agreement		23.58	24.76	4.95	29.71
Section 106 Agreements					
Per copy of Agreement		20.84	21.88	4.38	26.26
Compilation of Agreement. Minimum charge increased at Officer's discretion					
Tree Preservation Orders					
	Per copy of order	20.23	21.24	4.25	25.49

Planning Pre-application

Fees include VAT where applicable

Residential Development (incl. change of use)
1-2 dwellings
3-4 dwellings
5-9 dwellings
10-20 dwellings
21-99 dwellings
100+ dwellings

2025/26		
Written Advice	Virtual Meeting & Written Advice	Site Visit & Written Advice
£1,042	£1,219	£1,395
£1,222	£1,395	£1,661
£1,560	£1,941	£2,329
£1,999	£2,991	£3,508
£2,545	£4,336	£4,946
Bespoke	Bespoke	Bespoke

Any follow up letters or meeting request will be charged at 50% of the original pre-application fee (if the pre-app was written advice only, 50% of this fee would apply, if the request was for a site meeting and written advice - 50% of the fee to apply).

2026/27		
Written Advice	Virtual Meeting & Written Advice	Site Visit & Written Advice
£1,079	£1,262	£1,443
£1,265	£1,443	£1,719
£1,615	£2,009	£2,411
£2,068	£3,095	£3,631
£2,634	£4,488	£5,119
Bespoke	Bespoke	Bespoke

Any follow up letters or meeting request will be charged at 50% of the original pre-application fee (if the pre-app was written advice only, 50% of this fee would apply, if the request was for a site meeting and written advice - 50% of the fee to apply).

Commercial Development (incl. change of use)
Gross Floor Space (M ²)
Small scale alterations or changes to commercial premises, change of openings, plant & machinery, internal alterations
0 - 250 - changes of use and extensions
251 - 999 - changes of use and extensions
1,000 - 2,499 - changes of use and extensions
Over 2,500 - extensions
Over 2,500 - changes of use only
Renewable Energy/ Solar Farm development less than 0.99ha
Renewable Energy/ Solar Farm developments 1.0 ha or more in site area

Written Advice	Meeting & Written Advice	Site Visit & Written Advice
£371	N/A	N/A
£1,027	£1,144	£1,434
£1,940	£2,067	£2,194
£3,138	£3,273	£3,408
10% planning application fee	10% planning application fee	10% planning application fee
Bespoke	Bespoke	Bespoke
£1,940	£2,067	£2,194
£3,138	£3,273	£3,408

Any follow up letters or meeting request will be charged at 50% of the original pre-application fee (if the pre-app was written advice only, 50% of this fee would apply, if the request was for a site meeting and written advice - 50% of the fee to apply).

Written Advice	Meeting & Written Advice	Site Visit & Written Advice
£384	N/A	N/A
£1,063	£1,184	£1,484
£2,008	£2,139	£2,271
£3,248	£3,388	£3,528
10% planning application fee	10% planning application fee	10% planning application fee
Bespoke	Bespoke	Bespoke
£1,940	£2,139	£2,271
£3,248	£3,388	£3,528

Any follow up letters or meeting request will be charged at 50% of the original pre-application fee (if the pre-app was written advice only, 50% of this fee would apply, if the request was for a site meeting and written advice - 50% of the fee to apply).

Planning Pre-application

Fees include VAT where applicable

Householder Categories of Development	2025/26			2026/27		
	Written Advice	Meeting & Written Advice	Site Visit & Written Advice	Written Advice	Meeting & Written Advice	Site Visit & Written Advice
Applications directly due to disability	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge
Householder extensions and alterations and ancillary garden buildings. This category also provides advice and guidance on how to submit a lawful development certificate if you wish to obtain formal confirmation that your proposed works would be lawful within the criteria of the Permitted Development Order.	£207	£295	£362	£214	£305	£375
Householder listed building (advice on listed building issues only)	£187	£252	£316	£193	£260	£327
Conservation area advice (demolition)	£187	£252	£316	£193	£260	£327
Householder extensions to listed buildings	£252	£316	£381	£260	£327	£394

Any follow up letters or meeting request will be charged at 50% of the original pre-application fee (if the pre-app was written advice only, 50% of this fee would apply, if the request was for a site meeting and written advice - 50% of the fee to apply).

Any follow up letters or meeting request will be charged at 50% of the original pre-application fee (if the pre-app was written advice only, 50% of this fee would apply, if the request was for a site meeting and written advice - 50% of the fee to apply).

Other categories	Written Advice	Meeting & Written Advice	Site Visit & Written Advice	Written Advice	Meeting & Written Advice	Site Visit & Written Advice
Advertisement Consent	£126	N/A	N/A	£131	N/A	N/A
Advertisement Consent and Associated Listed Building / Conservation Area Advice	£252	N/A	N/A	£260	N/A	N/A
Non-householder listed building advice	£259	£347	£414	£268	£359	£428
Discharge of planning (and listed building) condition discussions (charge is per condition). Does not apply to BNG discussions	£259	£311	N/A	£268	£322	N/A
Removal/ Variation of planning condition - for a non-major application	£363	£430	N/A	£376	£445	N/A
Removal/ Variation of planning condition - for a major application	£726	£860	Bespoke	£751	£890	Bespoke
Non-material amendment, is a proposed change to a consented scheme considered non-material	£187	£252	N/A	£194	£261	N/A

Planning Pre-application

Fees include VAT where applicable

Compliance Queries (fees charged per planning application search and per property)
Type of requirement
Confirmation of compliance with planning conditions
Confirmation of compliance with a legal agreement
Confirmation of compliance with planning conditions and legal agreement

Specialist Advice
Category
EPC exemption advice
Pre-tree work application advice 1-5 trees
Pre-tree work application advice 1-5 trees
Pre-tree work application advice 6-10 trees
Pre-tree work application advice 6-10 trees
Pre-tree work application advice 11+ trees
Pre-tree work application advice 11+ trees
Initial bat survey
Urban Design Guide Training
Advice on producing a Design Guide
Footpath diversion application: If an Order is made and subsequently confirmed by the Council as unopposed or without representation having been made
Footpath diversion application: If an Order receives representations/ is opposed but these are subsequently withdrawn and the Council confirms the Order OR an Order receives objections and the Order is withdrawn

2025/26

What is provided	Charge
Written advice	£175
Written advice	£175
Written advice	£350

	What is provided	Charge
	Letter	£192
	Visit and written report	£368
	Additional follow up written advice (per request)	£126
	Visit and written report	£498
	Additional follow up written advice (per request)	£213
	Visit and written report	Bespoke
	Additional follow up written advice (per request)	Bespoke
	Site visit and report	£349
	Training	£92.61 per hour or part thereof
	Advice	£92.61 per hour or part thereof
	Administration fee (advertising costs will also apply and be charged in addition on a cost recovery basis)	£3,726
	Administration fee (advertising costs will also apply and be charged in addition on a cost recovery basis)	£4,347

2026/27

What is provided	Charge
Written advice	£181
Written advice	£181
Written advice	£362

	What is provided	Charge
	Letter	£199
	Visit and written report	£381
	Additional follow up written advice (per request)	£130
	Visit and written report	£515
	Additional follow up written advice (per request)	£220
	Visit and written report	Bespoke
	Additional follow up written advice (per request)	Bespoke
	Site visit and report	£361
	Training	£95.85 per hour or part thereof
	Advice	£95.85 per hour or part thereof
	Administration fee (advertising costs will also apply and be charged in addition on a cost recovery basis)	£3,856
	Administration fee (advertising costs will also apply and be charged in addition on a cost recovery basis)	£4,499

Planning Pre-application

Fees include VAT where applicable

Footpath diversion application: Where the Council is unable to remove objections/ representations received to the Order and it decides the order should be submitted to the Secretary of State for determination
High Hedges complaints
Permitted Development enquiries (dropped kerbs only) written advice

2025/26		
	Administration fee (advertising costs will also apply and be charged in addition on a cost recovery basis)	£5,641
	Application fee	£633
	Advice	£113

2026/27		
	Administration fee (advertising costs will also apply and be charged in addition on a cost recovery basis)	£5,838
	Application fee	£655
	Advice	£113

Ecology Advice
Category of Development
1-9 dwellings
10-50 dwellings
51-199 dwellings
200+ dwellings or non-residential

Written Advice	Office\Site Meeting & Written Advice	Follow up letter
£263	£459	£101
£563	£563	£101
£597	£597	£101
Bespoke	Bespoke	Bespoke

Written Advice	Office\Site Meeting & Written Advice	Follow up letter
£276	£482	£101
£591	£591	£101
£627	£627	£101
Bespoke	Bespoke	Bespoke

Building Regulation Charges

Effective from 1 April 2025

Table A Standard Charges for New Built Dwellings

Description	2025/26	
	Building Notice Charge (£) (exc VAT)	Building Notice Charge (£) (inc VAT)
New dwelling\conversion to new dwelling up to three storeys, floor area not exceeding 300m ²	1,314.74	1,577.69

Notes:

Dwellings includes flats

Dwellings greater than 500m² - Seek individual charge

Developments exceeding 2 units - Seek individual charge

Conversion of building to form more or fewer dwellings - Seek individual charge

Supplementary charge may be applied where assessment factors change and/or actual time spent is greater than original estimate

Please note that projects where more than 6 dwellings are proposed will be calculated on an individual basis

Table B - Standard Charges for extensions to a single building

Description	2025/26	
	Building Notice Charge (£) (exc VAT)	Building Notice Charge (£) (inc VAT)
Erection or extension of a single storey detached or attached garage or carport, floor area not exceeding 40m ²	454.78	545.74
Erection or extension of a single storey detached or attached garage or carport, floor area exceeding 40m ² but not exceeding 60m ²	545.74	654.89
Single storey extension, floor area not exceeding 10m ²	545.74	654.89
Single storey extension, floor area exceeding 10m ² but not exceeding 40m ²	818.61	982.33
Single storey extension, floor area exceeding 40m ² but not exceeding 60m ²	909.57	1,091.48
Other extension, floor area up to 40m ²	818.61	982.33
Other extension, floor area exceeding 40m ² but not exceeding 60m ²	908.57	1,090.28
Other extension, floor area exceeding 60m ² but not exceeding 100m ²	Seek Individual Charge	
Loft conversion, floor area not exceeding 40m ²	727.65	873.18
Loft conversion, floor area exceeding 40m ²	909.57	1,091.48
Basements up to 60m ²	1,000.52	1,200.62
Basements exceeding 60m ²	1,091.48	1,309.78
Detached building that is ancillary to a dwelling	Seek Individual Charge	

Table C - Alterations to a single dwelling

Description	2025/26	
	Building Notice Charge (£) (exc VAT)	Building Notice Charge (£) (inc VAT)
Conversion of a garage to habitable space, floor area not exceeding 40m ²	545.74	654.89
Alterations, estimated cost up to £5,000	350.60	420.72
Alterations, estimated cost exceeding £5,000 but not exceeding £10,000	438.25	525.90
Alterations, estimated cost exceeding £10,000 but not exceeding £20,000	525.90	631.08
Alterations, estimated cost exceeding £20,000 but not exceeding £50,000	613.54	736.25
Replacement windows and doors, up to 20 units	219.12	262.94
Re-covering of a roof including upgrading thermal insulation	219.12	262.94
Any electrical installation work installed and tested by a qualified person (but not self-certified)	Seek Individual Charge	
Wood burning stove	Seek Individual Charge	
Any electrical installation works installed by an unqualified person e.g. DIY	Seek Individual Charge	

Effective from 1 April 2026

2026/27	
Building Notice Charge (£) (exc VAT)	Building Notice Charge (£) (inc VAT)
1,361.00	1,633.20

2026/27	
Building Notice Charge (£) (exc VAT)	Building Notice Charge (£) (inc VAT)
471.00	565.20
565.00	678.00
565.00	678.00
847.00	1016.40
941.00	1129.20
847.00	1016.40
940.00	1128.00
Seek Individual Charge	
753.00	903.60
941.00	1129.20
1036.00	1243.20
1130.00	1356.00
Seek Individual Charge	

2026/27	
Building Notice Charge (£) (exc VAT)	Building Notice Charge (£) (inc VAT)
565.00	678.00
363.00	435.60
454.00	544.80
544.00	652.80
635.00	762.00
227.00	272.40
227.00	272.40
Seek Individual Charge	
Seek Individual Charge	
Seek Individual Charge	
Seek Individual Charge	

Notes: To be read in conjunction with tables

The charge for electrical work carried out by an unqualified person will include a supplementary charge to cover the whole cost of employing a specialist contractor to inspect and test the work.

Extension charge includes alteration to provide access into extension. A separate charge applies for any other alteration.

Loft conversion charge includes alteration to provide access and additional support. A separate charge applies for any other alteration.

All charges assume that services, including electrics, are self-certified under an appropriate competent person self-certification scheme.

A supplementary charge will be applied for any notifiable electrical installation work that is not self certified.

A supplementary charge may be applied for any specialist consultant advice or services.

A 50% reduction will apply to the charge for the alteration where the work is carried out at the same time as an extension shown in table B.

Seek an individual charge for all other work

A supplementary charge may be applied where assessment factors change and/or actual time spent is greater than original estimate

Example Charge Calculation: Floor area for extension includes the total internal area of ALL the storeys e.g. rear two storey extension 24m2 + internal alteration estimated cost £5000 = Table B category 8 (other extension 24m2) + 50% Table C category 4

WHERE THE PROPOSAL INVOLVES MORE THAN TWO CATEGORIES OF WORK SEEK AN INDIVIDUAL CHARGE

Table D - Miscellaneous

Description	2025/26	
	£ (Excl. VAT)	£ (Incl. VAT)
Acceptance of initial notice letter	29.21	35.05
Copy of Completion Certificate	29.21	35.05
Pre application meeting	95.62	114.74
Exemption certificate	191.23	229.48
Historical Property Search/Examination of Records - First Hour	95.62	114.74
Every additional 30 mins after	47.81	57.37
Structural Engineers Consultation	Seek Individual Charge	
Retention of administration fee for withdrawn applications	95.62	114.74

2026/27	
£ (Excl. VAT)	£ (Incl. VAT)
30.00	36.00
30.00	36.00
99.00	118.80
198.00	237.60
99.00	118.80
49.00	58.80
Seek Individual Charge	
99.00	118.80

Note: Seek an individual charge for all other work

Regularisation Fees

Table E - Regularisation Charges for New Built Dwellings

Description	2025/26	2026/27
	Fee (£) (VAT not applicable)	Fee (£) (VAT not applicable)
New dwelling/conversion to new dwelling up to three storeys, floor area not exceeding 300m2	1,972.11	2,041.00

Table F - Regularisation Charges for extensions to a single building

Description	2025/26	2026/27
	Fee (£) (VAT not applicable)	Fee (£) (VAT not applicable)
Erection or extension of a single storey detached or attached garage or carport, floor area not exceeding	682.18	706.00
Erection or extension of a single storey detached or attached garage or carport, floor area exceeding	818.61	847.00
Single storey extension, floor area not exceeding 10m2	818.61	847.00
Single storey extension, floor area exceeding 10m2 but not exceeding 40m2	1,227.91	1,271.00
Single storey extension, floor area exceeding 40m2 but not exceeding 60m2	1,364.35	1,412.00
Other extension, floor area up to 40m2	1,227.91	1,271.00
Other extension, floor area exceeding 40m2 but not exceeding 60m2	1,364.35	1,412.00
Other extension, floor area exceeding 60m2 but not exceeding 100m2	Seek individual charge	Seek individual charge
Loft conversion, floor area not exceeding 40m2	1,091.48	1,130.00
Loft conversion, floor area exceeding 40m2	1,364.35	1,412.00
Basements up to 60m2	1,500.77	1,553.00
Basements exceeding 60m2	1,637.21	1,695.00
Detached building that is ancillary to a dwelling(s)	As for similar sized extension	As for similar sized extension

Table G - Regularisation Alterations to a single dwelling

Description	2025/26	2026/27
	Fee (£) (VAT not applicable)	Fee (£) (VAT not applicable)
Conversion of a garage to habitable space, floor area not exceeding 40m2	818.61	848.00
Alterations, estimated cost up to £5,000	525.89	545.00
Alterations, estimated cost exceeding £5,000 but not exceeding £10,000	657.37	681.00
Alterations, estimated cost exceeding £10,000 but not exceeding £20,000	788.84	817.00
Alterations, estimated cost exceeding £20,000 but not exceeding £50,000	920.30	953.00
Replacement windows and doors, up to 20 units	328.68	341.00
Re-covering of a roof including upgrading thermal insulation	328.68	341.00
Any electrical installation work installed and tested by qualified person (but not self-certified)	Seek individual charge	Seek individual charge
Wood burning stove	Seek individual charge	Seek individual charge
Any electrical installation works installed by an unqualified person e.g DIY	Seek individual charge	Seek individual charge

Regularisation Discounted Fees - Where work undertaken at same time as Table F

Description	2025/26	2026/27
	Fee (£) (VAT not applicable)	Fee (£) (VAT not applicable)
Conversion of a garage to habitable space, floor area not exceeding 40m2	409.31	424.00
Alterations, estimated cost up to £5,000	262.95	271.00
Alterations, estimated cost exceeding £5,000 but not exceeding £10,000	328.69	340.00
Alterations, estimated cost exceeding £10,000 but not exceeding £20,000	394.42	408.00
Alterations, estimated cost exceeding £20,000 but not exceeding £50,000	460.15	476.00
Replacement windows and doors, up to 20 units	164.34	170.00
Re-covering of a roof including upgrading thermal insulation	164.34	170.00

Planning Services

	2025/26 Basic Charge £	2026/27 Basic Charge £	VAT £	2026/27 Total charge £
Local Search Fees				
<i>Residential</i>				
CON29 only	131.92	139.00	27.80	166.80
LLC1 (Registers only)	94.00	98.00	-	98.00
CON29O Optional enquiries 5 - 21	17.89	19.00	3.80	22.80
CON29O enquiry 22	45.50	46.64	9.33	55.97
CON29O enquiry 22 - admin fee	9.10	9.50	1.90	11.40
CON29O Part III enquiries	35.75	38.00	7.60	45.60
Additional parcels of land - LLC1	18.00	19.00	-	19.00
Additional parcels of land - CON29	19.42	20.00	4.00	24.00
<i>Commercial</i>				
CON29 only	173.83	183.00	36.60	219.60
LLC1 (Registers only)	122.00	128.00	-	128.00
CON29O Optional enquiries 5 - 21	17.89	19.00	3.80	22.80
CON29O enquiry 22	45.50	46.64	9.33	55.97
CON29O enquiry 22 - admin fee	9.10	9.50	1.90	11.40
CON29O Part III enquiries	35.75	38.00	7.60	45.60
Additional parcels of land - LLC1	18.00	19.00	-	19.00
Additional parcels of land - CON29	19.42	20.00	4.00	24.00
<i>Copy Documents</i>				
Legal agreements (S106, S38 and S52)	34.52	36.00	7.20	43.20
Tree preservation orders	22.81	24.00	4.80	28.80
Registration of a Part 11 notice (light obstruction)	96.00	101.00	-	101.00

Planning Services

	2025/26	2026/27		2026/27
	Basic Charge	Basic Charge	VAT	Total charge
	£	£	£	£
Local Search Fees				
Filing a definitive certificate from Upper Chamber (Lands Tribunal)	20.00	21.00	-	21.00
Filing a judgment or order regarding a Part 11 notice	20.00	21.00	-	21.00
Enforcement notices	17.26	18.00	3.60	21.60
Breach of condition notices	17.26	18.00	3.60	21.60
Planning contravention notices	17.26	18.00	3.60	21.60
Advance payments code notice	17.26	18.00	3.60	21.60
Smoke control orders	17.26	18.00	3.60	21.60
Article 4 direction	17.26	18.00	3.60	21.60
Stop notice	17.26	18.00	3.60	21.60
High hedge notice	17.26	18.00	3.60	21.60
Copy of local search	28.36	30.00	6.00	36.00

Garages are included in the basic search fee i.e. garages or parking spaces in a separate block forming part of the title

Legal

	2025/26 Basic Charge £	2026/27 Basic Charge £	VAT £	2026/27 Total charge £
Legal				
Cost negotiated and chargeable on property transactions - Lawyer- hourly rate *	245.00	257.00	-	257.00
Cost negotiated and chargeable on property transactions - legal assistant/paralegal - hourly rate	147.00	154.00	-	154.00
Section 106 agreements -hourly rate for all agreements	245.00	257.00	-	257.00
Redemption of mortgages (DSI)	147.00	154.00	-	154.00
Acquisitions - hourly rate	245.00	257.00	-	257.00
Receipt of Notices of assignment/underletting etc	53.00	55.00		
Grant of a lease *	1,973.00 - 4,133.00	2,071.00 - 4,340.00	-	2,071.00 - 4,340.00
Grant of an easement *	1,356.00 - 2,712.00	1,424.00 - 2,848.00	-	1,424.00 - 2,848.00
Licences to Assign\Underlet\Charge\Alter\Undertake works *	1,027.00 - 2,407.00	1,079.00 - 2,527.00	-	1,079.00 - 2,527.00
Scaffolding licence *	866.00 - 1,726.00	931.00 - 1,812.00	-	931.00 - 1,812.00
Sales *	1,356.00 - 1,996.00	1,424.00 - 2,096.00	-	1,424.00 - 2,096.00
Tenancy at Will/ Licence to occupy/use *	892.00 - 1,761.00	937.00 - 1,849.00	-	937.00 - 1,849.00
Consent under a restriction/ miscellaneous matters such as Deeds of Covenant/ Release *	241.00 - 1,849.00	253.00 - 1,942.00	-	253.00 - 1,942.00
Grant of Wayleave *	986.00 - 1,356.00	1,036.00 - 1,424.00	-	1,036.00 - 1,424.00

* - Subject to review on notice depending on complexity.

Register of Electors

Printed copy of the Electoral Register (edited version) - basic charge	10.00	10.00	-	10.00
Printed copy of the Electoral Register (edited version) - additional charge per 1,000 entries	5.00	5.00	-	5.00
Data Copy of the Electoral Register (edited version) - basic charge	20.00	20.00	-	20.00
Data Copy of the Electoral Register (edited version) - additional charge per 1,000 entries	1.50	1.50	-	1.50
Printed copy of the List of Overseas Electors	10.00	10.00	-	10.00
Printed copy of the List of Overseas Electors - additional charge per 1,000 entries	5.00	5.00	-	5.00
Data copy of the list of overseas electors	20.00	20.00	-	20.00
Data copy of the list of Overseas Electors – additional charge per 1,000 entries	1.50	1.50	-	1.50
Copy of a return or declaration of election expenses (or accompanying document) – per side	0.20	0.20	-	0.20
Marked copy of the register used at Election, admin fee for each request	10.00	10.00	-	10.00
Marked copy of Register used at Election – additional charge per 1,000 entries printed format	2.00	2.00	-	2.00
Marked register 1000 entries data	1.00	1.00	-	1.00

Development & Corporate Landlord - Property

	2025/26	2026/27	VAT	2026/27
	Basic Charge	Basic Charge	£	Total charge
	£	£	£	£
Licences				
Licence via Letter *	600	625 - 975	-	625 - 975
Licences to Assign\Underlet\Remove Charge\Alter\Change of Use *	975 - 2,275	1,025 - 2,400	-	1,025 - 2,400
Licences for any 2 of the above in a single application *	1,950 - 4,575	2,050 - 4,800	-	2,050 - 4,800
Licences for any 3 of the above in a single application *	2,575 - 6,125	2,700 - 6,425	-	2,700 - 6,425
Scaffolding licence	600	625	-	625.00
Grant of a lease *	1,900 - 5,875	2,000 - 6,175	-	2,000 - 6,175
Grant of an easement *	1,275 - 5,875	1,350 - 6,175	-	1,350 - 6,175
Tenancy at Will/ Licence to occupy/use *	850 - 1,650	900 - 1,725	-	900 - 1,725
Consent under a restriction/ miscellaneous matters such as Deeds of Covenant/ Release *	1,750 - 5,875	1,850 - 6,175	-	1,850 - 6,175
Grant of Wayleave *	950 - 1,275	1,000 - 1,350	-	1,000 - 1,350
Sales *	1,275 - 5,875	1,350 - 6,175	-	1,350 - 6,175
* = Depends upon complexity				
Use of Council Land for Filming - per day				
Students				
Small - Crew size 1-5 persons	130.00	135.00	-	135.00
Medium - Crew size 6-11 persons	235.00	250.00	-	250.00
Filming for Education, Documentary or Non-Commercial Purposes				
Small - Crew size 1-5 persons	315.00	330.00	-	330.00
Medium - Crew size 6-11 persons	600.00	630.00	-	630.00
Large - crew size 12-20 persons	925.00	975.00	-	975.00
Filming for all Other Purposes				
Small - Crew size 1-5 persons	600.00	630.00	-	630.00
Medium - Crew size 6-11 persons	1,225.00	1,300.00	-	1,300.00
Large - crew size 12+ persons	2,475.00	Bespoke	-	Bespoke
Council Land Used for Events				
Community / Charity events				
Audience capacity up to 300	235.00	245.00	-	245.00

Development & Corporate Landlord - Property

	2025/26	2026/27		2026/27
	Basic Charge	Basic Charge	VAT	Total charge
	£	£	£	£
Audience capacity 300 - 1,500	575.00	600.00	-	600.00
Audience capacity 1,500 - 3,000	1,175.00	1,225.00	-	1,225.00
Audience capacity over 3,000	1,750.00	1,850.00	-	1,850.00
Commercial Events				
Audience capacity up to 300	600.00	630.00	-	630.00
Audience capacity 300 - 1,500	925.00	675.00	-	675.00
Audience capacity 1,500 - 3,000	1,850.00	1,950.00	-	1,950.00
Audience capacity over 3,000	2,350.00	2,475.00	-	2,475.00
Former Council Owned Residential Properties				
S157 removal of restrictions - flat fee	130.00	135.00	-	135.00
Consent under a restriction - flat rate	315.00	330.00	-	330.00
Consent under a restrictive covenant	825.00	870.00	-	870.00
Deeds of covenant\release	770.00	800.00	-	800.00
Transactions Not Listed Above - Hourly Rates				
Property Surveying Team Leader	NEW	150.00	-	150.00
Senior Property Surveyor	NEW	130.00	-	130.00
Property Surveyor	NEW	100.00	-	100.00

Development & Corporate Landlord

	2025/26 Basic Charge £	2026/27 Basic Charge £	VAT £	2026/27 Total charge £
Sewage Treatment Works				
Sewage Treatment Recharge*	548.00	603.00	-	603.00

*The sewage recharge policy sets out an increase by RPI each year and then is realigned every three years to make sure enough income covers the costs of providing the service.

Sewage treatment and pump stations - locations

- 1 Brightwell Baldwin Sewage Treatment Works
- 2 Foxhall Manor Park Pumping Station, Foxhall Manor Mobile home park
- 3 Pennyroyal Sewage Treatment Works, Goring Heath
- 4 Gillotts Hill Sewage Treatment Works, Harpsden
- 5 Fir Close Sewage Treatment Works, Nuffield
- 6 Glebe Cottages Sewage Treatment Works, Postcombe
- 7 Nuffield Sewage Treatment Works, Nuffield, Henley-on-Thames
- 8 Russells Water Sewage Treatment Works, Russells Water
- 9 Drays Lane Sewage Treatment Works, Rotherfield Peppard
- 10 Marylands Green Sewage Treatment Works, Chislehampton
- 11 Wilmots Toot Baldon Sewage Treatment Works, Toot Baldon
- 12 Moulford Sewage Treatment Works, Moulford

Development & Corporate Landlord

	2025/26	2026/27		2026/27
	Basic Charge	Basic Charge	VAT	Total charge
	£	£	£	£
Public Toilets				
Bridge End car park Dorchester	0.00	0.00	-	0.00
Opening times - 24 hours per day				
Wheel Orchard car park	0.00	0.00	-	0.00
Opening times - 24 hours per day				
Greys Road car park Henley	0.00	0.00	-	0.00
Opening times - 8.00am to 6.00pm				
Kings Road car park Henley	0.00	0.00	-	0.00
Opening times - 8.00am to 6.00pm				
Train station Henley	0.00	0.00	-	0.00
Opening times - 8.00am to 6.00pm				
Market House - Thame	0.00	0.00	-	0.00
Opening times - 8.00am to 6.00pm				
Cattle Market car park Thame	0.00	0.00	-	0.00
Opening times - 8.00am to 6.00pm				
Cattle Market car park - Wallingford	0.00	0.00	-	0.00
Opening times - 8.00am to 6.00pm				
Riverside -Wallingford	0.00	0.00	-	0.00
Opening times - 8.00am to 6.00pm May to September				
St Albans car park, Wallingford (Waitrose)	0.20	0.20	-	0.20
Opening times - 24 hours per day				

Community Centres

	2025/26 Basic Charge £	2026/27 Basic Charge £	VAT £	2026/27 Total charge £
Southern Community Centre - Hire Rates				
Community/charity rate (Min 2 hour booking)				
Main Room	12.68	12.68	2.54	15.22
Meeting Room 1	7.72	12.68	2.54	15.22
Meeting Room 2	9.92	9.92	1.98	11.90
Standard - morning rate - 9a.m. - 4p.m.				
Main Hall	20.40	20.40	4.08	24.48
Meeting Room 1	12.68	12.68	2.54	15.22
If booked with Main Hall	7.72	7.72	1.54	9.26
Meeting Room 2	15.44	15.44	3.09	18.53
If booked with Main Hall	9.92	9.92	1.98	11.90
Standard - afternoon/ evening rate 4p.m. - 9p.m.				
Main Hall	22.60	22.60	4.52	27.12
Meeting Room 1	12.68	12.68	2.54	15.22
If booked with Main Hall	7.72	7.72	1.54	9.26
Meeting Room 2	15.44	15.44	3.09	18.53
If booked with Main Hall	9.92	9.92	1.98	11.90
Event/party - Main Hall only				
Morning rate (9a.m. - 1p.m.)	66.70	66.70	13.34	80.04
Additional hours	16.54	16.54	3.31	19.85
Full day rate (Includes Main Hall, Meeting Rooms and Kitchen)	318.62	318.62	63.72	382.34

Community Centres

	2025/26 Basic Charge £	2026/27 Basic Charge £	VAT £	2026/27 Total charge £
Northern Neighbourhood Community Centre - Hire Rates				
<i>Community/charity rate (e.g. Registered charities, not-for-profit groups, community choirs etc.)</i>				
Hours from 9a.m. - 9p.m.				
Minimum 2 hours	21.50	21.50	4.30	25.80
Additional hours	10.47	10.47	2.09	12.56
<i>Standard rate (e.g. Business hire; training; private play; exercise etc.)</i>				
9a.m. - 4p.m.(per hour)	20.40	20.40	4.08	24.48
4p.m. - 9p.m. (per hour)	22.60	22.60	4.52	27.12
Weekends (per hour)	22.60	22.60	4.52	27.12
<i>Event Rate (Birthday parties; Private events and includes use of kitchen)</i>				
Event rate (3 hrs between 8:30am - 9:30pm)	66.70	66.70	13.34	80.04
Additional hours	16.54	16.54	3.31	19.85
<i>Full day rate (day hire requiring set up and clear down outside normal hours)</i>	293.27	293.27	3.31	296.58

Resources

Description	2025/26	2026/27		2026/27
	Basic Charge £	Basic Charge £	VAT £	Total charge £
Summons Costs - Council Tax/NNDR				
Council Tax - Summons on application for Liability Order	65.00	65.00	-	65.00
Council Tax - Costs of Liability Order hearing	45.00	45.00	-	45.00
NNDR - Summons on application for Liability Order	75.00	75.00	-	75.00
NNDR - Costs of Liability Order hearing	45.00	45.00	-	45.00

* As approved by the Magistrates Court

Charges may be subject to review in 2026/27

Arts Centre

	2025/26	2026/27	2026/27	2026/27
	Basic Charge	Basic Charge	VAT	Total charge
	£	£	£	£
<u>Cornerstone Arts Centre</u>				
Room Hire Rates				
Auditorium - Arts\Charity hire (Full day)	565.00	565.00	113.00	678.00
Auditorium - Other (Full Day)	695.00	695.00	139.00	834.00
Auditorium - Arts\Charity hire (Half day)	450.00	450.00	90.00	540.00
Auditorium - Other (Half day)	580.00	580.00	116.00	696.00
Diamond room - Arts\Charity (per hour Min. 2 hours)	24.00	24.00	4.80	28.80
Willow room - Arts\Charity (per hour. Min. 2 hours)	24.00	24.00	4.80	28.80
Green room Arts\Charity (per hour. Min 2 hours)	24.00	24.00	4.80	28.80
Diamond room - Other (per hour Min. 2 hours)	30.00	30.00	6.00	36.00
Willow room - Other (per hour. Min. 2 hours)	30.00	30.00	6.00	36.00
Green room -Other (per hour. Min 2 hours)	30.00	30.00	6.00	36.00
The study - Arts\Charity	14.00	14.00	2.80	16.80
The study - Other	18.00	18.00	3.60	21.60
The gallery - Arts\Charity	32.50	32.50	6.50	39.00
The gallery - Other	36.00	36.00	7.20	43.20
Entire venue - Arts\Charity (Mondays only) Full day	1,630.00	1,630.00	326.00	1,956.00
Entire venue - Other (Mondays only) Full day	1,875.00	1,875.00	375.00	2,250.00
Entire venue - Arts\Charity (Mondays only) Half day	845.00	845.00	169.00	1,014.00
Entire venue - Other (Mondays only) Half day	1,330.00	1,330.00	266.00	1,596.00
Entire venue - Arts\Charity (Tuesday to Sunday) Full day (conditions apply **)	1,090.00	1,090.00	218.00	1,308.00
Entire venue - Other (Tuesday to Sunday) Full day (conditions apply **)	1,510.00	1,510.00	302.00	1,812.00
Entire venue - Arts\Charity (Tuesday to Sunday) Half day (conditions apply **)	545.00	545.00	109.00	654.00
Entire venue - Other (Tuesday to Sunday) Half day (conditions apply **)	725.00	725.00	145.00	870.00
For entry prior to 9 a.m.	25.00	25.00	5.00	30.00
** the foyer, box office and café will remain open for public use.				
There will be a 10% administration fee levied to booking agencies who charge Cornerstone a commission fee for booking rooms.				
Ancillary Costs:				
5' to 6' circular table (incl. cloth) - each	20.00	20.00	4.00	24.00
Chairs - each (minimum 50)	3.25	3.25	0.65	3.90

Arts Centre

Cornerstone Arts Centre

Additional technical staff (per hour)

Venue levy on ticket sales

Ticket booking fee

2025/26	2026/27		2026/27
Basic Charge	Basic Charge	VAT	Total charge
£	£	£	£
25.00	25.00		25.00
1.00	1.00		1.00
2.00	2.00		2.00

Corporate Services

	2025/26	2026/27		2026/27
	Basic Charge	Basic Charge	VAT	Total Charge
	£	£	£	£
Street Naming and Numbering Existing Properties				
Changing a House Name or Address	30.19	33.20	-	33.20
Street Naming and Numbering New Properties				
Naming and Numbering of New Properties Including Commercial Buildings				
1-2 units	30.19	33.20	-	33.20
3-4 units	44.73	49.20	-	49.20
5-10 units	59.27	65.20	-	65.20
11-20 units	73.81	81.20	-	81.20
21-30 units	88.35	97.20	-	97.20
31-40 units	102.89	113.20	-	113.20
41-50 units	117.43	129.20	-	129.20
In excess of 50 properties, for each additional 10 properties or part thereof add	14.54	16.00	-	16.00

Community Safety & Licensing

	2025/26	2026/27		2026/27
	Basic Charge	Basic Charge	VAT	Total charge
	£	£	£	£
Licences				
<i>Scrap Metal Dealer Licences (must be renewed every 3 years)</i>				
Site Licence - New Application	817.00	858.00	-	858.00
Site Licence - Renewal	743.50	781.00	-	781.00
Mobile Collector - New Application	507.50	533.00	-	533.00
Mobile Collector - Renewal	430.50	452.00	-	452.00
<i>Sex Establishments</i>				
Grant of Annual Licence	8,835.00	8,835.00	-	8,835.00
Rents & Hired Facilities				
<i>Street Trading:</i>				
Grant of Annual Consent	517.00	542.85	-	542.85
Admin Fee	39.00	40.95	-	40.95
Trading on the Highway Consultation	388.00	407.40	-	407.40
Street trading - Special temporary event	100.00	105.00	-	105.00
Pavement licence - New	500.00	500.00	-	500.00
Pavement licence - Renewal	350.00	350.00	-	350.00

Community Safety & Licensing (Licensing Act 2003)

Premises Licences

Fees relating to applications for premises licences, club premises certificates, variations,

	2025/26	2026/27		2026/27	
	Basic Charge	Basic Charge	VAT	Total charge	
	£	£	£	£	
New licence applications					
BAND A	100.00	100.00	-	100.00	
BAND B	190.00	190.00	-	190.00	
BAND C	315.00	315.00	-	315.00	
BAND D	450.00	450.00	-	450.00	
<i>If premises Primarily for the supply of alcohol</i>	BAND D	900.00	900.00	-	900.00
	BAND E	635.00	635.00	-	635.00
<i>If premises Primarily for the supply of alcohol</i>	BAND E	1,905.00	1,905.00	-	1,905.00
The annual charges payable by those holding licences and club premises certificates:					
BAND A	70.00	70.00	-	70.00	
BAND B	180.00	180.00	-	180.00	
BAND C	295.00	295.00	-	295.00	
BAND D	320.00	320.00	-	320.00	
<i>If premises Primarily for the supply of alcohol</i>	BAND D	640.00	640.00	-	640.00
	BAND E	350.00	350.00	-	350.00
<i>If premises Primarily for the supply of alcohol</i>	BAND E	1,050.00	1,050.00	-	1,050.00
Variation of premises licence					
BAND A	100.00	100.00	-	100.00	
BAND B	190.00	190.00	-	190.00	
BAND C	315.00	315.00	-	315.00	
BAND D	450.00	450.00	-	450.00	
BAND E	635.00	635.00	-	635.00	

The various non-domestic rateable values should be allocated to bands in the following way:

Note:*Non-Domestic rateable value

BAND A	*£0-£4,300
BAND B	*£4,301-£33,000
BAND C	*£33,001-£87,000
BAND D	*£87,001-£125,000
BAND E	*£125,001 and over

Particular types of premises which do not have non-domestic rateable values would be allocated to Band A

*No fee or annual charge would be payable by church halls, chapel halls or other premises of a similar nature and village halls, parish and community halls or other premises of a similar nature for a premises licence authorising only the provision of regulated entertainment. No fee or annual charge would be payable by a school providing education for pupils up to year 13 or a sixth form college for a premises licence authorising only the provision of regulated entertainment carried on by the school or sixth form college.

	2025/26	2026/27		2026/27
	Basic Charge	Basic Charge	VAT	Total charge
	£	£	£	£
Minor Variations procedure	89.00	89.00	-	89.00
Note: Fees determined by Government				
Miscellaneous Fees				
Application for a grant or renewal of personal licence	37.00	37.00	-	37.00
Temporary event notices	21.00	21.00	-	21.00
Theft, loss etc of premises licence or summary	10.50	10.50	-	10.50
Application for a provisional statement where premises being built, etc	315.00	315.00	-	315.00
Notification of change of name or address	10.50	10.50	-	10.50
Application to vary to specify individual as premises supervisor	23.00	23.00	-	23.00
Application for transfer of premises licence	23.00	23.00	-	23.00
Interim authority notice following death etc. of licence holder	23.00	23.00	-	23.00
Theft, loss etc of club certificate or summary	10.50	10.50	-	10.50
Notification of change of name or alteration of club rules	10.50	10.50	-	10.50
Change of relevant registered address of club	10.50	10.50	-	10.50
Theft, loss etc of temporary event notice	10.50	10.50	-	10.50
Theft, loss etc of personal licence	10.50	10.50	-	10.50
Duty to notify change of name or address	10.50	10.50	-	10.50
Right of freeholder etc to be notified of licensing matters	21.00	21.00	-	21.00

Community Safety & Licensing (Gambling Act 2005)

Miscellaneous Fees	2025/26	2026/27	VAT	2026/27
	Basic Charge	Basic Charge		Total charge
	£	£	£	£
Gambling:				
<i>Bingo Premises:</i>				
New application	3,500.00	3,500.00	-	3,500.00
New application with Transitional Statement	1,200.00	1,200.00	-	1,200.00
Variation application	1,750.00	1,750.00	-	1,750.00
Transfer application	1,200.00	1,200.00	-	1,200.00
Reinstatement application	1,200.00	1,200.00	-	1,200.00
Provisional statement	3,500.00	3,500.00	-	3,500.00
Annual fee	1,000.00	1,000.00	-	1,000.00
Copy of licence	25.00	25.00	-	25.00
Notification of change	50.00	50.00	-	50.00
<i>Adult Gaming Centre</i>				
New application	2,000.00	2,000.00	-	2,000.00
New application with Transitional Statement	1,200.00	1,200.00	-	1,200.00
Variation application	1,000.00	1,000.00	-	1,000.00
Transfer application	1,200.00	1,200.00	-	1,200.00
Reinstatement application	1,200.00	1,200.00	-	1,200.00
Provisional statement	2,000.00	2,000.00	-	2,000.00
Annual fee	1,000.00	1,000.00	-	1,000.00
Copy of licence	25.00	25.00	-	25.00
Notification of change	60.00	60.00	-	60.00
<i>Family Entertainment Centre</i>				
New application	2,000.00	2,000.00	-	2,000.00
New application with Transitional Statement	950.00	950.00	-	950.00
Variation application	1,000.00	1,000.00	-	1,000.00
Transfer application	950.00	950.00	-	950.00
Reinstatement application	950.00	950.00	-	950.00

Community Safety & Licensing (Gambling Act 2005)

	2025/26	2026/27		2026/27
Miscellaneous Fees	Basic Charge	Basic Charge	VAT	Total charge
	£	£	£	£
Provisional statement	2,000.00	2,000.00	-	2,000.00
Annual fee	750.00	750.00	-	750.00
Copy of licence	25.00	25.00	-	25.00
Notification of change	50.00	50.00	-	50.00
Betting Premises - Track				
New application	2,500.00	2,500.00	-	2,500.00
New application with Transitional Statement	950.00	950.00	-	950.00
Variation application	1,250.00	1,250.00	-	1,250.00
Transfer application	950.00	950.00	-	950.00
Reinstatement application	950.00	950.00	-	950.00
Provisional statement	2,500.00	2,500.00	-	2,500.00
Annual fee	1,000.00	1,000.00	-	1,000.00
Copy of licence	25.00	25.00	-	25.00
Notification of change	50.00	50.00	-	50.00
Betting Premises - Other				
New application	3,000.00	3,000.00	-	3,000.00
New application with Transitional Statement	1,200.00	1,200.00	-	1,200.00
Variation application	1,500.00	1,500.00	-	1,500.00
Transfer application	1,200.00	1,200.00	-	1,200.00
Reinstatement application	1,200.00	1,200.00	-	1,200.00
Provisional statement	3,000.00	3,000.00	-	3,000.00
Annual fee	600.00	600.00	-	600.00
Copy of licence	25.00	25.00	-	25.00
Notification of change	50.00	50.00	-	50.00
Gaming Machine Permits				
New application - New operator	150.00	150.00	-	150.00
New application - Existing operator	100.00	100.00	-	100.00

Community Safety & Licensing (Gambling Act 2005)

	2025/26	2026/27		2026/27
Miscellaneous Fees	Basic Charge	Basic Charge	VAT	Total charge
	£	£	£	£
Variation application	100.00	100.00	-	100.00
Transfer application	25.00	25.00	-	25.00
Annual fee	50.00	50.00	-	50.00
Notification of 2 or less gaming machines	50.00	50.00	-	50.00
Change of details	25.00	25.00	-	25.00
Copy of permit	15.00	15.00	-	15.00
<i>Unlicensed Family Entertainment Centre Gaming Machine Permits</i>				
Application fee	300.00	300.00	-	300.00
Renewal fee	300.00	300.00	-	300.00
Change of details	25.00	25.00	-	25.00
Copy of permit	15.00	15.00	-	15.00
<i>Club Gaming Permits</i>				
New application	200.00	200.00	-	200.00
New fast track application	100.00	100.00	-	100.00
Annual fee	50.00	50.00	-	50.00
Renewal fee	200.00	200.00	-	200.00
Variation application	100.00	100.00	-	100.00
Copy of permit	15.00	15.00	-	15.00
<i>Club Machine Permits</i>				
New application	200.00	200.00	-	200.00
New fast track application	100.00	100.00	-	100.00
Annual fee	50.00	50.00	-	50.00
Renewal fee	200.00	200.00	-	200.00
Variation application	100.00	100.00	-	100.00
Copy of permit	15.00	15.00	-	15.00
<i>Prize Gaming Permits</i>				
New application	300.00	300.00	-	300.00

Community Safety & Licensing (Gambling Act 2005)

	2025/26	2026/27		2026/27
Miscellaneous Fees	Basic Charge	Basic Charge	VAT	Total charge
	£	£	£	£
Renewal fee	300.00	300.00	-	300.00
Change of details	25.00	25.00	-	25.00
Copy of permit	15.00	15.00	-	15.00
Small Society Lottery Registration				
First Registration	40.00	40.00	-	40.00
Renewal fee	20.00	20.00	-	20.00

Community Safety & Licensing

	2025/26	2026/27		2026/27
	Basic Charge	Basic Charge	VAT	Total charge
	£	£	£	£
Taxi Licences				
Driver Licences (3 year licence)				
Hackney carriage and Private Hire badge	395.00	434.50	-	434.50
Replacement badge/Paper licence	48.00	50.50	-	50.50
Driver knowledge test	65.00	68.50	-	68.50
Driver Miscellaneous admin fee	46.00	48.50	-	48.50
Hackney Carriage - Vehicle Licences (1 year licence)				
Zero emission or Wheelchair Accessible Vehicles	110.00	110.00	-	110.00
All other vehicle types	389.00	389.00	-	389.00
Transfer of ownership	78.00	82.00	-	82.00
Change of vehicle	106.00	111.50	-	111.50
Replacement plate	55.00	58.00	-	58.00
Replacement paper licence	48.00	50.50	-	50.50
Miscellaneous admin fee	46.00	48.50	-	48.50
Private Hire - Vehicle Licences (1 year licence)				
Zero emission or Wheelchair Accessible Vehicles	95.00	95.00	-	95.00
All other vehicle types	242.00	242.00	-	242.00
Transfer of ownership	78.00	82.00	-	82.00
Change of vehicle	106.00	111.50	-	111.50
Replacement plate	55.00	58.00	-	58.00
Replacement paper licence	48.00	50.50	-	50.50
Private hire plate exemption (operator of up to 3 vehicles)	188.00	197.50	-	197.50
Private hire plate exemption (operator of up to 5 vehicles)	144.00	151.00	-	151.00
Private hire plate exemption (operator of up to 9 vehicles)	109.00	114.50	-	114.50
Private hire plate exemption (operator of 10 vehicles and over)	104.00	109.00	-	109.00
Miscellaneous admin fee	46.00	48.50	-	48.50

Community Safety & Licensing

	2025/26	2026/27		2026/27
	Basic Charge	Basic Charge	VAT	Total charge
	£	£	£	£
Private Hire - Operator licences (5 year licence)				
Private hire operator's licence for 1 - 2 vehicles	195.00	214.50	-	214.50
Private hire operator's licence for 3 - 4 vehicles	323.00	335.50	-	335.50
Private hire operator's licence for 5 - 14 vehicles	517.00	569.00	-	569.00
Private hire operator's licence for 15+ vehicles	712.00	783.00	-	783.00
Change of operating base address	182.00	200.00	-	200.00
Replacement paper licence	48.00	50.50	-	50.50
Miscellaneous admin fee	46.00	48.50	-	48.50