

Cabinet work programme

30 June 2025



What is the Cabinet work programme?

The Cabinet work programme is a list of the key decisions and other planned cabinet and cabinet member decisions to be taken on behalf of the council. The work programme is updated regularly.

What is a key decision?

Key decisions are defined as decisions that are likely:

1. to incur expenditure, make savings or to receive income (except government grant) of more than £75,000 or
2. to award a revenue or capital grant of over £25,000 or
3. to agree an action that, in the view of the chief executive or the relevant head of service, would be significant in terms of its effects on communities living or working in an area comprising more than one ward in the area of the council.

Officers may also include other items in this work programme on a voluntary basis that do not fit the above definition.

What does the work programme tell me?

The work programme gives information about:

- what key decisions and other planned cabinet and cabinet member decisions are coming forward in the next few months
- the earliest date those decisions can be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to, and how
- what documents you can ask for
- who you can contact for further information

Who takes key decisions?

Key decisions are taken by the Cabinet, individual Cabinet Members, individual officers or a committee acting under delegated powers.

Exempt or confidential decisions

This work programme gives notice of any cabinet decisions that are likely to be considered in part of a Cabinet meeting when the public are excluded. It may become necessary during the course of a Cabinet meeting to debate an issue or make a decision in the exempt or confidential part of the meeting. However, the Cabinet must first resolve to exclude the public and give a reason for doing so under Schedule 12A of the Local Government Act 1972.

Who are the Cabinet members?

Cabinet is made up of the Leader of the Council and up to nine further members. The leader has allocated portfolios to Cabinet members as follows:

- [Councillor Bethia Thomas](#) – Leader of the Council and Cabinet Member for Local Government Reorganisation and Strategic Partnerships
- [Councillor Mark Coleman](#) – Deputy Council Leader and Cabinet member for Finance
- [Councillor Andy Crawford](#) – Cabinet member for Property and Housing
- [Councillor Neil Fawcett](#) – Cabinet Member for Corporate Services, Legal and Democratic
- [Councillor Andy Foulsham](#) – Cabinet member for policy, programmes and IT
- [Councillor Hayleigh Gascoigne](#) – Cabinet Member for Environmental Services, Climate Action and Nature Recovery
- [Councillor Emily Smith](#) – Cabinet Member for Planning Development (Major/Minor Applications, Building Control and Enforcement)
- [Councillor Helen Pighills](#) – Cabinet member for community health and wellbeing

How do I make contact?

Each entry in the work programme indicates the names of the relevant people to contact about that particular item. The contact details for the Cabinet Members are available on the Council's website www.whitehorsedc.gov.uk or by clicking on the Cabinet members' names above.

How do I get copies of agenda papers and other relevant documents?

The agenda papers for Cabinet meetings and other relevant documents are available five working days before the meeting on the Council's website www.whitehorsedc.gov.uk. Alternatively, documents are available at The Abbey House, Abbey Close, Abingdon, OX14 3JE.

How to make representations to the Cabinet

Members of the public may make a statement or ask a question at a Cabinet meeting on an issue on the Cabinet agenda. To do so, the public must register their intention to speak by 12 noon on the working day before the meeting. To register please contact Democratic Services by e-mail: democratic.services@southandvale.gov.uk.

In advance of a decision being made, you may also submit documents to the decision-maker.

This work programme is subject to change

The dates listed for each forthcoming decision are the earliest dates for items to come forward.

Cabinet work programme

DECISION, PURPOSE AND REASON FOR CONFIDENTIALITY WHERE APPROPRIATE	KEY DECISION AND REASON	DECISION MAKER AND EARLIEST DECISION DATE	CABINET MEMBER	DATE FIRST ON WORK PROGRAMME	PRINCIPAL CONSULTEES INCLUDING COMMITTEES	CONTACT OFFICER	TYPE OF DECISION
DECISIONS 2025/26							
Wantage Leisure Centre - to award a contract to refurbish the wet side changing facilities and gym upgrade	KEY	Cabinet member for Property and Housing	Councillor Andy Crawford	17 Apr 2024		Ben Whaymand ben.whaymand@southandvale.gov.uk	Delegated Individual Cabinet Member Decision
White Horse Leisure & Tennis Centre and Wantage Leisure Centre Salix Phase 3b Decarbonisation Projects	KEY	Head of finance	Councillor Mark Coleman	15 Jul 2024	Head of Development and Corporate Landlord	Ben Whaymand ben.whaymand@southandvale.gov.uk	Delegated Authority - Officers Decision
Waste Transfer Station Contract Award	KEY	Cabinet	Councillor Hayleigh Gascoigne	18 Oct 2024		William Maxwell Email: william.maxwell@southandvale.gov.uk	Cabinet decision
SPRING 2025 DECISIONS							

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<p>Haseley Trading Estate (This decision is likely to be part exempt decision under paragraph 3 to Schedule 12A of the Local Government Act 1972)</p> <p>To approve expenditure and award a JCT Design and Build contract with Amendments (where required) to a principal contractor for the delivery of a vehicle depot for the waste service.</p> <p>To approve expenditure and agree terms and conditions with the District Network Operator (DNO) for an upgraded electricity connection, in order to award a contract with the DNO for the upgraded electricity connection to enable electric vehicle charging.</p>	KEY	<p>Head of Development and Corporate Landlord during August 2025</p> <p>Dates if required: Cabinet 10 Oct 2025 Council 22 Oct 2025</p>	Councillor Andy Crawford	17 Apr 2025		<p>Andrew Busby andrew.busby@southandvale.gov.uk</p>	<p>Delegated Authority Officer's decision –</p> <p>Cabinet decision if required</p>
<p>Award of capital grants under the Rural England Prosperity Fund (REPF)</p> <p>To approve the award of capital grants for economic development projects</p>	KEY	<p>Head of development and corporate landlord 17 May 2025</p>	Councillor Neil Fawcett	17 Apr 2025		<p>Nick King nick.king@southandvale.gov.uk</p>	<p>Delegated Authority - Officers Decision</p>

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Allocate UKSPF funding to support Leisure Centre Decarbonisation projects To approve the allocation of funding from UKSPF to the Decarbonisation projects at White Horse Leisure, Tennis Centre and Wantage Leisure Centre	KEY	Head of development and corporate landlord 17 May 2025	Councillor Neil Fawcett	17 Apr 2025		Nick King nick.king@southandvale.gov.uk	Delegated Authority - Officers Decision
Out of hours contract extension (This decision is likely to be an exempt decision under paragraph 3 to Schedule 12A of the Local Government Act 1972) To agree an extension to the current Out of Hours service contract.	KEY	Cabinet member for policy, programmes and IT 23 May 2025	Councillor Andy Foulsham	24 Apr 2025		Mark Minion mark.minion@southandvale.gov.uk	Delegated Authority – Individual Cabinet Member Decision
Award of contract to operate electric vehicle charging points As part of the LEVI (local electric vehicle infrastructure) project, to award a contract to operate electric vehicle charging points in South and Vale	KEY	Head of development and corporate landlord June 2025	Councillor Hayleigh Gascoigne	14 Mar 2025		John Backley john.backley@southandvale.gov.uk	Delegated Authority - Officers Decision

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Award of contract for Property Information Management System To approve the award of contract to the winning supplier	KEY	Cabinet Member for Policy, Programmes and IT June 2025	Councillor Andy Foulsham	24 Apr 2025		Ben Border Ben.border@southandvale.gov.uk	Delegated Individual Cabinet Member Decision
Updated Mobile Home Park site rules Following formal consultation with those who live on the council-owned parks, the purpose of this report is to approve the updated joint park rules. These rules only apply to those living on council-owned mobile home parks		Cabinet member for Property and Housing Not before 14 Jun 2025	Councillor Andy Crawford	16 May 2025		Simon Price simon.price@southandvale.gov.uk	Delegated Individual Cabinet Member Decision

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The Beacon Art Centre - Contract Award for Internal Refurbishment Project To procure via the Southeast procurement portal, a main building Contractor who will be able to work with the council and the wider project team to construct works in-line with design, within an agreed timeframe and cost. These works relate to the internal refurbishment works identified at The Beacon Art Centre to include the café area, new furniture, toilet upgrade, lighting and external signage.	KEY	Cabinet member for community health and wellbeing Not before 16 Jun 2025	Councillor Helen Pighills	16 May 2025		Lyn Russell Lyn.russell@southandvale.gov.uk	Delegated Individual Cabinet Member Decision
SUMMER 2025 DECISIONS							
Update to the Joint Housing Allocations Policy To approve the updated Joint Housing Allocations Policy	KEY	Cabinet 4 Jul 2025	Councillor Andy Crawford	7 Dec 2024		Melissa Cripps melissa.cripps@southandvale.gov.uk	Cabinet decision

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Annual Delivery Plan 2025/26 To approve the delivery plan	KEY	Cabinet 4 Jul 2025	Councillor Andy Foulsham	17 Jan 2025	Scrutiny Committee 30/06/2025	Tim Oruye tim.oruye@southandvale.gov.uk	Cabinet decision
Section 106 funding - to consider an application by Steventon Parish Council To approve the award of developer contributions to Steventon Parish Council, towards a Community Play Park in Steventon.	KEY	Cabinet 4 Jul 2025 Council 16 Jul 2025	Councillor Mark Coleman	26 Mar 2025		David Cookson david.cookson@southandvale.gov.uk	Cabinet decision
Section 106 funding - to consider an application by Drayton Parish Council To approve the award of developer contributions to Drayton Parish Council, towards a Multi-Use Games Area (MUGA) in the parish	KEY	Cabinet 4 Jul 2025 Council 16 Jul 2025	Councillor Mark Coleman	7 Apr 2025		David Cookson david.cookson@southandvale.gov.uk	Cabinet decision
To enter into a lease in respect of a Council owned property in Abingdon (This decision is likely to be exempt decision under paragraph 3 to Schedule 12A of the Local Government Act 1972) Agreement to proceed	KEY	Head of development and corporate landlord Not before 15 Jul 2025	Councillor Andy Crawford	16 Jun 2025		Christopher Mobbs Christopher.Mobbs@southandvale.gov.uk	Delegated authority – Officer's decision

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To enter into a lease in respect of a Council owned property in Wantage (This decision is likely to be exempt decision under paragraph 3 to Schedule 12A of the Local Government Act 1972) Agreement to proceed	KEY	Head of Development and Corporate Landlord 1 Aug 2025	Councillor Andy Crawford	2 Jul 2025		Derek Croal derek.croal@southandvale.gov.uk	Delegated Authority – Officer's decision
Section 106 funding - Stanford in the Vale Parish Council, open space commuted sum (P25/V1201/106)	KEY	Cabinet member for Finance. Not before 16 Jul 2025	Councillor Mark Coleman	16 Jun 2025		Julie Perrin julie.perrin@southandvale.gov.uk	Individual Cabinet Member decision
Didcot Garden Town programme update and review To approve the amended Didcot Garden Town Advisory Board Terms of Reference in Appendix 2. To note the Didcot Community Insight Profile in Appendix 3. To approve the draft Healthy Didcot Report Action Plan in Appendix 4 and delegate authority to the Head of Communities to amend the Healthy Didcot Action Plan. To note Didcot Garden Town programme progress to date and approve proposed changes to the Didcot Garden Town programme.	KEY	Cabinet 25 Jul 2025	Councillor Helen Pighills	6 Jun 2025	Joint Scrutiny 07 Jul 2025	Charlotte Cottingham Charlotte.cottingham@southandvale.gov.uk	Cabinet decision

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Section 106 funding – Trust for Oxfordshire’s Environment, Biodiversity offsetting scheme (P25/V1242/106) To consider an application from Trust for Oxfordshire’s Environment for S106 funding towards providing a biodiversity offsetting scheme within VoWH district - £137,577.96	KEY	Cabinet Member for Finance 29 Jul 2025	Councillor Mark Coleman	30 Jun 2025		Julie Perrin Julie.perrin@southandvale.gov.uk	Individual Cabinet Member’s Decision
For the council to enter into leases in respect of land and buildings in Culham, Abingdon (New) (This decision is likely to be exempt decision under paragraph 3 to Schedule 12A of the Local Government Act 1972) To complete on lease(s) for land/ buildings and to approve terms and expenditure.	KEY	7 August 2025	Councillor Andy Crawford	10 Jul 2025		Tim Sonnex Tim.Sonnex@southandvale.gov.uk	Individual Cabinet Member Decision
AUTUMN/WINTER 2025 DECISIONS							
Waste Vehicle Purchases 2026 To approve the purchase of new waste and street cleansing vehicles for delivery in 2026 (This decision is likely to be a <i>part-exempt</i> decision under paragraph 3 to Schedule 12A of the Local Government Act 1972)	KEY	Cabinet member for Environment 10 Sept 2025	Councillor Hayleigh Gascoigne	30 Jun 2025		William Maxwell William.maxwell@southandvale.gov.uk	Individual Cabinet member Decision

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Replacement of the payment machines in council operated car parks To agree a supplier for South and Vale for the provision of new payment machines for car parks and to allow the head of Development and Corporate Landlord to award the contract in consultation with relevant cabinet members.	KEY	Cabinet 10 Oct 2025	Councillor Andy Crawford	6 Jun 2025	Councillor Mark Coleman	John Backley john.backley@southandvale.gov.uk	Cabinet decision
Joint closed churchyard policy To agree the adoption for the policy	KEY	Cabinet 10 Oct 2025	Councillor Hayleigh Gascoigne	20 Jun 2025		Hannah Oughton Hannah.oughton@southandvale.gov.uk	Cabinet decision
Operational Net Zero Annual Progress Report To note progress and approve recommendations		Cabinet 10 Oct 2025	Councillor Hayleigh Gascoigne	16 May 2025		Dominic Lamb dominic.lamb@southandvale.gov.uk	Cabinet decision
District Net Zero Annual Progress Report To note progress and approve recommendations		Cabinet 10 Oct 2025	Councillor Hayleigh Gascoigne	16 May 2025		Dominic Lamb dominic.lamb@southandvale.gov.uk	Cabinet decision
Adoption of the North Wessex Downs National Landscape Management Plan 2025-2030 Adoption of the Management Plan	KEY	Cabinet 10 Oct 2025	Councillor Hayleigh Gascoigne	16 May 2025		Dominic Lamb dominic.lamb@southandvale.gov.uk	Cabinet decision

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Oxfordshire Local Nature Recovery Strategy Endorsing the publication of the strategy	KEY	Cabinet 10 Oct 2025	Councillor Hayleigh Gascoigne	16 May 2025		Dominic Lamb dominic.lamb@south-handvale.gov.uk	Cabinet decision
Treasury Management Outturn report 2024/25 Report the Treasury management activity for the year of 2024/25 and report the final outturn		Cabinet 10 Oct 2025 Council 22 Oct 2025	Councillor Mark Coleman	6 Jun 2025	Joint Audit and Governance Committee 16/09/2025	Anna Winship anna.winship@south-handvale.gov.uk	Cabinet decision
Local Government Reorganisation at regional level This shall cover the work to respond to government directions on reorganisation at a regional level, advising as to responses to applications at County level impacting tier 2 authorities including South and Vale, to prepare for a shadow authority and for transfer of responsibilities to that authority as well as for actions relating to the strategic authority.	KEY	Cabinet 7 November 2025	Councillor Bethia Thomas	26 Mar 2025		Mark Stone mark.stone@south-handvale.gov.uk	Cabinet decision

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Dry Mixed Recyclate (DMR) reprocessing and haulage contract award (This decision is likely to be part exempt decision under paragraph 3 to Schedule 12A of the Local Government Act 1972) To award the contract for the Councils' Dry Mixed Recyclate (DMR) reprocessing and haulage.	KEY	Cabinet 28 Nov 2025	Councillor Hayleigh Gascoigne	24 Apr 2025		William Maxwell Email: william.maxwell@southandvale.gov.uk	Cabinet decision
Quarter 1 revenue and capital monitoring 2025/26 Capital and revenue monitoring for the first quarter of 2025/26		Cabinet 28 Nov 2025	Councillor Mark Coleman	6 Jun 2025		Anna Winship anna.winship@southandvale.gov.uk	Cabinet decision
Quarter 2 revenue and capital monitoring 2025/26 Capital and revenue monitoring for the second quarter of 2025/26		Cabinet 19 Dec 2025	Councillor Mark Coleman	6 Jun 2025		Anna Winship anna.winship@southandvale.gov.uk	Cabinet decision
Treasury Management Midyear report 2025/26 Report the Treasury management activity for the first half of the year of 2025/26		Cabinet 6 Feb 2026 Council 18 Feb 2026	Councillor Mark Coleman	6 Jun 2025	Joint Audit and Governance Committee 27/01/2026	Anna Winship anna.winship@southandvale.gov.uk	Cabinet decision

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Treasury management Strategy 2026/27 Set out the Treasury management Strategy for 2026/27		Cabinet 6 Feb 2026 Council 18 Feb 2026	Councillor Mark Coleman	6 Jun 2025	Joint Audit and Governance Committee 27/01/2026	Anna Winship anna.winship@south-handvale.gov.uk	Cabinet decision
Capital Strategy 2026/27 Set out the Capital Strategy for 2026/27		Cabinet 6 Feb 2026 Council 18 Feb 2026	Councillor Mark Coleman	6 Jun 2025		Anna Winship anna.winship@south-handvale.gov.uk	Cabinet decision
SPRING 2026 DECISIONS							
Quarter 3 revenue and capital monitoring 2025/26 Capital and revenue monitoring for the third quarter of 2025/26		Cabinet 17 Apr 2026	Councillor Mark Coleman	6 Jun 2025		Anna Winship anna.winship@south-handvale.gov.uk	Cabinet decision