

SECTION 1b: APPLICANT DETAILS – OTHER APPLICANTS (e.g. companies)

Name: Coppa Collection Ltd

Registered Address: 18 Crucifix Lane, London

Post Code: SE1 3JW

Phone (daytime):

Phone (Mobile):

e-mail address:

Registered number (where applicable): 09185571

SECTION 2: BUSINESS PREMISES DETAILS

Trading Name: Coppa Club

Postal Address: 49 Bell Street, Henley-on-Thames

Post Code: RG9 2BG

USE OF THE BUSINESS PREMISES

Which of the following is the above business premises used for? (please select **ONE** of the following options)

Use as a public house, wine bar or other drinking establishment

X

SECTION 3: AREA OF HIGHWAY PROPOSED TO BE USED

Please provide a description of the area of the highway to which this application relates (NB you are also required to submit a plan with this application, see section 8)

Area directly outside the premises

SECTION 4: RELEVANT PURPOSE THE APPLICATION RELATES TO:

Which of the following relevant purposes do you wish to put furniture on the highway for? (please select **ONE** of the following options)

To sell or serve food or drink supplied from, or in connection with relevant use of, the premises

For the purpose of consuming food or drink supplied from, or in connection with relevant use of, the premises

Both of the above purposes

X

SECTION 5: DAYS AND TIMES

During what times do you propose to place furniture on the highway on each of the following days:

Please use the 24hr clock, e.g. 10:00 to 20:00.

NB We will generally only grant permission from 08:00 to 21:00. If you wish to use the area outside of these hours, you must include details with your application as to how you will prevent nuisance to any nearby residents, for example a noise management plan.

	Mon	Tues	Wed	Thu	Fri	Sat	Sun
Start	09:00	09:00	09:00	09:00	09:00	09:00	09:00
Finish	21:00	21:00	21:00	21:00	21:00	21:00	21:00

SECTION 6: FURNITURE TO BE PLACED ON THE HIGHWAY

Please provide a description of the furniture you propose to place on the highway – including number of tables, number of chairs, and details of the type of barriers being used to separate the licensed areas from the rest of the highway.

8 tables and 16 chairs

Do you intend to alter any of the building and/or frontage to accommodate this proposal?

NO

SECTION 8: CHECKLIST FOR DOCUMENTS TO INCLUDE WITH APPLICATION	
Site plan to a suitable scale or with clear measurements showing: - proposed boundary of area to be covered by the pavement licence (NB you must use a red line to indicate the area to be licensed) - building and kerb lines - measurements of the clear space between the barriers around the licensed area and any obstacles or the edge of the pavement/road - furniture layout - location of barriers to separate the licensed areas from the rest of the highway - position of any lighting columns, litter bins, road signs or other existing street furniture	x
Public liability insurance (for a minimum of £5 million cover)	x
Noise management plan if pavement licence area to be used outside of the hours of 08:00 - 21:00	n/a

SECTION 9: DECLARATION BY APPLICANT
I understand that I am required to display a notice of my application in accordance with the requirements of the Business and Planning Act 2020 and that failing to do so and to maintain the notice throughout the consultation period may lead to the revocation of any licence granted. I understand I must hold and maintain public liability insurance for a minimum of £5 million. I understand my application will not be considered to be complete, and the consultation period will not start, until all the required documents and information have been provided and the application fee has been paid. I understand that the application fee paid is non-refundable if my application is deemed invalid, refused or if any licence granted is subsequently surrendered or revoked. I understand that the Authority is under a duty to protect the public funds it administers, and to this end may use the information I have provided on this form for the prevention and detection of fraud. I understand that it may also share this information with other bodies responsible for auditing or administering public funds for these purposes. I understand that the Authority is collecting my data for the purposes described on this form and will not be used for any other purpose, or passed on to any other body, except as required by law, without my consent. I declare that the information given above is true to the best of my knowledge and that I have not wilfully omitted any necessary material. I understand that if there are any wilful omissions, or incorrect statements made, my application may be refused without further consideration or, if a licence has been issued, it may be liable to revocation.
Signature: 

Print Name: Poppleston Allen Solicitors for and on behalf of the applicant

Date: 13th August 2026



